



VACANCY ANNOUNCEMENT

Job Title:	Environmental Health Manager - National
Number of Post	One (1)
Band /Level /Grade:	7B
Department:	Environmental Health
Location:	Ajuong Thok
Overtime Eligible:	N/A
Date of Issue:	Friday, 7 th January 2022



Background/IRC Summary:

The International Rescue Committee as one of the world's largest humanitarian agencies, provides relief, rehabilitation, and post-conflict support to victims of oppression and violent conflict in 42 Countries. IRC is committed to bold leadership, innovation, and creative partnerships. South Sudan, an independent nation since 9th July 2011, is emerging from decades of brutal civil war rooted in disputes over religion, ethnicity, resources, governance, and self-determination. The security situation remains fragile, and the operational context is challenging. IRC has been in South Sudan since 1989 and currently operates in Northern Bahr El Ghazal, Lakes, Unity and Central Equatoria States. IRC South Sudan program is currently seeking qualified candidates to fill the above vacant position.

Job Summary:

This interesting position will be based in Ajuong Thok IRC field office, under the supervision of the Environmental Health Coordinator, the Environmental Health (EH) Manager will be responsible for the IRC WASH program implementation in Jamjang refugee camps (Ajuong Thok and Pamir), surrounding host community but not limited to Pariang and Yida. The EH manager will ensure water, sanitation, and hygiene promotion interventions in Ajuong thok, Pamir, and surrounding host communities within the targeted locations are in line with IRC and donor requirements. S/he will report to the Environmental Health coordinator and supervise environmental health officers including one water supply officer, two sanitation officers, and one M&E officer to ensure efficient use of resources. S/he will provide leadership and technical support to the IRC WASH team in Ajuong Thok and ensure all WASH projects are implemented within the standards and proposed project time frame.

Duties And Responsibilities

Project implementation

- Ensure that all IRC WASH-related activities in Ruweng administrative areas meet the need of the clients in line with sphere, IRC, donor regulations, and in line with South Sudan standards.
- Ensure high-quality implementation of the WASH component across Ajuong thok and Pamir refugee camps in Jamjang, Yida, and Pariang community are executed promptly within budget, and in full compliance with the donor contract and IRC rules and regulations.
- Ensure that WASH interventions are appropriately planned, adequately resourced, and implemented according to the IRC integration strategy for WASH and another sector in line with the IRC accountability guidelines.
- Ensure that all set targets across all EH grants in the targeted location are implemented and achieved within the project time frame in accordance with the IRC and donor expectations.
- Ensure good internal and external coordination, communication, and team spirit with the WASH teams across Jamjang.
- Actively participate in internal and external coordination with relevant agencies to ensure project quality and avoid work duplication.
- Establish good relations and coordination with WASH and Health humanitarian actors in the target County where the IRC is addressing the WASH through refugee and host communities set up.
- In collaboration with the other IRC sectors including Health, Protection, and WPE by ensuring that protection mainstreaming cut across WASH activities in Ruweng administrative areas whilst the quality and timeliness of all WASH outcomes are met during project implementation.
- Work closely with the M&E team in Juba and Jamjang to improve the EH M&E framework and feedback mechanisms for IRC WASH project in refugee camps, health centers and host communities, ensuring that the EH teams in the field actively monitor set indicators and effectively address concerns of the target communities.

- Work closely with the Supply Chain sector to develop and monitor procurement and distribution plans for all active grants in Ruweng administrative area monthly. Lead in all WASH assessments within the location of interventions and ensure that proposals and reports are informed by the findings of the assessments.
- Actively participate in the internal and external reporting and proposal development for WASH within the confine of your scope by ensuring that all reports and proposals are submitted to EH coordination on time to allow for review before final submission to the country office.
- Review progress within your areas of coverage on a weekly and monthly basis in Jamjang in achieving program objectives and targets in collaboration with the supervisor.
- Draft technical aspects of internal and external reports within agreed deadlines using IRC and donor formats, as required, and share with the supervisor appropriately.
- Review Budget vs. Actual expenditures for EH grants monthly. Put forward over/under expenditure issues to the attention of the EH Coordinator promptly.

Human resources, finance, logistics, and security

- Supervise a technical team of three EH Officers, one EH M&E officer, 45 water point operators, 7 sanitation promoters, 8 water point technicians etc. in Ajuong Thok and Pamir by applying the IRC's performance management tools and by providing technical and non-technical management support and advice appropriately.
- Participate in the recruitment of new WASH staff and Manage the WASH budget lines of related active grants.
- Provide support to other WASH team members in Bentiu by ensuring that all IRC WASH spending in different grants is carried out and accounted for in a manner that is compliant with IRC procurement and financial regulations ensuring no overspending or underspending.
- Provide support to the WASH team by working with the logistics department to ensure that WASH teams receive the necessary support in terms of transport, procurement, and warehousing.
- Ensure compliance with IRC security procedures for WASH interventions, as well as a high degree of security awareness and preparedness among the WASH teams.

Technical guidance and training

- Spend significant time on WASH intervention sites to monitor activities and provide practical technical guidance to the WASH team.
- Based on needs and gaps, provide formal and informal technical training to the WASH team, and identify external training opportunities as needed.
- Proactively liaise with the EH Coordinator for additional technical support.

