

THE LUTHERAN WORLD FEDERATION, WORLD SERVICE SOUTH SUDAN COUNTRY PROGRAM

INVITATION FOR FRAMEWORK AGREEMENT WITH SUPPLIERS FOR FINANCIAL YEAR 2023

Reference No: LWF/SSD/FRAMEWORKAGREEMENT/2023

Contracting Authority: The Lutheran World Federation/World Service

Date and time for sending bid documents to suppliers: 24th August – 13th Sept 2022

Deadline for submission of bid: 13th Sept 2022 by 3 PM

The Lutheran World Federation/World Service (LWF/WS) is a non-governmental organization with its headquarters in Geneva, Switzerland. The South Sudan Country Program is one of the LWF/WS Country Programs where the agency implements projects in Jonglei, Upper Nile, Eastern Equatoria and Unity States.

CATEGORY #	ITEM DESCRIPTION
-------------------	-------------------------

LWF/G1/2022/2023	- Scholastic Materials /Office supplies
LWF/G2/2022/2023	- IT (Electronics)
LWF/G3/2022/2023	- Sewing Machines and Uniform materials
LWF/G4/2022/2023	- Non-Food Items (NFI)
LWF/G5/2022/2023	- Food Items
LWF/G6/2022/2023	- Recreation / sport items
LWF/G7/2022/2023	- Assistive Devices
LWF/G8/2022/2023	- Agricultural tools, seeds and Fishing items
LWF/G9/2022/2023	- Office Furniture and School Desks
LWF/G10/2022/2023	- Wash and Sanitation Items
LWF/G11/2022/2023	- Solar Equipment and accessories
LWF/G12/2022/2023	- Printing services (text books, banners, t-shirts, flyers etc)

Interested suppliers can collect the bid documents from LWF offices in the following locations:

1. LWF Head office NCA compound Buluk.Juba
2. LWF office Maban Upper Nile State
3. LWF office Ajuongthok Ruweng Administrative Area
4. LWF office Magwi Eastern Equatoria State
5. LWF office Panyagor Jonglei State

Suppliers are expected to fill prices, sign, and stamp the tender document to be submitted in a sealed envelope clearly labelled with the tender category reference number. Each category should be in separate envelope location wise.

The following documentations required should be included in the sealed envelope when submitting the bid documents.

- **Company Profile**
- **One copy of the Request for Quotations fully priced, signed and stamped**
- **At least 3 Letters of recommendation (from established organizations) having supplied similar category of goods.**
- **Copy of Registration and legal documents. (tax clearance certificate, TIN, operation licence, membership, certificate of incorporation)**

The bid documents should be hand delivered to any of LWF offices mentioned above.

This is purely a request for bids and does not in any way constitute a commitment to purchase order or any other form of contractual commitment with LWF.

Note: Suppliers are at liberty to quote for any category of choice and location of delivery

For further enquiry contact;

Procurement Committee; Lutheran World Federation/World Service-NCA Compound, Buluk, Juba South Sudan

Email: procurement.southsudan@lutheranworld.org Tel: +211 928268877/+211926119230

NCA Compound, Buluk, Juba

www.lutheranworld.org

The bid documents

