



VACANCY ANNOUNCEMENT

Job Title:	Clinical Officer
Number of Post	Two (2)
Band /Level /Grade:	8A
Department:	Health Program
Location:	Ajuong Thok
Overtime Eligible:	N/A
Contract Status	Fixed Regular
Date of Issue:	Friday, 2 nd September 2022



Background/IRC Summary:

The International Rescue Committee as one of the world's largest humanitarian agencies, provides relief, rehabilitation, and post-conflict support to victims of oppression and violent conflict in 42 Countries. IRC is committed to bold leadership, innovation, and creative partnerships. South Sudan, an independent nation since 9th July 2011, is emerging from decades of brutal civil war rooted in disputes over religion, ethnicity, resources, governance, and self-determination. The security situation remains fragile, and the operational context is challenging. IRC has been in South Sudan since 1989 and currently operates in Northern Bahr El Ghazal, Lakes, Unity, and Central Equatoria States. IRC South Sudan program is currently seeking qualified candidates to fill the above vacant position.

Job Summary:

The Clinical Officer will work to ensure quality and comprehensive Clinical services for the population in need, in Pamir camp, and assist in the improvement of Preventive Care at community level.

Major Responsibilities/Duties:

The responsibilities and duties of the Clinical Officer includes following:

a. Specific task.

The Clinical Officer is responsible for the delivery of OPD and IPD clinical services and to ensure the following activities are full covered:

- The OPD opened 5 days in a week with possible extension to Saturday depending on demand and context
- Clinical management of cases is made in line with MHO / WHO protocols
- Mother and Neonatal health care
- Clinical care for sexual assault survivors
- Night Duty is in place and approved by the medical doctor.

b. Clinical based Tasks:

- Responsible for the overall technical and administrative oversight of the PHCC.
- Provide clinical care and advice for health services
- Provide quality clinical assessment of patients visiting the PHCC and provide the necessary treatment and advice/counselling to all patients under her/his care.
- Ensure that accurate clinical diagnosis is being carried out at the health center.
- Facilitate referral of severe cases to Hospitals when necessary
- Provide technical support to midwives in case of management of complicated cases.
- Evaluate and maintain efficient inventory of drugs, medical supplies, and equipment.
- Supervise the daily work schedule for primary healthcare activities at the PHCC.
- Take corrective disciplinary measures under his/her management.
- Close mentoring and hands-on- training of the technical team of the PHCC working under her/him
- Identify training needs of primary health care workers and communicate with the CHD or MoH our training plan (to fit in MoH plan).
- Coordinate refresher training of technical staff from the PHCC and PHCUs and serve as trainer

- Lead continues Medical Education (CME) aimed at increasing effectiveness and efficiency of staffs
- Submit relevant timely requests for medicines and medical supplies for the PHCC
- Prepare timely qualitative weekly, monthly, and quarterly activity reports and submit to health coordination team.
- Actively participate in Program and County Health provision reviews and planning meetings
- Closely supervise and monitor community based primary healthcare activities including immunization services, antenatal care, and health education
- Ensure supervised staff report to the next level
- Carry out other duties assigned by the coordination team

c. Community based tasks:

- Develop a plan for to support CMW, Nurses, Health Educators and CHW to raise community awareness about access and utilization of health services
- Design an activity plan with the RH team which is culturally sensitive and accepted.
- Support Manager to organize regular meetings with local committees

d. Training:

- Participate to trainings focused on IMCI, MHPSS, EPI, HIV/AIDS, and STIs.
- Follow up, keep record of trained staff to ensure there is implementation of training outcomes

e. Coordination:

- Assess gaps in provision of PHC service; address the gap to the medical doctor responsible for coordination and response.
- Develop monthly plan, based on case trends and needs.

f. Logistics:

- Assist and supervises medical staff in maintaining the supplies, inventory and keep record. Compiles and share the PHC/RH inventory report with the medical doctor monthly
- Ensure ongoing EPI supply, advice the medical doctor when stocks run low for Procurement to timely replenishment.

g. Monitoring & Reporting:

- Assist and supervises medical staff in maintaining the registration of medical consultation.
- Assists and supervises staff in weekly and monthly collection of data and compiles, shares it after careful analysis the results with the medical doctor.
- Submit weekly, monthly, and quarterly work plans in a timely manner

Job Qualifications, Skills, and Experience:

Education: Diploma in Clinical Medicine or its equivalent from a recognized institution. Sound knowledge of MoH procedure and guidelines for PHCC. Certificate of registration with an accredited clinical officer body Council or MoH.

