



## UNIDOR - SOUTH SUDAN

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### Job Advertisement

**13<sup>th</sup> May 2024**

|              |  |
|--------------|--|
| POSITION     | Gender/Protection Officer              |
| JOB LOCATION | Leer                                   |
| REPORT TO    | Protection Manager                     |
| DURATION     | 7 Months with possibility of extension |



#### Organizational Background

Universal Intervention and Development Organization (UNIDOR) is a South Sudanese national and Faith based Organization founded in 2004 and is legally registered by the Relief and Rehabilitation commission (RRC) with registration number 181. UNIDOR is a member of South Sudan NGOs forum, active member of different working clusters across the Country. UNIDOR operates in 4 states and over 11 counties in South Sudan with program portfolio covering health, nutrition, FSL, WASH, Education, General protection including GBV and Child Protection, Peace-Building and Conflict Resolution. UNIDOR continues to provide lifesaving humanitarian assistance to the vulnerable people of South Sudan with the aim of rebuilding lives and restore peace.

We are seeking a results-driven Project Officer to save lives and enhance food security with a specific focus on IDPs and returnees through multi-purpose cash programming supported by a protection unit and strengthening social accountability and empowering victims of conflict and survivors of Sexual Gender violence through community engagement and establishment of men and women networks in Leer county Unity state.

#### Responsibilities

- Facilitate day-to-day project activity operations, including planning with relevant project staffs, coordinating logistics and procurement, and ensuring effective implementation according to the work plan
- Collaborate closely with the Programs department, maintaining regular communication and staying updated on procurement and distribution developments.
- Ensure compliance with security policies and protocols by conducting risk assessments and implementing risk management measures in coordination with the operations department.





- Facilitate training event reporting and monthly activity reporting by working with the field team, participating in weekly meetings, and updating ECHO project trackers.
- Maintain accurate records of all trainings and activities conducted in project location, including training agendas, attendees list, and training materials.
- Leading and managing teams: planning functions, elaboration and monitoring of work plans, meeting deadlines, assigning tasks.
- Conducting training to project implementation group and leaders on victims and survivors' rights and roles of survivors of conflict and SGBV survivors in peace building and reconciliation.
- Conducting community level awareness raising sessions and outreach activities with dedicated sessions on trauma recovery, healing and reconciliation.
- Providing accompaniment and provision of referrals and basic services to victims of conflict and SGBV survivors.
- Establish and conduct monthly meetings with victims of conflict and survivors' networks.
- Representing UNIDOR at various meetings.
- Providing reintegration support services and monitoring visits to vulnerable children.
- Any other task as assigned by the Protection Manager and Management.

#### Qualifications/Experience

- Bachelor's degree or equivalent diploma in public administration, political and/or social sciences, law, international relations or other relevant discipline or, in its absence, equivalent professional experience in the area of expertise of at least 3 years.
- At least 4 years post-graduate experience in project management in the area of justice and development, conflict response or other relevant discipline.
- Knowledge of humanitarian and protection principles is key.
- Excellent English, Arabic and Nuer Languages (writing, speaking, reading) Excellent computer skills, including proficiency in MS office suites
- Must be a South Sudanese national

#### Conflict of interest

Any candidate affiliated to, or openly supporting any political party opposed to the UNIDOR's core values, or whose previous position could engender safety issues for co-workers at UNIDOR, will be excluded from this selection process. The employee will be accountable for the responsibilities and the competencies, in accordance with the UNIDOR Human Resource guidelines.

Qualified candidates should submit their cover letters and updated CV with copies of academic documents to UNIDOR South Sudan head Office located at Kololo-America Embassy Road, Juba Nabari after Catholic university. through email E-mail to [recruitment@unidorss.org](mailto:recruitment@unidorss.org) not later than Friday **31<sup>st</sup> May 2024**. **For this position, eligible and suitable qualified female candidates are encouraged to apply**

