

Job Advertisement

WASH Officer, Based in Pibor Administrative Area.

50-H-3
Approved by
17/3/2021
17 MAR 2021

Job Purpose: The Wash Officer Will Contribute to the implementation, management, and supervision of Medair's WASH project activities in Pibor. Medair's WASH project in Pibor is likely to include: rehabilitation/repair of broken boreholes, drilling of boreholes using manual drilling equipment, installation of surface water treatment system (SWAT), training of local pump mechanics and water user committee, hygiene promotion, provision of latrines, waste management and handwashing facilities in clinics.

Key Responsibilities

- Implement WASH technical activities in Pibor: Rehabilitation/repair of broken handpumps, drilling of boreholes using manual drilling equipment, installation of surface water treatment systems (SWAT), construction of permanent and semi-permanent VIP latrines, waste management and handwashing facilities in health and nutrition clinics.
- Identify and train local pump mechanics and water user committees.
- Design and prepare BoQ of WASH structures such as VIP toilet, placenta pit, ash pit, incinerator, handpump slab & drainage, bathing shelter, and etc.
- Recruit capable local contractors and casuals and supervise during construction work.
- Conduct physical and bacteriological water quality testing of all rehabilitated and newly constructed water schemes and flag to the WASH Project Manager if an issue on the water quality is identified.
- In the event of acute emergency, conduct rapid assessment and Identify most vulnerable households for WASH NFIs distribution.
- Ensure minimum IPC WASH services (such as access to safe water, sanitation facilities, handwashing facilities, and safe medical waste collection and disposal) in health and nutrition facilities.
- Implement hygiene promotion activities, including COVID-19 prevention messaging and disseminating IEC materials.

Logistics/Finance

- To manage cash in activity locations, ensuring that all transactions are accurately and correctly documented and taking responsibility for ensuring all receipts and expenses balance.
- Maintain and keep an eye on expiry dates of all WASH stock stored in the storeroom.
- Ensure all WASH materials and promotion materials do not have stock outs and are available at clinics (PUR, buckets, filter cloths and Sawyer filters for smaller clinic staff use, megaphones, IEC posters).
- Prepare and maintain all distribution items for WASH NFIs, handwashing stations and jerrycans.
- Provide support as necessary to the Pibor logistics team in managing stock levels of tools, equipment, and materials in the warehouse and storeroom.
- Obtain local quotations and procure services and materials with or without the support of field logisticians.
- Raise and submit stock requests to the logistics team to request items from the warehouse.

Communication and Reporting

- Provide regular reports to the WASH Manager and Project Manager by email, telephone or in person.
- Accurately capture all the necessary project data using the available tools.
- Contribute to writing assessment and intervention reports immediately upon returning from field locations.
- Provide feedback on performance of contractors / casual labourers seeking guidance as required for dealing with any issues.
- Develop and maintain good working relationships with the NGOs, counterparts, and other agencies working in the areas of project implementation.

HR/staff supervision

- Hire, manage and ensure proper payment of casual labourers for the construction and rehabilitation of WASH infrastructure.
- If appointed as the team leader, ensure other team members fulfil their respective roles adequately and provide support and guidance to enable them to do so as required.
- Provide support, assistance and mentoring to more junior members of staff as required to encourage their professional development.

Monitoring and Evaluation

- Work alongside Medair Monitoring and Evaluation (M&E) team to establish tracking and reporting mechanisms for Medair WASH interventions.
- Work alongside M&E staff to develop, administer, and analyse surveys such as KPC and filter surveys.
- Train and supervise enumerators during the administration of surveys.

Protection Mainstreaming / Beneficiary accountability

- Liaise with community leaders, beneficiaries and local authorities Facilitate working through issues with community leaders and authorities in an open, amicable way.
- Understand, promote and implement Medair's AAP (accountability to affected population) mechanisms;
- Prepare, conduct, monitor and evaluate community assessments to ensure felt needs are identified and prioritized.
- Provide PMs with feedback from beneficiaries to improve the Nutrition, WASH, and Health services.

Quality Management

- Ensure high standard of work, aiming to achieve SPHERE standards or better for all interventions.
- Continually monitor the quality of the activities and adjust as necessary.
- Ensure effective integration and mainstreaming of gender, protection and disability into the project in liaison with the WASH PM.
- Review and suggest recommendations for WASH activities and strategy to the PM and WASH Advisor.

Person Specifications

Essential

- Diploma in public health, water supply and sanitation engineering/management; hydraulic engineering, civil engineering, environmental engineering, environmental management, Hydrogeology, building construction, and related fields.
- Technical training/certification in borehole and pump (hand and solar) repair/rehabilitation.
- 2 years' experience working in borehole and handpump installation and repair, piped water systems such as SWATs, sanitation (clinic latrines) and community hygiene promotion in emergency settings
- Fluent spoken and written English
- Basic knowledge of Microsoft Office applications (Word, Excel, PowerPoint and Outlook) and email
- Able to conduct basic internet searches for work purposes.
- Self-motivated
- Takes initiative
- Passionate about working with communities.

Desirable

- Encourages teammates
- Ease in establishing relationships
- Able to plan and organize a team
- Stress management capacity Personal awareness of own stress indicators
- Keeps a positive attitude in difficult situations
- Valid driving license
- 4-Wheel driving/off-road skills
- Basic motor mechanics
- Solar pump installation

Applications deadline: 3rd April 2021



Please submit your application comprising (1) a comprehension CV that includes contact details, education and training background, work experience and 3 referees, and (2) a Cover letter detailing how you qualify for this position to: **Recruitment Human Resources Department Medair South Sudan : Medair office in Pibor inside Plan International Compound** or e-mail: recruitment-sds@medair.org Due to the Urgency of this role we will be shortlisting applicants on daily basis and might offer the role before the closing deadline.