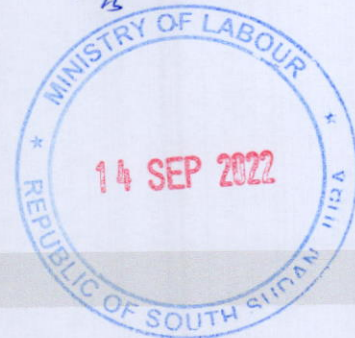


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Approved by  
Mol 14/9/22

N. HILL  
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## JOB ADVERTISEMENT

### EPR HP OFFICER

Duty station: Juba (frequent field deployment)

Number of positions: One (1)

Date Issued: 14/09/2022

Date Closure: 03/10/2022

Category: B-2 727 USD/Month

Category: Local Staff Posting

#### Presentation of organisation:

*SOLIDARITES INTERNATIONAL is an international humanitarian organization which provides aid and assistance to victims of war or natural disaster. For over 35 years in actions have focussed on meeting three vital needs; water, food and shelter. Solidarites International has been present in South Sudan since October 2006 and the mission currently consists of both emergency and post emergency programs.*

#### Objectives:

- The Hygiene Promotion Officer will be in charge of the implementation of hygiene promotion and distribution activities for affected populations in multiple locations in South Sudan, contributing to the achievement of Solidarites goal of reducing morbidity and mortality linked to water-related disease.
- The Hygiene Promotion Officer will work in challenging environments, deploying to remote areas anywhere in South Sudan at short notice with basic living conditions
- He/she will ensure the quality of the activities implemented in accordance with Solidarites International guidelines and Sphere standards
- He/she will share the principles and values of Solidarites International

#### JOB

List of main activities:

#### Technical Activities :

- In liaison with the WATSAN SUPERVISOR, design and implement hygiene promotion activities, participate in selection and training of Community Hygiene Promoters (CHP)





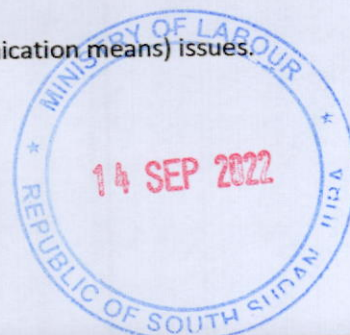
- Conduct hygiene promotion activities using Solidarités resources and tools, in line with relevant standards, codes of conduct, and humanitarian principles, disseminating specific hygiene messages identified as gap during the focus group discussion and adapting methods to the targeted communities.
- Plan and organize emergency distributions of WASH NFI kits, Hygiene Kits, Menstrual Hygiene Management Kits, etc.
- Participate in emergency assessments and other activities as required.
- Identify local capacity and facilitate appropriate community involvement in the design and delivery of essential WASH services and WASH practices, including appropriate use and maintenance of WASH facilities.
- Take account of gender, age, protection, HIV, the environment, and other important cross-cutting concerns in programme design, implementation and reporting; carry out activities in a way that reflects the needs of specific groups and individuals.
- Organize community consultations segregated by gender to collect the views of the beneficiaries and participate in the design and the implementation of complaints/feedbacks mechanism in accordance with the local context.

#### **Setting up the activities / control / monitoring :**

- Plan the intervention activities and the weekly activities together with the team and have them approved by the EPR WASH Program Manager (PM).
- Assist with the planning and implementation of community consultation, baseline studies (KAP) and periodic studies (PIM/PDM), and feedback findings; facilitate meetings with communities and local authorities, advise the WATSAN SUPERVISOR and field team on issues related to the project.
- Assist with the identification of needs for NFIs, participate in the design of the kits, targeting strategy, promotion of use and post-distribution monitoring.
- Coordinate with the WATSAN technician to ensure that the various aspects and views of the beneficiaries are integrated.
- Ensure program quality, monitoring and evaluation in line with the WATSAN SUPERVISOR. Ensure that standards & instructions given by the EPR WASH PM, as well as Solidarites procedures, are followed.
- Work with WASH CHP to ensure local community cooperation during the mobilization process, represent SI in the community, assure realistic and transparent expectations and understanding of SI intentions.
- Ensure security and safety procedures/measures are followed throughout
- Ensure that all required COVID-19 prevention measures are understood and followed by SI staff, daily workers, activity participants, and others.
- Participate in all other EPR activities (water quality testing, water and sanitation activities, assessment, MEAL, distributions, etc.) when requested by the EPR WASH PM

