

# tearfund

## TEARFUND SOUTH SUDAN PROGRAM

### NGO Forum -Capacity mapping and Assessment

#### INVITATION TO BID

**Project:** Tender to provide consultancy services on Capacity Mapping and Assessment to NGO Forum through Tearfund, South Sudan Program

Tender Reference Number: TF-SS-2024- #574-NGO Forum

**Notice to:** All South Sudan recognized consultancy firms or independent consultants in the Republic of South Sudan.

**Nature of Work:** Provision of consultancy services on Capacity Mapping and Assessment to NGO Forum through Tearfund, South Sudan Program.

**Nature of Notice:** The NGO Forum through Tearfund South Sudan office, is currently seeking a suitable qualified /experienced consulting firm /independent consultant to conduct Capacity Mapping and assessment in South Sudan as per the ToR that will be shared with those interested.

**Bid Document;** Tender will be available to all interested bidders through Coupa system from 3rd to 18<sup>th</sup> Sept. 2024. You can only request to be added to participate in the sourcing event during the working hours (8:00 am - 4:00 pm) South Sudan local time by sending an email to these two email addresses [mambo.isaac@tearfund.org](mailto:mambo.isaac@tearfund.org) or [poni.rose@tearfund.org](mailto:poni.rose@tearfund.org).

**How to submit your Bid:** submit bid documents only through Tearfund Coupa system following the steps in the system which include:

- a) Clicking on "I intend to participate"
- b) Accepting Tearfund Terms & Conditions after reading through
- c) Response to the event- where you will provide your company details, answer the questions, upload full technical and financial proposals accordingly.
- d) Finally submit the bid.

**Closing Date:** The closing date for submission of completed bid documents is on 18<sup>th</sup> Sept. 2024 at 4:00pm. The system will show you clearly the remaining number of days and hours accordingly in order for you not to miss submitting your bid online.

NB: No hard copy or emailed Bid will be accepted!

**Further information:** Bidders can consult Tearfund for further details on address [poni.rose@tearfund.org](mailto:poni.rose@tearfund.org) or [mambo.isaac@tearfund.org](mailto:mambo.isaac@tearfund.org) or through phone call **0923 129 300 /0921721225**.