Monitoring and Evaluation:

- Develop, track, and implement the project tracking tools including work plan, Spending plan, Procurement plan, staffing plan, staff salary mapping for all projects within your area of coverage for a timely project targeted achievement.
- Ensure weekly data audit for WASH project to clean up EH database for internal and donor reporting.

Others

- Actively participate in the coaching and capacity building of other Officers on report writing and proposal development.
- Ensure that all EH work meets the IRC standard within the targets County by visiting the sites appropriately.

Job Qualifications/Minimum Requirements:

- **Education:** M. Sc/B. Eng./B. Sc. In geology, Civil and or water resources engineering, Environmental health, and other WASH-related courses.
- **Experience:** Minimum of four years' experience practicing WASH in humanitarian and development contexts. Practical experience in project development, proposal writing, and donor reporting.
- **Competencies and Skills:** Command of written English to produce documents and reports in good standard. Ability to maintain good working relationships with colleagues and partners. Experience in collecting and collating qualitative and quantitative data. High experience in budget analysis related to budget tracking for different donor funds. Ability to work with data collection and analysis software. Accuracy and keen attention to detail, to produce high-quality documents and maintain good records. Commitment to IRC values and principles. Very good command in MS Office a MUST, Auto CAD,



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WaterCAD, Google earth pro, QGIS, EPANET, and other related soft wares will be an added advantage. Knowledge of the local languages will be an added advantage



Key Working Relationships:

- **Position Reports to:** Environmental Health Coordinator.
- **Position directly supervises:** Three WASH officers and one M&E officer.
- **Other Internal and/or external contacts:** Finance department, Supply Chain department, Human Resources department, Health Program, Safe Programming, Women Protection and Empowerment (WPE), Child Protection Program, ERD and UNHCR.

Compliance: Ensure that all activities respect the principle of confidentiality and that all incidents reported to IRC are handled with due regards to protection principles. Ensure adherence to IRC-South Sudan specific finance, logistics, IT, security, communications and human resources/administration policies and procedures. Incorporate and comply with new procedures and guidelines designated in circulars from Country Director. Ensure any violations of the IRC Sexual Abuse and Exploitation Code of Conduct are reported to the Country Director, or through the anonymous reporting mechanism. The reporting of violations is an obligation on the part of all staff members. Assist where necessary in undertaking activities that aim to prevent the occurrence of sexual abuse and exploitation of beneficiaries by IRC and other humanitarian workers. Ensure compliance of IRC's Child Safeguarding policy in all IRC activities and report any violations observed or reported through the necessary channels immediately.

Confidentiality: Ensuring the non-disclosure of any information whatsoever relating to the practices and business of IRC acquired in the course of duty, to any other person or organization without authority, except in the normal execution of duty.

Professional Standards: The IRC and IRC workers must adhere to the values and principles outlined in IRC Way - Standards for Professional Conduct. These are Integrity, Service, and Accountability. In accordance with these values, the IRC operates and enforces policies on Beneficiary Protection from Exploitation and Abuse, Child Safeguarding, Anti Workplace Harassment, Fiscal Integrity, and Anti-Retaliation, Combating Trafficking in Persons, and several others.

Gender Equity: IRC is committed to narrowing the gender gap and leadership positions. We offer benefits that provide an enabling environment for women to participate in our workforce including parental leave, gender sensitive security protocols and other supportive benefits and allowance.

Equal Opportunity Employer: IRC is an Equal Opportunity Employer. IRC considers all applicants based on merit without regard to race, sex, color, national origin, religion, sexual orientation, age, marital status, veteran status, disability, or any other characteristic protected by applicable law.

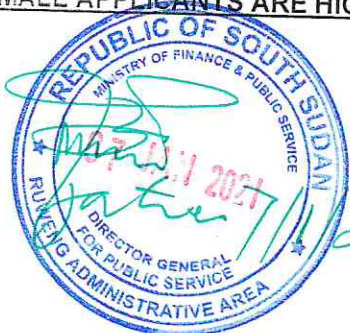
The position is strictly for **SOUTH SUDANESE NATIONAL WITH ALL REQUIRED NATIONAL DOCUMENTS.**

How to Apply: Interested applicants should submit a **CV with 3 references** (Please indicate referee telephone number and email address) and a copy of academic and training certificate, a copy of **national ID** and day time **telephone contact** address it to the **Human resources Department, IRC South Sudan** and you can delivered your Application to **IRC Head office in Juba Goshen House, or field office in Jamjang**, or you can e-mail your applications to SS-HR@rescue.org Deadline for submission **Wednesday 26th January 2022 before 5:00PM Central African Time.**

NOTE: Only short-listed candidates will be contacted and attach photocopies only while original will be asked at the interview panel and all the photocopies will remain the property of IRC. Any candidate who may wish to do job solicitation to win favor whether directly or indirectly will automatically lead to disqualification of one's application once detected at any stage of the process.

PLEASE REMEMBER TO CLEARLY INDICATE THE POSITION YOU ARE APPLYING FOR ON THE ENVELOP (Hand Delivery)/SUBJECT Email)

FEMALE APPLICANTS ARE HIGHLY ENCOURAGED TO APPLY



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