

Advertisement  
**INTERNAL/EXTERNAL VACANCY ANNOUNCEMENT**  
Vacancy No: JBA-2020/09 /18

50-4-3  
Approved by  
Inspector of  
Labour  
18/9/2020

**Who we are?**

The Danish Refugee Council (DRC) is a private, independent, humanitarian organization founded in 1956 currently working on all aspects of the refugee cause in more than twenty-five countries throughout the world. The aim of DRC is to protect refugees and internally displaced persons (IDPs) against persecution and to promote durable solutions to the problems of forced migration, on the basis of humanitarian principles and human rights. DRC works in accordance with the UN Conventions on Refugees and the Code of Conduct for the ICRC and NGOs in Disaster Relief.

The protection and assistance to conflict affected population is provided within a long-term, regional and rights-based approach in order to constitute a coherent and effective response to the challenges posed by today's conflicts. Assistance consists of relief and other humanitarian aid, rehabilitation, support to return and repatriation as well as promotion of long-term solutions to displacement and its causes. In addition, support and capacity building of local and national authorities and NGOs form an integral part of DRC's work.

**Country and Project Background:**

The Danish Refugee Council/Danish Demining Group (DRC-DDG) has been working in Sudan since 2004 and was subsequently present in South Sudan when it gained independence in 2011. DRC-DDG South Sudan programme's current focus is on supporting forcibly displaced and conflict-affected people, including refugees, internally displaced persons (IDPs) and returnees, to access their rights in a safe and secure environment. Currently DRC-DDG is operational in Northern Bahr el Ghazal (NBeG), Unity and Upper Nile States. Currently the South Sudan Programme works in 6 field locations working in the sectors of Camp Coordination and Camp Management, Protection, Shelter/NFI, and Food Security and Livelihoods.

DRC-DDG Seeks to Recruit: -

Position Title:	Community Liaison Coordinator ( 1 Position)
Report to:	DDG Head of Programme
Duty Station:	Juba-Roving
Contract Type	Fixed-term. Possibility of extension depends on funding availability
Eligibility:	South Sudanese National only
Employment Start Date:	ASAP
Salary	According to DRC DDG Salary policy - non negotiable
Advertisement Closing Deadline	9 <sup>th</sup> October 2020. 5 PM EAT

**Overall Purpose of the Role:**

The Community Liaison Coordinator (CLC) will be based in Juba, with frequent travel to project sites. S/he will be responsible for revising and developing in-country guidelines relating to age, gender and diversity, strategies for maximizing socio-economic outcomes of clearance and Explosive Ordnance Risk Education (EORE), and taking the lead on in-field training and regular quality assurance..



**Responsibilities:**

**MONITORING, EVALUATION AND LEARNING:**

- Design of survey tools supporting baseline / endline, and Knowledge, Attitude and Practices (KAP) surveys
- Design of other survey tools supporting gender- and conflict- sensitive mine action
- Enumeration training and supervision of CL and other data collection staff involved in baseline / endline and KAP surveys
- Lead on the facilitation of field-level meetings and focus group discussions supporting task prioritization and positive post-clearance outcomes
- Documenting success stories and lessons learned for development of donor reports and case studies
- Provide regular input to the development and population of DDG's information management (IM) system for mine action

**EXTERNAL REPRESENTATION & COORDINATION:**

- Field-level negotiation and advocacy with local authorities regarding task prioritization and post-clearance land use
- Field-level coordination with other NGOs and UN agencies regarding post-clearance land use
- Representation of DDG mine action in relevant Cluster Coordination meetings at both Juba and field levels

**OTHER:**

- Provide leave cover in location for field-based CLOs when they are absent from the programme

**Experience and technical competencies:**

- At least 5 years of experience working in the humanitarian sector
- Strong written and oral communication skills
- Strong ability to organize work, meet deadlines, maintain composure, work independently and prioritize work under pressure, coordinate multiple tasks and maintain attention to detail
- Computer literacy (Microsoft Word and Excel)
- Willingness and capacity to work in designated field sites, including travel across Central Equatoria, Eastern Equatoria, Jonglei, Unity and Upper Nile States (these locations may be subject to change throughout the duration of the contract)
- Strong networking, interpersonal and presentation skills. Ability to form new contacts and to represent DRC/DDG, its values and its programmes adequately with project beneficiaries, and local civilian and military authorities
- Demonstrated interpersonal skills and respect for people. Can work in a multicultural context as a flexible and respectful team player
- Demonstrated interest in humanitarian work and supporting people affected by conflict.

**Preferred experience**

- Previous experience working in humanitarian mine action is highly desirable
- Previous experience working on gender and / or conflict sensitivity is highly desirable
- Previous experience working on Protection and / or Housing, Land and Property (HLP) is highly desirable

**PERSON SPECIFICATION**

**Qualifications and Experience:**

**Experience and technical competencies:**

- Minimum 5 years of experience working with mine action organization as a Medic or similar
- Sense of responsibility and will to achieve goals
- Excellent interpersonal communication skills.
- Flexible, ability to work both as an individual and as a team member and under stress in harsh environments.



#### Required education

- Required - Secondary School certificate or Equivalent
- Desirable - University degree in relevant field

#### Languages: indicate fluency level

- English - fluent
- Arabic - fluent

#### How to apply

Please send a covering letter outlining how your skills and experience meets the Person Specification along with your CV, academic documents and National ID Card to Human Resources Department through [ssd-jobs@drc.ngo](mailto:ssd-jobs@drc.ngo) copying [benjamin.mccabe@drc.ngo](mailto:benjamin.mccabe@drc.ngo)

OR submit your hard copy application to the Human Resource Department to the attention of HR Manager DRC-DDG Office located along Addis Ababa Road opposite NPA Mine Action Main Office

If you hand deliver your application ensure the title of the position/vacancy number **MUST** be clearly mark in the application and on envelop **and** if you apply through email, the title of the position/vacancy number, **MUST** be indicate in the subject line.

#### Further information

**Please note, as this positions is urgent, applicants may be shortlisted and interviewed prior to the closing dead line.** We appreciate your application however, only short listed candidates will be contacted for interview. If you have not been contacted within two weeks of the closing date we regret that your application has been unsuccessful. Please continue, however, to periodically review our website, South Sudan NGO Forum website <http://www.southsudanngoforum.org/boards/index.php?board> for other suitable opportunities.

