



## Women Agency for Resilience and Transformation

Hai-Munuki Residential Area, Plot No 5, BK A, Off Bilpam road, Juba-South Sudan Tel: +211 921 241 836

E: [info.wartssd@gmail.com](mailto:info.wartssd@gmail.com) W: <https://wart-ssd.org>

### VACANCY ANNOUNCEMENT

**POSITION TITLE:** County Coordinator (Health project - 01 position)

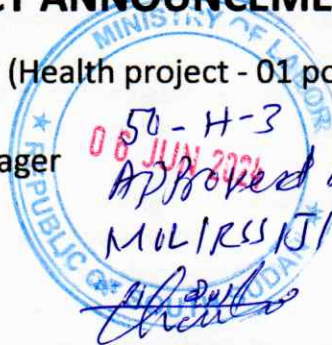
**DUTY STATION:** Ayod County,

**REPORTING TO:** Health Project Manager

**DURATION:** 6 Months

**STATUS:** FULL TIME

**Eligibility:** South Sudanese



06/06/2024

#### COUNTRY PROGRAMME OVERVIEW

**Women Agency for Resilience and Transformation (WART)** is a women-led NNGO non-political, non-profitable organization established in 2017 to serve the needs of vulnerable women and girls in South Sudan.

**WART** is dedicated to building women's resilience to shocks and stressors that impact livelihoods, nutrition, health, and development through empowering and building the capacity of women in South Sudan.

**WART** implements humanitarian assistance projects in GBV, Health, Nutrition, Food security and livelihood, Education, and WASH in various parts of the country in South Sudan.

**WART** in Partnership with UNICEF is planning to Implement a project of Providing Health service aiming to have in place a strong partnership for integrated health service delivery to vulnerable groups including women, girls, SGBV survivors, and the elderly in Jonglei.

**WART** is currently seeking qualified candidates for the position of **County Coordinator**

#### PURPOSE OF THE POSITION

Under the direct supervision of the Health Project Manager, the County Coordinator will perform administrative and program support functions including reviewing and approval of logistics, procurement & financial documents for the health activities, and supervision & training of WART staff and incentive workers/ volunteers working under the project. The incumbent will also provide technical support functions in the WART health sector.

#### KEY RESPONSIBILITIES

Approved by  
Executive Director  
WART  
05/06/2024





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### Project Management

- Develop detailed plans and manage implementation in line with project proposal activities and log frame guidelines.
- Ensure correct implementation of the health project and community component (Boma Health Initiative BHI) as well as addressing challenges in collaboration with the stakeholders.
- Check and verify health data collected from the health facilities and ensure accuracy and quality at the health facilities and in the DHIS system at the County Health Department prior to submission.
- Organize and champion the health cluster meeting in Ayod county and participate in health-related forums/meetings at the county and state level.
- Work with the county health department to develop community health structures through effective implementation of BOMA Health Initiative BHI
- Ensure monthly health facility supervision and incentives for the health facilities are paid on time.
- Organize community feedback sessions address community concerns
- Identify, discuss and make recommendations to the obstacles, challenges and problems that affect the community
- Track opportunities to mentor, strengthen and build capacity of health workers in all supported health facilities by organizing trainings for health staff and ensuring areas of weakness are addressed through on-job and formal short-term trainings.
- Actively participate in direct supervision and ensuring adherence to MOH guidelines and treatment protocols.
- Conduct emergency surveys, needs assessments and data information for ongoing programming.

### Staff Management

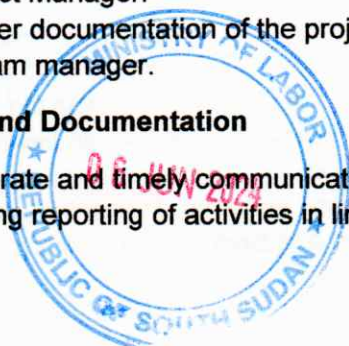
- Ensure overall management of junior staff under harmonized scale by ensuring time sheets are submitted on time, staff appraisals are in place and attendance list signed daily.
- Collaborate with the finance and admin officer to ensure staff payroll is properly managed and the right mix of staff is in place in all the health facilities.

