



Approved
[Signature]

For South Sudanese Nationals Only
Hygiene and Sanitation Assistants (2)

Position	Hygiene and Sanitation Assistant
Country; Town	South Sudan, Mobile
Reports to	Hygiene and Sanitation Officer
People under Supervision	Hygiene Promoters
Other staff interactions	Closely cooperates with all the staff
Department	Programmes
Type of work	Full time
Travels:	Frequent

PAH in South Sudan:

PAH has been working in South Sudan since 2006 as one of the first NGOs established in Jonglei State. We are a small team of committed individuals aiming at delivering tangible and sustainable change in the largest, most populous and most conflicted state of South Sudan. We are needs- and community based, hence aside drilling and repairing boreholes, developing accompanying O&M structures and innovative approaches to sanitation and hygiene promotion, we have also been developing our emergency response capacity. Our Emergency Response Team (ERT) mainly reacts to WASH and NFI needs of populations affected by conflicts and natural disasters, which have been on the increase for the past three years. Thanks to the expertise gathered over the years, we were also appointed to lead WASH Cluster in the state: we coordinate WASH emergency response with partners and hence make sure all vulnerable communities are served at the time of crisis.

RESPONSIBILITIES

The Hygiene and Sanitation Assistant is to contribute to PAH South Sudan Strategic objective of improving WASH emergency response to beneficiary community through improving access to safe water and sanitation, and impacting good behaviour change in hygiene practices in project area.

- Conducts trainings for Field Hygiene and Sanitation, Water User Committees, community leaders and other key groups – organizing sessions, preparing materials, keeping record of attendees, ensuring trainings are well balanced in terms of gender and age.



- Close cooperation with trained groups – regular meetings and sessions, monitoring of activities after the training, documenting activities conducted by trained groups.
- Close cooperation with schools – formulating School Hygiene Clubs, working with teachers and pupils, monitoring school activities.
- Cooperation with local authorities and local communities – participation in meetings, reporting from meetings to the Hygiene and Sanitation Officer.
- Facilitating appropriate community involvement in the design and delivery of essential WASH services and facilities – carrying out community mobilization activities, liaising with crucial stakeholders.
- Construction of rainwater harvesting systems, Monitoring rain season and water treatment
- Construction of shallow wells, converting to Hand pump.
- Geophysical surveys to determine water levels for both shallow wells and drilling of boreholes.
- Keeping proper records of field expenditures and reporting accordingly - collecting Memorandum of Understanding, Hand over protocols, substitute receipts and similar.
- Arranging and sorting WASH IEC materials and ensure proper usage – liaising with HSO, informing Hygiene and Sanitation Officer about possible shortages.
- Providing support/carrying out WASH-NFI distributions – organizing distribution according to Hygiene and Sanitation Officer’s guidance; providing stock count; informing community about the rules during distribution as well as proper usage of items; handing over items to community; keeping record of recipients.
- Attending WASH Cluster meetings upon request from Hygiene and Sanitation Officer.
- performing any other duties assigned by direct supervisor;

EXPERIENCE AND QUALIFICATION

Essential:

- Diploma in Social sciences, public health, Plumbing, Civil Engineering, Education or community health is required.
- Minimum of at least 1 - 2 years’ experience in WASH sector including experience in community mobilization, working with displaced people, returnees and disaster response.
- Experience in Humanitarian work in emergency context
- Sensitivity to the needs and priorities of different groups in the community.
- Proven skills in managing changes, achieving results, ensuring quality, team building, and capacity building.
- Ability and willingness to work under pressure as part of a professional team.
- Excellent interpersonal skills, including cultural sensitivity, assertiveness, and negotiating skills
- Willingness to travel to the field occasionally.
- Motivated self-starter, able to carry out work independently but also coordinate effectively as part of a team;



- Familiar with the local context in Torit and can effectively navigate challenges in these locations.
- Good spoken and written fluency in English and computer literacy (MS Office and email/internet);
- Excellent report-writing skills

Desirable:

- A broad range of experience including logistics, HR and finance
- Ability to work within different cultural contexts requiring cultural sensitivity
- Transparent and accountable
- Handling insecure environments
- Demonstrates knowledge and skills in gender and protection mainstreaming.
- Demonstrates safeguarding and informs transparent decision-making.
- Experience from working in complex and volatile contexts

Application Submission Criteria:

Please send a covering letter outlining how your skills and experience meeting the Person Specification along with your CV to Human Resources at recruitment.ssud@pah.org.pl or submit your application to HR Office near Nile Fortune Hotel Topping, Juba. Ensure to register when delivering your application (hard copies).

Please submit your Application NOT later than 25th July 2023

Please indicate the position you are applying for in the subject line i.e., ***“Application for the Position of Hygiene & Sanitation Assistant”***

- **Note: Due to the urgency of these roles, PAH reserves the right to shortlist applications prior to the closing date. Application document once submitted are not returnable, submit only copies NOT originals.**
- Ensure to register on submitting your application(s), we appreciate your application; however, **only short-listed candidates will be contacted.**
- If you have not been contacted within the closing date, we regret that your application has been unsuccessful

