



CONCERN
worldwide

VACANCY ANNOUNCEMENT- PROJECT MANAGER SCHOOL FEEDING PROGRAMME-NYAMLEL
(1)

Concern South Sudan is an international humanitarian NGO working in South Sudan since 1998. It is dedicated to the reduction of suffering and working towards the ultimate elimination of extreme poverty in the world's poorest countries through the provision of health & nutrition, shelter, WASH and livelihood activities in the three States of South Sudan. Our current areas of operation are Juba, Yei, Bentiu and Nyamlel.

Concern South Sudan is looking for suitable candidate to fill the position of **Project Manager – School Feeding Programme**. The position holder will be based in **Nyamlel, Lol State**.

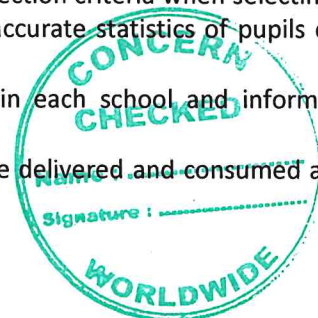
Job Purpose:

Project Manager – School Feeding Programme- will support and provide essential leadership in effective and successful implementation of school feeding programme in 45 schools in Aweil North County, Lol state. He/she will liaise and coordinate with WFP in ensuring timely delivery of food rations to designated schools in Aweil North. He/she will ensure proper management of food commodities in various schools' stores including stock management and record keeping.

The post holder will conduct regular field monitoring visits to schools and provide substantial guidance on implementation of SFP including training to School Management Committee who directly manage school feeding programmes. He/she is expected to be proactive in anticipating challenges and providing their solutions including cascading them to the line manager for support.

Main duties & Responsibilities:

- Provide leadership and guidance to Assistant Project Officers and other team members by ensuring compliance with organizational guidelines and policies in the implementation of school feeding programme.
- Supervise, coach and mentor Assistant Project Officers and others involved in implementation phases of SFP activities to ensure smooth and timely implementation of the school feeding programme.
- Collect and document programme routine data on school enrolment, feeding rates, school attendance, stock balances and annual school performance from Assistant Project Officers as well as enter the data into Concern's database and Stock Tracker System.
- Provide regular and ad hoc reports and information to the Programme Coordinator and Programme Manager, partners and other key partners like County Education Department when required. Strengthen and build up skills of the staff through on-job mentoring and coaching and feedback mechanisms to improve their performance.
- With support from Programme Coordinator and Programme Manager lead inception meetings and provide substantial guidance in the identification of schools for the feeding programme.
- Clearly explain to stakeholders the purpose and objective of SFP and its ultimate goal and objectives.
- Adhere to and comply with agreed and approved schools' selection criteria when selecting schools for SFP and document all schools identified and selected with accurate statistics of pupils enrolment in each school identified and selected.
- Accurately prepare weekly updates on food consumption in each school and inform Programme Coordinator and Programme Manager accordingly.
- Accurately prepare monthly report with correct food tonnage delivered and consumed at designated schools in Aweil North County.



- Regular monitoring of food items delivered in designated schools ensuring food items are kept/stored safe for pupils' consumption.
- Participate in joint monitoring of SFP with WFP and provide written updates to the line Manager as appropriate.
- Supervise four Project Assistants and provide regular leadership to them on daily implementation of SFP in Aweil North County.
- Strengthen and build skills of the staff through on-job mentoring and coaching and provide feedback to staff to improve their performance.
- Provide regular training to the Project Assistants on CRM, its objectives and its benefits to project staff including School Management Committees and communities.
- Monitor and report any issues related to food lost by ensuring proper accountability.

Emergency Response

Concern is committed to responding to emergencies efficiently and effectively in order to help affected people meet their basic needs, alleviate suffering and maintain their dignity. To this end, when emergencies strike in South Sudan the Programme will opt to respond. As a result, all staff are required to actively participate in the response regardless of their location and contribute to the efforts aimed at achieving the humanitarian objective of the organization.

Qualifications /Education/Training

- Minimum of Bachelor's Degree in Education, Development studies and any other relevant discipline from an accredited University.
- Must possess strong competencies in project design, budget preparation, and proposal writing including excellent organizational and negotiation skills.
- At least three (03) years of practical work experience in managing SFP as a Project Manager preferably with INGOs/UN/Government Institutions in South Sudan.

Concern Code of Conduct and its Associated Policies

Concern has an organisational Code of Conduct (CCoC) with three Associated Policies; the Programme Participant Protection Policy (P4), the Child Safeguarding Policy and the Anti-Trafficking in Persons Policy. These have been developed to ensure the maximum protection of programme participants from exploitation, and to clarify the responsibilities of Concern staff, consultants, visitors to the programme and partner organisation, and the standards of behaviour expected of them. In this context, staff have a responsibility to the organisation to strive for, and maintain, the highest standards in the day-to-day conduct in their workplace in accordance with Concern's core values and mission. Any candidate offered a job with Concern Worldwide would be expected to sign the Concern Staff Code of Conduct and Associated Policies as an appendix to their contract of employment. By signing the Concern Code of Conduct, candidates acknowledge that they have understood the content of both the Concern Code of Conduct and the Associated Policies and agree to conduct themselves in accordance with the provisions of these policies.

How to apply:

1. Interested Candidates are requested to submit their Applications, Updated CVs of not more than 4 pages and a copy of their nationality ID to: **HR Department, Concern Worldwide South Sudan head office located at Tongping, Airport Road opposite Ebony Bank , Nyamlel Field Office, not later than 26th March 2020 or email it to; vacancies.juba@concern.net**
2. The position is open only to South Sudanese nationals only.
3. Only shortlisted candidates will be contacted and applications submitted will not be returned.
4. **A detailed Job description will be provided to the successful candidate at the time of appointment.**