



JOB VACANCY - INTERNAL & EXTERNAL

Job Title:	Community Mobilizer (1)
Department:	Programs
Reporting to:	Project Officer
Base Location:	Yei County, Central Equatoria State
Duration:	12 months with possibility of extension

Organizational Background

Facilitating Action for Community Empowerment (FACE) is a national, non-profit, and non-governmental organization legally established and registered in 2015 (Certificate No. 298) with the South Sudan Ministry of Justice. FACE was further registered on 7th September 2015 with the South Sudan Relief and Rehabilitation Commission (SSRRC) under Chapter 3, Section 10 of the NGOs Act, 2016, granting it legal status to operate in South Sudan.

Mission: FACE is committed to strengthening community capacity to address socio-economic and development challenges through the promotion of good governance and democracy, protection, emergency response, Food Security, livelihoods, climate change adaptation, and Education

Vision: Resilient and sustainable communities.



Project Overview.

FACE with Funding from Mastercard Foundation is implementing Pathways to Empowerment (P2E) project which is an initiative led by War Child Canada in collaboration with other partners.

The programme operates in 13 refugee-hosting locations across eight States and one Administrative Area in South Sudan. P2E empowers refugees and displaced persons (**RDPs**) to pursue secondary education and build market-relevant skills – from work readiness and vocational competencies to entrepreneurship and employability. By strengthening access to learning and opportunity, the programme tackles the urgent challenges facing young people in South Sudan's fragile and service-constrained environment, helping them unlock pathways to dignity, resilience, and economic inclusion.

Key Responsibilities

A. Community Engagement & Mobilization

- Conduct community sensitization meetings about project objectives, activities, and benefits.
- Mobilize community members to participate in trainings, meetings, and other project events.
- Support the formation and strengthening of community groups, committees, and beneficiary groups.
- Promote inclusion of women, youth, and persons with disabilities in all activities.

B. Awareness and Information Sharing

- Disseminate key messages related to project themes (e.g., livelihoods, protection, health, education, PSEA, etc.).
- Use appropriate communication methods (meetings, home visits, posters, local leaders, etc.).
- Ensure communities understand selection criteria and project processes.

C. Beneficiary Identification & Follow-up

- Support transparent identification and registration of beneficiaries in collaboration with community leaders and project staff.
- Conduct household visits to verify information where required.
- Follow up with beneficiaries to ensure participation and proper use of project support.

D. Feedback and Complaint Mechanism

- Inform communities about available feedback and complaints mechanisms.



- Collect community feedback, concerns, and complaints and report them to the supervisor.
- Help address minor issues at community level and refer serious issues appropriately.

E. Monitoring and Reporting

- Keep records of meetings, attendance lists, and community activities conducted.
- Submit regular field reports to the supervisor (weekly/monthly).
- Report challenges, risks, and community dynamics that may affect the project.

F. Coordination

- Work closely with local leaders, committees, and other stakeholders.
- Represent the organization in community-level meetings when assigned.
- Support other project staff during field activities.

Minimum Qualifications/Experience

- Minimum secondary school education (certificate or diploma is an added advantage).
- At least 1–2 years of experience in community work, mobilization, or NGO projects.
- Good understanding of local culture and community structures.
- Ability to speak local language(s) and basic English.
- Good communication and interpersonal skills.
- Ability to work with minimal supervision and travel within the project area.

Desirable skills and Knowledge.

- Strong community engagement and facilitation skills.
- Trustworthy and respected within the community.
- Basic record-keeping and reporting skills.
- Team player with good problem-solving skills.
- Commitment to humanitarian principles, code of conduct, and safeguarding (PSEA).



Other Required information

Code of Conduct and Safeguarding

The Community Mobilizer must:

- Adhere to the organization's Code of Conduct.
- Uphold protection principles and zero tolerance for sexual exploitation and abuse (PSEA).
- Maintain confidentiality of beneficiary information.

Deliverables

- Regular community sensitization sessions conducted.
- Beneficiary lists and attendance records properly maintained.
- Timely field activity reports submitted.
- Documented community feedback shared with the project team.

Policy Compliance.

- FACE **has zero tolerance** to PSEAH, any violation of child safeguarding and the vulnerable community members.
- Any forms of violation of PSEAH and Safeguarding policies must be reported through FACE reporting channels. Therefore, any person accused of misconduct will be suspended and perhaps disqualified from running FACE programs.



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How to apply

Interested and qualified candidates must submit their applications by email to jobs@facesouthsudan.org or hand delivery to FACE Offices in Yei and Juba at **Rock City** Residential Area next to the Football playground **not** later than **19th Mar 2026**. Addressing to Human Resource Department FACE Juba, South Sudan.

Note: Applications received after the dateline will not be considered.

Please provide the following when applying for this post: Updated CV, Cover letter, Copies of your academic qualification and National ID. Indicate clearly the position you are applying for on the Envelope.

DO NOT attach your original academic documents.

Other information

Note due to the urgency of this position, all of application will be screened on a rolling basis. In this case, FACE reserves the right to shortlist before the closing date.

This position is open for South Sudanese Nationals ONLY
"Female candidates are highly encouraged to apply"
Only short-listed candidates will be contacted for interviews.

