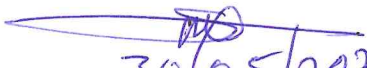
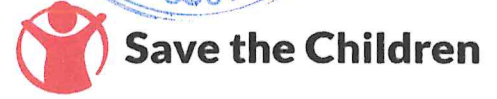


SO. H. 3
Approved by
S/secretary of Labour

30/05/2024



Job Advertisement

NGO Forum and SCI is seeking to recruit: -

Job Title: Government Liaison Advisor

Reports to: South Sudan NGO Forum – Secretariat Director

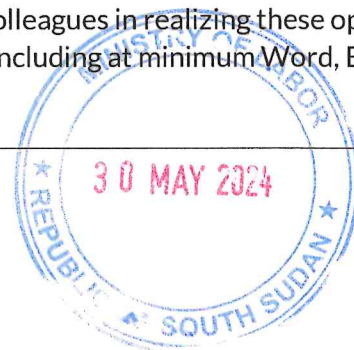
Location: Juba

Contract Period: 6 Months

<p>Job Purpose:</p>	<p>The South Sudan NGO Forum Secretariat coordinates the efforts of the NGO Forum Steering Committee as voted representatives of the South Sudan NGO Forum, which has 115 international NGOs and 247 national NGOs in 2023. The NGO Secretariat exists for the purpose of coordination, information sharing, advocacy, policy/position paper production, government/donor/UN engagement and engagement on other vital issues regarding humanitarian relief, recovery and development.</p> <p>The NGO Forum Government Liaison Advisor will facilitate communication and collaboration between the NGO Forum and government officials to support the delivery of principled humanitarian and development aid. This involves ensuring understanding, dissemination and compliance with government regulations, advocating for policy changes and support humanitarian access efforts. The advisor will help the NGO Forum build strategic partnerships, and enhances the Forum's role a key stakeholder in public policy. By doing so, the advisor will contribute to the effectiveness and NGO work in South Sudan and their ability to make a positive impact for the South Sudanese people.</p>
<p>Main duties & Responsibilities:</p>	<ul style="list-style-type: none"> ▪ Lead the process of drafting NGO Forum positions and related negotiation strategies based on priorities identified by NGO Forum members ▪ Work with the Secretariat Director and Humanitarian Advisor to strengthen engagement with Government entities in South Sudan (at National and State levels) e.g, Ministry of Humanitarian Affairs and Disaster Management, Relief and Rehabilitation Commission, Ministry of Labour South Sudan Revenue Authority and other South Sudanese government structures as needed. ▪ Identify opportunities for effective engagement with national and local stakeholders including NNGOs, LNGOs, traditional, religious and Community leaders ▪ Advise and contribute to and coordinating the development of NGO Forum positions, managing various communication activities, leading on the communication of NGO Forum positions amongst key stakeholders including, where necessary, national and international media, and the wider humanitarian community ▪ Stay abreast of political developments and humanitarian trends in South Sudan, with an emphasis on the humanitarian crisis and development gaps, informing NGO Forum members where relevant. ▪ Ensuring sufficient capacity and knowledge to support policy analysis and strategic planning around the humanitarian architecture and operational issues.