### Monitoring and Evaluation

- Plan and implement monitoring and evaluation of the project activities in consultation with the Health Project Manager.
- Ensure proper documentation of the project response activities including sending weekly updates to the program manager.

### Communication and Documentation

- Ensure accurate and timely communication among the field team and between Ayod Office and Juba including reporting of activities in line with donor requirements and delivery information as requested.





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- Ensure project activity pictures are taken and sent to programs team in Juba for documentation and reporting

### Coordination

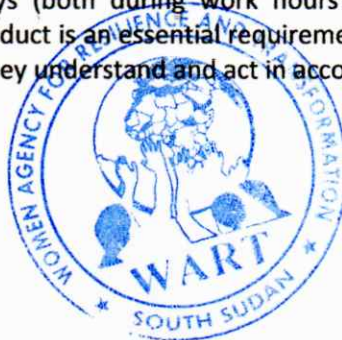
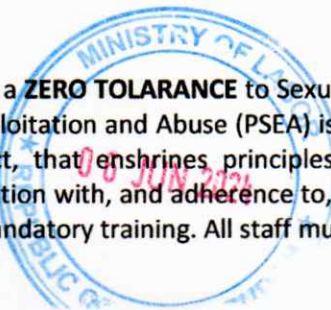
- Develop and maintain transparent and honest communication and relationships with stakeholders (beneficiaries, local government officials, RRC, UN agencies, INGOs, NNGO at County level.
- Represent the organization to the authorities and other stakeholders in Ayod County and liaise with the other actors dealing with health in the area.

### REQUIRED QUALIFICATIONS

- A Bachelor's Degree or higher in health-related course, Public Health, Medicine and Health Management with prior qualifications in Clinical Medicine, Nursing or Midwifery is a plus.
- 5+ Years professional qualifying experience in related field.
- Ability to develop implementation plans for project activities.
- A good understanding and experience in working with County Health Officials, State Ministry Officials, Donors and UN agencies and the health system in South Sudan.
- Strong oral and written communication skills.
- Good report drafting and reviewing skills.
- Excellent proficiency in computer applications e.g., MS Word and Excel
- Good understanding of basic concepts of the fundamentals of project management processes; initiating, planning, executing, monitoring and closure.
- Ability to monitor projects, set priorities and plan for the successful program activities
- Experience in mentorship, coaching and supervision of staff
- Proven ability to build and effectively monitor and evaluate effectiveness of the program through quantitative and qualitative assessments.
- A strong team player and adept at creating a strong team spirit.
- Should be able to work under minimum supervision in hardship areas, coordinate diverse activities, work well with others and to communicate effectively.
- Demonstrated ability to produce quality reports and proposal inputs on short deadlines.
- Experience in related field is an added advantage.
- Should demonstrate Knowledge of basic Arabic and other local languages.

### PSEA

**WART** has a **ZERO TOLERANCE** to Sexual Exploitation and Abuse of Employees and Beneficiaries. Protection from Sexual Exploitation and Abuse (PSEA) is everyone's responsibility and all staff are required to adhere to the Code of Conduct, that enshrines principles of PSEA, always (both during work hours and outside work hours). Familiarization with, and adherence to, the Code of Conduct is an essential requirement of all staff, in addition to related mandatory training. All staff must ensure that they understand and act in accordance with this clause.





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### HOW TO APPLY

Qualified and interested candidates should send an application letter, CV with at least three referees, and copies of academic documents to [recruitment.wart@gmail.com](mailto:recruitment.wart@gmail.com) hand delivered copies should be delivered to our head office in Hai-Munuki residential area plot NO 5 no later than 25<sup>th</sup> of June 2024 at 5.00 pm local time. Subject **"Application for the County Coordinator Position"**

This is a state position and non-Relocatable only South Sudanese nationals are eligible to apply. The Staff will work under the terms and conditions for this job as discussed and agreed with the selected candidate.

NB: WART retains copies of application papers at the end of the recruitment process and therefore only copies of your academic documents and other testimonials should be submitted. Due to the urgency of the position, applications will be reviewed regularly and the position may be filled before the end of the expiry date of the advert.

Only shortlisted candidates will be contacted

Female candidates are encouraged to apply.

