

## INVITATION TO TENDER

PRF #	551	Date	27th -September-2021
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Suppliers Business Name:

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Registration number: ..... (Please provide copies of your valid company Registration Documents and other relevant information in relation to this Request for Quotation).

Address/Business Location:

.....

Contact Person and Phone Number.....

Contact Person:

.....

### Introduction

Food for the Hungry South Sudan is a Christian International Organization that has been operating in South Sudan for over ten years. Food for the Hungry is currently working in consortium with Nile Hope and SAADO to deliver the Education Cannot Wait Multi Year Resilience Programme (ECW MYRP) in Akoka and Baliet counties of Upper Nile State. The project is aimed at increasing access to quality Education by providing clean drinking water to the learners of 3 schools in Akoka and Baliet. In order to achieve this, Food for the Hungry is looking for a service provider to install 3 Mini surface water treatment Plants (SWAT) and Rehabilitate 1 of them. **Prices to be quoted in either SSP or USD, Dateline for the submission is Friday 15th-10-2021 before 4:30 PM.**

No.	PRF No.	Description	Quantity
1	551	Installation of Mini surface water treatment plant (SWAT) in Majak primary school in Akoka County, Riang Primary school in Baliet County and Salam primary school in Baliet county.	3
2		Rehabilitation of the Mini surface water treatment plant (SWAT) in Akoka primary school. Please refer to the attached TOR for more details.	1

### INSTRUCTIONS TO BIDDERS:

❖ The quotation should be sent through a sealed envelope addressed to the Procurement Committee Food for the Hungry office Located at CIC Plaza, Ministries Airport Road, Tel: **0926133422** and dropped into the tender Box provided at the reception or an email to the following address:

[vmakovere@fh.org](mailto:vmakovere@fh.org), [dchol@fh.org](mailto:dchol@fh.org), [hemmanuel@fh.org](mailto:hemmanuel@fh.org), [latanasio@fh.org](mailto:latanasio@fh.org).

❖ FH South Sudan payment terms are by bank transfer or cheque, payable within 30 days after the satisfactory service delivery.

❖ Please note that submission of invoice, training report and other relevant supporting documents are requirements for payment processing.

❖ **Main evaluation criteria will be:**

✓ Price reasonableness

✓ Evidence of expertise in providing similar services especially with references, having experience in this particular area will be an added advantage.

✓ Evidence of financial capacity with attachment of current financial statement.

✓ Delivery timeline that is realistic.

✓ Quotation Validity.

✓ Provision of full and Valid Company Registration Documents.

✓ Acceptance of FH payment terms of net 30 days after satisfactory delivery of service.

The TOR and the BOQ are provided based on a ground assessment conducted by FH, therefore all the information has been provided for you to complete your offer. However, this does not limit the companies from finding further information if they feel that it's necessary, but this will be at their own cost, FH will be ready to provide any further information if it's required.

❖ Quotations / Prices should include **ALL** applicable taxes as per South Sudan laws, and the supplier will be responsible for all taxes.

❖ Please note that in case of need for currency conversion, **the Bank of South Sudan exchange rate on the day and time of conversion shall apply**

#### RIGHT TO REPORT

The Service Provider or Seller shall establish and maintain appropriate business standards, procedures and controls including those necessary to avoid any real or apparent impropriety or to prevent any action or conditions which could result in conflict with the Buyer's best interests. Please be informed that you have the right to report any activity that is in conflict with appropriate business standards to the FH Country Director on [m benjamin@fh.org](mailto:m benjamin@fh.org)

**DISCLAIMER**

- FH South Sudan does not bind itself to accept the lowest or any bid at all.
- This Request for Quotation (RFQ) is not a purchase order and is not a guarantee of purchase from you or any company.
- This RFQ is only intended to allow FH South Sudan to consider the prices etc., from various eligible bidders, which may result in a procurement decision.

The above prices are valid for ..... day(s)/Month(s)

Estimated delivery time: .....

Terms of Payment: .....

Warranty if applicable: .....

Signature..... Date & Stamp: .....