	<ul style="list-style-type: none"> ▪ Carry out regular stakeholders' engagement trainings and contribute to donor reports on outcomes and output of activities. ▪ Collaborate with the Secretariate Director and Humanitarian Advisor to represent the NGO Forum in meetings with external engagement targets. ▪ Support State Coordinators to identify opportunities for engagement with authorities on thematic issues ▪ Stemming from priorities identified by NGO Forum membership, develop, update and implement an engagement strategy on behalf of/in collaboration with the Forum membership. ▪ Coordinate and monitor Government's engagement messages and initiatives to ensure impact and that NGO Forum external engagement is in line with humanitarian and development principles and good practices. ▪ Ensure more effective and consistent communication and engagement with the UN, local authorities, civil society, donors, embassies and other stakeholders ▪ Organize and facilitate workshops and other capacity development, as necessary. ▪ Identify and lead (when appropriate) engagement initiatives for the membership through mobilising members and through the production of joint influencing products ▪ Support overall Forum engagement efforts through developing and facilitating relevant influencing products including policy briefs, briefing notes, position papers and background papers. Lead the process as appropriate and get member consensus for sign on ▪ Foster relationships with political stakeholders, raise awareness about the NIF Influencing and negotiation strategy and messages among political stakeholders
<p>Person specification:</p>	<p>Essential</p> <ul style="list-style-type: none"> • University Degree in Conflict and Development, International Relations, International Humanitarian Law or related technical field. • Experience working with government institutions in South Sudan • Good knowledge of the security environment and economic, socio-political dynamics in South Sudan and the region • Understanding of trends in PSEA, Bureaucratic Access Impediments and NGO Safety, including donor requirements and changes in the development/humanitarian landscape • Demonstrated ability to draft concise and informative copy in English for a range of uses from detailed progress reports to media releases; • Demonstrated ability to analyse complex information and to draw out the key points and issues and to present these in a way that can be easily understood; • Strong influential relationship with South Sudan government and other at national and state levels that can yield positive results • Experience with developing and implementing Access and Accountability to Affected Populations related strategic objectives • Knowledge of the humanitarian coordination system and the mandates of the actors involved. • Exceptional training and mentoring skills, with proven experience in planning and facilitating training for diverse audiences • Able to work independently to identify information and knowledge sharing opportunities and to engage a wide range of colleagues in realizing these opportunities; • Skills in using Microsoft suite of applications, including at minimum Word, Excel and PowerPoint



Competencies:	<p><u>Planning and Organizing</u></p> <ul style="list-style-type: none"> ▪ Demonstrated ability to focus on impact and results; ▪ Demonstrated ability to develop clear goals that are consistent with agreed strategies; ▪ Effectively identifies priority activities and assignments; ▪ Adjusts priorities as required, monitors a ▪ Foresees risks and allows for contingency ▪ Uses time efficiently and meets deadline <p><u>Communication</u></p> <ul style="list-style-type: none"> ▪ Speaks and writes clearly and effectively; ▪ Able to handle complex information and data and convey clear messages; ▪ Excellent writing skills ▪ Able to adapt content and style for different audiences. <p><u>Teamwork</u></p> <ul style="list-style-type: none"> ▪ Works collaboratively with colleagues to achieve organizational goals; ▪ Builds and sustains relationships with external /bilateral/multi-lateral stakeholders. <p><u>Leadership and Self-Management</u></p> <ul style="list-style-type: none"> ▪ Shows initiative ▪ Focuses on result for the client (members of the Forum) and responds positively to feedback ▪ Consistently approaches work with energy and a positive, constructive attitude ▪ Remains calm, in control and good humored even under pressure ▪ Demonstrates openness to change and ability to manage complexities <p><u>Knowledge Management and Learning</u></p> <ul style="list-style-type: none"> ▪ Actively works towards continuing personal learning, acts on learning plan and applies newly acquired skills ▪ Shares knowledge and experience.
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Application Information:

Click the provided link to apply ([SCI Career Site Careers \(oraclecloud.com\)](https://www.oraclecloud.com))

Please attach the following documents

1. Application letter/Cover letter
2. South Sudanese National ID
3. CV
4. Education Qualifications/ Transcript and Certificate.



We need to keep children safe so our selection process, which includes rigorous background checks, reflects our commitment to the protection of children from abuse.

All employees are expected to carry out their duties in accordance with our global anti-harassment policy.



In case you face difficulty in accessing the link, please come to Save the Children head office Juba Hai Malakal or SCI Field Offices for technical support on how to submit your application.
Deadline for submitting applications: 18th, June 2024.
Cc: MoJobadvert@gmail.com; (National