#### **Logistics and Administration**

- Plan HR needs in liaison with the WATSAN SUPERVISOR. When recruiting daily workers, follow procedures outlined by SI.
- Plan tool and material needs (request from stock), ensure correct use and maintenance of tools. Track usage with monitoring tools provided; ensure safe storage of material and equipment provided and that accurate receipts of materials purchased are kept.
- Anticipate administrative (requests in advance) and logistics (transport, communication means) issues.





**Reporting / communication / representation:**

- Participate in program meetings, WASH cluster meetings on request.
- Meet with local authorities, rural water departments, host and affected communities.
- Assist with writing and submission of reports, including weekly reports and progress made by the team in reaching the objectives, according to agreed deadlines.
- Assist with writing assessment reports
- Collect data & statistics from CHP and transmit to the WATSAN SUPERVISOR prepare regular reports for monitoring.
- Maintain daily communications with the EPR WASH PM on the evolution of activities and specific tasks assigned, problems encountered, quality of relations with beneficiaries and the involvement of communities.
- Establish and maintain good relations with the population and local authorities to understand needs, complaints, and major events that may have an impact on the activities of Solidarités International.

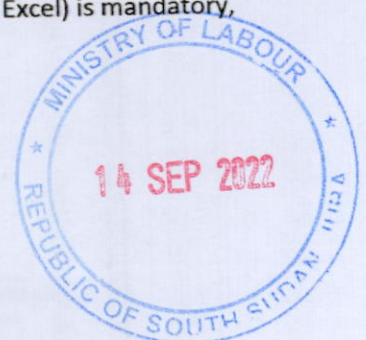
The list here above is not exhaustive, and you could be requested to perform other tasks according to the need of your line manager.

**ORG CHART POSITION (reporting and functional relationships)**

Line Manager: WATSAN SUPERVISOR

**Preferred Skills:**

- At least degree or diploma in public Health from a recognized institution in or outside South Sudan.
- Proof of practical field experience with a minimum of 2 years
- Ability to communicate clearly to beneficiaries, local authorities etc. in English or Arabic.
- Knowledge of the local environment and the ability to adapt to challenging roles during the project implementation.
- Ability to write document coherent project activity reports.
- Ability to implement surveys and assessment is mandatory,
- Ability to organize theoretical and practical training sessions,
- Must be familiar with national and state security rules,
- Good knowledge and experience of working with local communities, authorities and partner agencies mandatory,
- Good level of English (both written and spoken), Arabic
- Must be flexible, hardworking and ready to travel to different parts of south Sudan (often at short notice and living in basic conditions such as tents),
- Possess remarkable ability of oral and written report communications,
- Computer skills and knowledge of Microsoft programs (especially Word and Excel) is mandatory,
- Teamwork and team management,
- Stress management and flexibility,
- Diplomacy and problem-solving attitude,
- Rigor and organisation,





**Contract: Fixed-term contract of 6 months**

Working hours: **From Monday to Friday 8:00 AM-5:00 PM.** As an executive job, some flexibility can be expected from the employee.

Please submit your application (CV, cover letter, photocopies of diplomas, certificates of employment etc.) mentioning the position you are applying to at:

**SOLIDARITES INTERNATIONAL OFFICES in Juba Office Hai Cinema (Near Kenyan embassy / Acted Office / Islamic relief Office)**

You can as well send your application on the below emails :

**(Subject of the email must mention clearly the position you are applying for)**

[juba.adm.recruitment@solidarites-southsudan.org](mailto:juba.adm.recruitment@solidarites-southsudan.org)

Please note that SOLIDARITES INTERNATIONAL keeps all applications. Files will not be returned to applicants at the end of the recruitment process.

Deadline for submitting applications is: **03/10/2022.** Any application sent after this date will not be considered.  
**Women with the required skills are highly encouraged to apply.**

