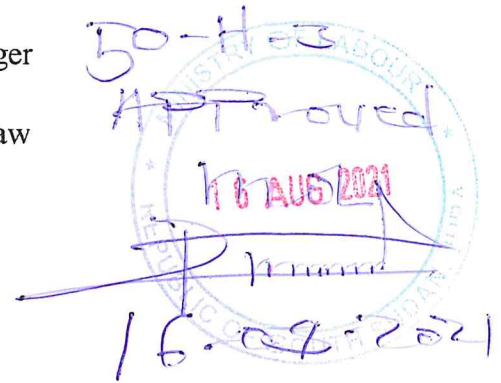




Vacancy Announcement

Job Title: Deputy Protection Manager
Band/Level / Grade: 7B1
Department: Protection and Rule of Law
Location: Juba
Overtime Eligible: Exempt
(per local law)



ABOUT THE IRC

The International Rescue Committee (IRC) responds to the world's worst humanitarian crises and helps people to survive and rebuild their lives. Founded in 1933 at the request of Albert Einstein, the IRC offers lifesaving care and life-changing assistance to refugees forced to flee from war or disaster. At work today in over 40 countries and 22 U.S. cities, we restore safety, dignity and hope to millions who are uprooted and struggling to endure. The IRC leads the way from harm to home.

IRC began working in South Sudan in 1989. South Sudan declared independence in July 2011 following decades of civil war rooted in disputes over religion, ethnicity, resources, governance, and self-determination. The security situation remains fragile and testing operational challenges abound. IRC-South Sudan operates a country office in Juba, and field offices in Lakes, Unity and Northern Bahr el Ghazal states, currently implementing programs in primary health care, community case management, nutrition, environmental health, women's protection and empowerment, protection and access to justice and livelihoods.

Learn more about IRC in South Sudan here:

<https://rescuenet.rescue.org/Interact/Pages/Content/Document.aspx?id=2446>

JOB SUMMARY:

Under the direct supervision of the Protection Manager, the **Deputy Protection Manager** is responsible for technical oversight and support implementation of *Protection, PSS, Peace building activities; and producing and synthesizing highly quality program and assessment reports* for General Protection program in Juba, South Sudan. He or she will supervise and coordinate the work of Protection Officers to ensure timely and quality implementation of monitoring assessments, PSS activities, Peaceful coexistence activities, data submission, referrals, and response. The Deputy Protection Manager will ensure that monitoring surveys are implemented within established time frames and will ensure that protection risks and concerns are identified and responded to in a timely way.

Major Responsibilities:

The responsibilities of the **Deputy Protection Manager**, include but are not limited to the following:

Protection Monitoring and Reporting

- Ensure timely and quality implementation of monitoring assessments by protection teams, including key informant surveys, household level surveys, observations, Rapid Protection Assessments (RPA) and as needed focus group discussions (FGDs).
- Take the lead on producing succinct and analytical monthly protection reports (per area), highlighting key protection issues, and analyzing trends identified from protection monitoring activities
- Working with Project Manager and Protection Information Assistant, regularly review data collected by the teams, review data collection methodologies, develop strategies for improving data collection.



- Produces thematic, issue-specific reports as requested by the Protection Manager and the Governance and Rights Coordinator.
- Support Protection Officers and Protection Manager to draft protection monitoring reports as required.
- Provide a human rights “lens” on all protection monitoring reporting, assisting to ensure reporting is grounded in human rights law, refugee law, Sphere standards, and the Guiding Principles on Internal Displacement.
- Engage closely with the PIA to ensure the quality of data collected and submitted is sufficiently detailed and accurate. Support in the verification of data as required.
- Supervise protection case management and quality referrals.

Program Management

- Take the lead to mainstream PSS wellness and peaceful coexistence activities and ensure integration with ongoing protection activities including case management, protection monitoring in Juba camp sites 1 and 3.
- Oversee implementation of community-based protection and peaceful coexistence activities, including providing guidance to capacity building of the community-driven action groups.
- Build the capacity of Protection and Peace building team, on PSS to ensure effective implementation of project activities.

Advocacy and Representation

- Support development of evidence-based advocacy positions to share with Protection Sub-Working Group and advise senior management on protection trends to inform country-wide advocacy.
- Develop and maintains effective working relationships with Humanitarian and Protection actors, INGO, government authorities, and other key stakeholders to ensure active coordination, collaboration, and information dissemination.
- Undertake other tasks as requested by the Protection Manager

Program Administration

- Provide on-going direct supervision, including assisting in the development of individual work plans, for protection staff, ensuring best practice standards are met.
- Working with Protection manager, assess the training and capacity building needs, and design and implement professional development plans for staff.
- Lead a daily/weekly debriefing and hold regular staff monthly meetings including preparation of meeting agenda and necessary materials and information, scheduling time and location, informing staff and conducting the meeting.
- Assist Protection Officers in the development of work schedule either daily, weekly, monthly, or quarterly
- Raise Purchase request for activities, guide staff to raise the PRs and track them adequately for monitoring the spending.
- Liaise Protection Officers to ensure work plans coincide with timelines of projects, correct coding of project activities, and staff time allocation.
- Oversee staff vacation, sick leave, and timesheets.

Finance & Logistic

- Manage budgets by ensuring that all PR expenses and payments are done in accordance with IRC finance policy
- Work with *Protection Officers* to submit cash projections in a timely manner and review monthly BvA and compile minutes with consultation from the manager.
- Ensure that purchase requests are properly and *filled* out and submitted in a timely manner along with all necessary supporting documentations in accordance with IRC financial policies and procedures

General

- Positive and professional attitude



Professional Standards: The IRC and IRC workers must adhere to the values and principles outlined in the IRC Way - Standards for Professional Conduct. These are Integrity, Service, and Accountability. In accordance with these values, the IRC operates and enforces policies on Beneficiary Protection from Exploitation and Abuse, Child Safeguarding, Anti Workplace Harassment, Fiscal Integrity, and Anti-Retaliation.

How to apply:

Interested applicants should submit a **CV with 3 references** and a copy of their **national ID** and copy of academic certificate to the Human Resources **Juba IRC Head Office**-Located in Goshen House 2nd floor or you can e-mail applications to SS-HR@rescue.org not later than **2nd September 2021**.

NOTE: Only shortlisted candidates will be contacted and attach photocopies only while original will be asked at the interview panel and all the photocopies will remain the property of IRC.

CLEARLY LABEL YOUR APPLICATION; DEPUTY PROTECTION MANAGER

‘WOMEN, MINORITIES AND PEOPLE LIVING WITH DISABILITIES ARE ENCOURAGED TO APPLY.

