



# COALITION FOR HUMANITY

Improving Community Resilience

19 AUG 2024

## Location:

Juba, Gudele 1, Block 4, Plot No. 1784,  
off-Gudele Road, along 7 Eleven  
Supermarket Road, next to Big Ben  
Primary School

## VACCANCY ANNOUCEMENT FOR THE POSITION OF PROTECTION ASSISTANT

### Organization Background

Coalition for Humanity (CH) is a humanitarian and development NGO registered in South Sudan with experience in implementing humanitarian and resilience projects. The organization focuses on Food Security and Livelihoods (FSL), Water, Sanitation and Hygiene (WASH), Gender Based Violence (GBV), General Protection (GP), Health and Nutrition. Coalition for Humanity has experience in integrating projects and forming a nexus across sectors in order to leverage on resources. We consider Protection/GBV, Housing, Land and Property rights (HLP) governance, peace building and conflict transformation as cross cutting issues. We have successfully integrated these in WASH, FSL, Non-food items, Health and Nutrition.

Coalition for Humanity has its headquarters in Juba but with presence in the Upper Nile counties of Malakal, Renk, Longechuk, Maiwut. CH operates in Jonglei State with presence in Ayod, and Fangak counties and Unity State with field offices in Leer, Panyijiar, Mayendit, Koch, Rubkona and Mayom counties. It also has an operational presence in the Ruweng Administrative Area with field offices in Pariang and in Greater Pibor Administrative area with field office in Pochalla County.

Coalition for Humanity seeks to recruit for the position of Protection Assistant to be based in Panyinjar

### Position description

**Job title:** Protection Assistant

**Job Location:** Panyinjar

**Reports to:** Protection and GBV Officer

### Job Summary

The role of the Protection project Assistant is to support the daily implementation of Project activities. The project Assistant shall provide regular progress reports to the Project Officer/Protection and GBV Officer. Protection project Assistant with support from the Project Officer will be responsible for daily activities implementation, ensuring that groundwork for all project deliverables is met, including information sharing, relationship building to support project 'mainstreaming gender in policy and programmes to prevent violence and conflict and strengthen post-conflict recovery in the project location.

### Key roles/duties and responsibilities

- Ensure daily quality implementation of different project activities in accordance with the work plan.
- Engage with the community and community representatives to understand needs and gaps in Gender-based violence programming.

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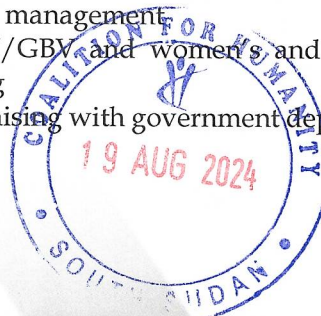


- Support Gender-based violence cases received at the center and identified in the community through the provision of case management services to respond to the needs of clients provide them information and resources to access services and make appropriate referrals to other service providers if required.
- Incorporate a survivor/client-centered approach in all center activities.
- Ensure strict adherence to confidentiality for all case-related information; protect the identities of clients in the design and implementation of all activities.
- Assess the knowledge and utilization of health and other services available for survivors of GBV.
- Provide case management services through high quality and confidential interventions in line with minimum standards for service provision and CH's case management SOPs. This will include assessment of needs, development of an action plan for recovery, development of a safety plan when needed, conducting referrals to relevant services, implementing the action plan and ensuring appropriate follow up and case closure when appropriate
- Work closely with other Project support staffs including community volunteers to ensure awareness of services in the community, facilitate referrals into and out of the community center, and to support clients on protection related needs.
- Identify challenges that women and girls are facing in accessing services.
- Participate in conducting surveys and assessments of the beneficiaries to establish baseline data of the community.
- Facilitate small and large focus group discussions (FGDs) to identify the needs of communities.
- Assist in identifying members of the community that are facing protection-related issues.
- Assist and lead, where appropriate, trainings for service providers, community members, and other relevant actors.
- Implement risk mitigation and awareness activities.
- Ensure updated filing and documentation of Gender-based violence cases in line with CH tools.
- Alert Project Officer and project Manager of any gaps in process, tools, or staff capacities to meet the needs of clients or ensure confidentiality and survivor-centered care.
- Engage in continuous personal professional development for the purposes of increasing the quality and depth of your work.
- Perform any other tasks as might be assigned by the line supervisor.

## Person specification

### a) Education & Experience

- University diploma (e.g. international development, human rights, Social Work, Public Health, gender studies) desirable.
- Certification preferably in Social work, Counseling, Psychology or any other related field is an added advantage.
- Minimum 2 years of proven experience in NGO projects, particularly in managing GBV projects.
- Experience in producing high-quality technical material (training material, Programme tools, proposals, strategic documents etc.).
- Experience in project management.
- Experience in SGBV/GBV and women's and community empowerment related programming
- Proven experience liaising with government departments, UN agencies, and donor projects



**c). Core competencies**

- Excellent knowledge of GBV and PSS basic principles
- Excellent knowledge of GBV case management principles
- Excellent knowledge of the negative impacts of early marriage on the individual, family and community level
- Excellent knowledge of the negative impacts of child labor on child development
- Good communication and psychosocial first aid skills
- Excellent communication skills
- Ability to represent the organization and its objectives in highly professional and responsible manner.
- Ability to allocate and review priorities to meet deadlines.
- Proven knowledge and experience in developing and implementing community mobilization projects

**d). Behavioral Competencies**

- Flexibility in approach and an ability to adapt to varying demands and work hours
- Ability to identify problems and resolutions.
- Exceptional professionalism and interpersonal skills and an ability to work collegially with team members and stakeholders
- Ability to work unsupervised
- Proficient skills and experience in working on MS Office
- Ability to exercise sound judgment, to remain flexible to a changing environment, and to make decisions independently
- Ability to work well with a cross-cultural team
- Familiarity with international humanitarian operations, coordination structures, and the mandates of donors, UN agencies, and other NGOs

Coalition for Humanity has zero tolerance for Sexual Exploitation and Abuse of beneficiaries. Protection from Sexual Exploitation and Abuse (PSEA) is everyone's responsibility and all staff are required to adhere to the Code of Conduct that enshrines the principles of PSEA, always (both during work hours and outside work hours). Familiarization with, and adherence to, the Code of Conduct is an essential requirement of all staff, in addition to related mandatory training. All staff must ensure that they understand and act by this clause.

**Note:**

1. The job duties and responsibilities as set out above are not exhaustive and the post holder may be required to carry out additional duties within reasonableness of their level of skills and experience.
2. The position is a Non-relocatable position; the incumbent must be a resident of the county.

Interested Applicants are invited to submit their application Letter and CV/Resume via Email to [jobs@ch-int.org](mailto:jobs@ch-int.org) or hand deliver to our field office in Ganyliel field on or before 6<sup>th</sup> September 2024.

