



# INVITATION FOR BIDS

## Competitive Bidding

UNIVERSAL NETWORK FOR KNOWLEDGE & EMPOWERMENT AGENCY  
(UNKEA)

### FINANCIAL AUDIT

1. This Invitation for Bids follows various implementation Program IN Greater upper Nile Region, Jongolei state, Eastern Equatorial state, Barrel Gazal Region in South Sudan and to be funded by Various Donors
2. UNKEA invites sealed bids from eligible and qualified bidders for supply of the following project supplies under Invitation for Bid (IFB) No. UNKEA/SSD/.

3.

Item Number	Item Description
1	Auditing Financial Year 2022 (January-December)

Bidders may bid for one or all lots provided they offer for all the items and quantities in a lot. Bidders not offering for all the items and quantities in a lot will be considered non-responsive for the respective lot. Bid evaluation will be per lot and contracts will be awarded on lot Basis.

#### 4. *Qualification Requirement Includes:*

- a. **Eligibility:** the bidder must provide company legal documents e.g.
  - Tax clearance
  - VAT registration certificate
  - Membership of Chamber of commerce
  - Incorporation Certificate
  - Operation License
  - Company Profile
  - Article of Association
  - Complete Bid Document
  - Work schedule
  - Reference /Recommendation



- Bank Statement

- b. **Experience:** the bidder must provide evidence of participating as a main supplier in at least one (1) contract within the last five (5) years, similar to the proposed supply.
5. For more information or inquiry, contact Tender Committee through [mariaka@unkea.org](mailto:mariaka@unkea.org), [david@unkea.org](mailto:david@unkea.org) during office hours from 09.00 to 16.00 hours at the address given below (Monday to Friday).
6. Bids must be delivered to the address below **on or before 25<sup>th</sup> January 2023 at 14.00 hours.**
7. Electronic bidding **will not be permitted.** Late bids will be rejected. All bidders are advised to register in the register (provided at the gate) before dropping the proposals in the box. Bids that are not registered shall not be considered.

**8. All tenders should be submitted in sealed envelopes clearly marked:**

Attention: Chairman, Tender Committee,

LOG REF NO: **RFQ/UNKEA/001/LOGS/2023- Auditing Financial Year 2022**

**(January-December)**

17<sup>th</sup> Street Kator: UNKEA SOUTH SUDAN, Juba office

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*Office Landline: +211921129868*

*Email: [info@unkea.org](mailto:info@unkea.org)*

*[www.unkea.org](http://www.unkea.org)*

*Head Office Location.*

