



Médicos del Mundo

Position needed

READVERTISEMENT-Pharmacist

Location: Bor town, Jonglei State, South Sudan

MISSION

Working as an essential member of a diverse team who are committed to serve the world's most vulnerable with practical and compassionate care, the Pharmacist will be tasked with ensuring general functioning of the pharmacy and supervising pharmacy supply chain processes in accordance with MdM standards, protocols and procedures, in order to ensure its efficiency and operating availability as well as ensuring proper training on quality Pharmacy Management to local partners.

GEOGRAPHICAL SCOPE OF INTERVENTION

The successful candidate will be based in Bor Town, Bor South County (Jonglei State - South Sudan)

ORGANIZATION CHART

The successful candidate will supervise and provide support for pharmaceutical and Medical supply chain activities in supported health facilities reporting directly to the health manager.

FUNCTIONS

The Pharmacist will have the responsibility to support the Health Manager for Quality Pharmacy and Medical supply chain activities he/she is responsible, integrating the following main tasks: **Stock Management:**

- Ensure proper storage, stock management and supply processes, as well as hygiene and Security procedures, tools, and protocols (controlling pests and rodents), implementing appropriate quality controls and records, in order to ensure good storage conditions (temperatures, humidity and light exposure) and availability of drugs and medical material, according to MdM protocols and in cooperation with the logistics department.
- Coordinate the delivery, reception and recording of international and local medical orders/supplies, in close coordination with the logistics department, updating stock files and informing line managers/Healthco on their status (shortfalls, over-stocking, expiry dates), in order to permanently ensure security stock levels and ensure efficient management of stock.
- Participate in preparation of and ensure implementation of the required pharmacy protocols and guidelines including maintaining stock cards and ensure adherence to promote rational use of drugs and medical supplies.
- Establish the minimum and maximum stock threshold for all the drugs used in the hospital and other supported Health facilities.
- Supervise orders of medical and drug materials in order to ensure an efficient and appropriate consumption pattern even under budget constraints.
- Coordinate with line managers/Healthco in the preparation of the international & local orders.
- Ensure the preparation of the Medical Donations Certificates when applicable.
- Ensure the proper recording all items received and issued and reporting on drug consumptions and medical equipment dispensed according to protocols, informing on unusual patterns as well as forecasting future needs in order to rationalize the budget and to ensure availability.
- S/he conducts quarterly drugs audits in collaboration with the Health officers (drugs prescribed Vs drugs dispensed), analyzes rationale for any discrepancy during drugs audit and shares findings and recommendations with the line manager.
- Supervise the supply of drugs to PHCs/hospitals, informing them on consumption patterns and maintain record of partners/health facilities need requests to analyze monthly needs and trends.
- Develop forecasts of stock requirements using consumption data in the hospital and supported PHCC/Us as primary data, validated with demographic and services' delivery data.





- Ensure expired drugs are separated, quantified, recorded and in collaboration with the relevant authorities' that appropriate disposal is done.
- He/she will supervise and ensure that all drugs have files and stock cards according to protocols and that physical inventories are done regularly and immediately for medical supplies received.
- Implement inter-facility drugs redistribution strategy according to MDM and/MoH guidelines at health facility level and facilitate the exchange of drugs and medical supplies between bases and MDM Sites.

Team Management

- Ensure technical support and Supervision of pharmacist, pharmacy assistants and dispensers in supported health facilities.
- Evaluate the competency of the pharma team based in the Warehouse and supported health facilities and build their capacity accordingly with the support and guidance of the Health Manager / health officers / Healthco.
- Implement Monthly staff meetings for the pharma team.
- Participate in the recruitment process of the pharmacist assistants/dispensers, pharmacist of local partners.
- Report any HR issues to the Health Manager /officers/ Healthco

Trainings

- Identify the training needs of the pharma teams in the supported health facilities, conduct trainings, follow up and evaluations.
- Train the staff directly in the field/health facilities, when necessary.
- Follow up on the trainings provided and give feedback to the partners and Health Manager.

Reporting

- Provide weekly update to the team during program meetings.
- In collaboration with the Health Officers/Manager, he/she will coordinate the implementation of reporting systems and pharmacy project standards and indicators (both qualitative and financial) in order to respect the expected quality, modalities and costs, detecting / reporting potential deviations and proposing solutions.
- Conduct inventory and report immediately to line manager and health coordinator for all stocks received from implementing partners/donors and local/international procurements.
- Submit monthly report in terms of detailed items (shipments, consumption) to the Health manager/officers / Healthco. Prepare and share biweekly reports on stock consumption, availability, and wastage within the main warehouse.
- Work closely with Healthco and Health Manager to maintain a global record of shipments and consumptions.
- Prepare weekly consumption and share with the Health team

Monitoring and evaluation

- He/she will conduct assessments in collaboration with medical teams, identifying pharmacy needs and providing recommendations based on findings and appropriate responses.
- He/she will contribute with inputs to the development of the pharmacy system in the supported Health Facilities
- He/she will report regularly to Health Officers on pharmacy situation in the different locations (drugs expiring, consumption, prevention of shortages, etc.
- He/she will contribute to the monthly reports according to guidelines provided (Medical statistical reports or medical monthly report).





Other tasks

- Keep MdM team informed on any issues related to logistics and/or pharmacy.
- Report any security related issues to the Field Coordinator / Health Manager / Healthco
- Support operational organization of field trips and MdM programs/activities.
- Participate in internal meetings.
- Any other related MDM tasks as assigned by functional and /or line manager.

REQUIRED QUALIFICATIONS

Academic background: Mandatory - Degree in Pharmacy from a recognised institution

Desirable: Training and/or mastery in Medical Supply Chain Management will be an added advantage

REQUIREMENTS

Language requirements: High level of spoken and written English. Dinka and Arabic -desirable

Computer requirements: Proficiency in computer use; Advanced excel, Microsoft word and emails.

EXPERIENCE

- Experience and proficiency in Medical stock management databases and applications such as easy stock, Saga-stock.
- Experience in Medical supply chain processes for a humanitarian organization/ INGOs will be a great asset.
- Experience with staff capacity building: mentoring, coaching and development.

COMPETENCE PROFILE

- Ability to classify and manage priorities; meet deadlines
- Ability to work under minimal supervision
- Organizational skills and rigor
- Good organisational and communication skills
- Teaching skills
- Ability to work in a challenging and rapidly changing environment

AVAILABILITY

Immediately: 10 months (possible extension) depending on the program needs and funding availability.

To apply:

Send CV + cover letter (including job reference) + letter/diploma

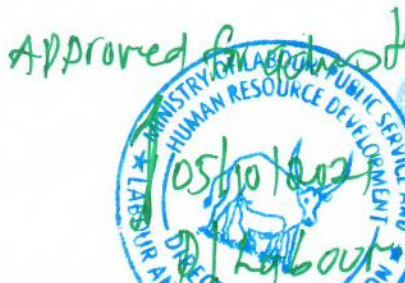
- o By email: hr.ss@medicosdelmundo.org
- o Reference: Pharmacist
- o Deadline for reception of applications: **19th October 2021**

Please note:

Médicos del Mundo promotes equal opportunities for all people. We establish positive action measures for those who, due to functional diversity or social and / or cultural exclusion, belong to under-represented groups in the positions offered.

As a result, no candidate with a valid profile will be rejected because of a functional diversity or for being culturally or socially excluded for reasons of birth, ethnicity, race, sex, gender or any other personal, social or cultural condition

Due to urgency of this position, MdM have right to review applicants and hire a qualified person prior closing date of this advert.



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