Work Experience: minimum of 3 years' clinical experience working within a PHCC or hospital. Experience in working in, Dental or HIV/TB setting is an added advantage

Demonstrated Skills and Competencies: Ability and flexibility to understand the cultural and political environment and cooperate with local health representatives and other actors. Skills to provide sensitive, medical counselling. Excellent communication skills, good spoken and writing of concise reports in English. Fluency in classic Arabic language is required. Computer Literacy; Word, Excel, and Power point. Able to work under difficult situations.

Language Skills: Fluency in English required. Good working knowledge in Arabic would be an added advantage.



Key Working Relationships

Reports to: Medical Doctor

Directly supervises: Nurses and Auxiliary nurses

Internal/External Contact: Nutrition Team, RH Team, COVID-19, HIV/RB. MHPSS



Standards of Professional Conduct: The IRC and IRC workers must adhere to the values and principles outlined in IRC Way Standards for Professional Conduct. These are Integrity, Service, Accountability and Equality. In accordance with these values, the IRC operates and enforces policies on Beneficiary Protection from Exploitation and Abuse, Child Safeguarding, Anti Workplace Harassment, Fiscal Integrity, and Anti-Retaliation the IRC operates and enforces policies on Beneficiary Protection from Exploitation and Abuse, Child Safeguarding, Anti Workplace Harassment, Fiscal Integrity, and Anti-Retaliation.

Safeguarding policy: The IRC has a zero-tolerance policy for safeguarding violations by staff, incentive workers, visitors, sub-grantees, suppliers/sub-contractors, and implementing partners. Safeguarding at the IRC is an integral to the organizational values and ethics, and staff and associates are expected to take all reasonable steps to prevent the sexual exploitation, abuse, and harassment of any person linked to the program by both its employees and any downstream partner. The successful candidate will be subject to a thorough background check and satisfactory references.

Narrowing the Gender Gap: The International Rescue Committee is committed to narrowing the gender gap in leadership positions. We offer benefits that provide an enabling environment for women to participate in our workforce including a flexible hour (when possible), maternity leave, transportation support, and gender-sensitive security protocols

Equal Opportunity Employer: IRC is an Equal Opportunity Employer. IRC considers all applicants based on merit without regard to race, sex, color, national origin, religion, sexual orientation, age, marital status, veteran status, disability, or any other characteristic protected by applicable laws.

The position is strictly for **SOUTH SUDANESE NATIONAL WITH ALL REQUIRED NATIONAL DOCUMENTS.**

How to Apply: Interested applicants should submit a **CV with 3 references** (Please indicate referee telephone number and email address) and a copy of academic and training certificate, a copy of **national ID** and **day time telephone contact** address it to the **Human resources Department, IRC South Sudan** and you can delivered your Application to **IRC Head office in Juba Goshen House, or field office in Jamjang**, or you can e-mail your applications to SS-HR@rescue.org Deadline for submission **Wednesday 21st September 2022 before 5:00PM Central African Time.**

NOTE: Only short-listed candidates will be contacted and attach photocopies only while original will be asked at the interview panel and all the photocopies will remain the property of IRC. Any candidate who may wish to do job solicitation to win favor whether directly or indirectly will automatically lead to disqualification of one's application once detected at any stage of the process. Applicants screening will be done on rolling basis.

PLEASE REMEMBER TO CLEARLY INDICATE THE POSITION YOU ARE APPLYING FOR ON THE ENVELOP (Hand Delivery)/SUBJECT Email)

'WOMEN, MINORITIES AND PEOPLE LIVING WITH DISABILITIES ARE ENCOURAGED TO APPLY.'

- Review by RRC office -
and approved by Labour -

22/9/2022