



Munuki SDA  
Compound  
P.O Box 247  
Juba, South Sudan

## JOB ADVERT

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|-----------------------|--|
| <b>Job Title:</b>     | Peace Building Officer   |
| <b>Qualification:</b> | Bachelor's degree in peace and conflict studies, Law, international relations, Development studies or a related Field. |
| <b>Experience:</b>    | Minimum of three or five years of experience in Peace Building and Conflict Resolution or related Field                |
| <b>Job Location:</b>  | Magwi (Roving)   |
| <b>Supervisor:</b>    | Project Manager  |
| <b>Closing date:</b>  | 20 <sup>th</sup> February 2025 at 5:00pm South Sudan time  |

**Introduction:** The Adventist Development and Relief Agency (ADRA) is a global humanitarian organization of the Seventh Day Adventist Church whose Purpose is “**To serve humanity so all may live as God intended**”. ADRA South Sudan has been actively serving the communities of South Sudan for over 35 years. ADRA South Sudan’s thematic areas are health, education, food security and livelihood and emergency response.

**ADRA’s Motto:** *Justice. Compassion. Love*

**ADRA’s Values:** *Courageous. Compassionate. Connected*

### JOB SUMMARY:

The Field Officer – Safeguarding/Protection and Peace building is responsible for the smooth, cost effective, efficient and timely implementation of grassroots Safeguarding and peace building initiatives within Magwi county in Eastern Equatoria, working closely with local communities, leaders, and stakeholders to facilitate dialogue, build relationships, and develop sustainable peace-building strategies through activities like community engagement, training programs, and conflict resolution mechanisms, while monitoring progress and reporting on project impacts. The incumbent shall provide support to Project Manager, Consortia components/members and ADRA projects to ensure integration of Conflict-Sensitivity and Peace building.

### DUTIES & RESPONSIBILITIES:

- Work with relevant stakeholders on assessments to identify conflict drivers and community priorities.
- Facilitate community dialogues and meetings to promote understanding and reconciliation.
- Mobilize and build capacity of local communities to actively participate in peacebuilding efforts.

ADRA South Sudan



- Foster relationships with diverse community groups (youth, women, and religious leaders).
- Ensure communities are protected from all forms of harm emanating from the project activities.

### **Project Implementation:**

- Implement (adopt and adapt) peace building activities based on local needs, consortium project goals and organizational policies.
- Facilitate or conduct trainings/meetings/conferences on conflict resolution, mediation, and peace building skills.
- Facilitate mediation processes to resolve conflicts at the community level.
- Support the development of local conflict resolution mechanisms.
- Facilitate local level or cross border coordination among stakeholders like government officials, NGOs, religious groups, farmers, youths etc
- Monitor project activities and track progress against set indicators.
- Keep up-to-date records of project activities and achievements detailing progress, including data analysis and key findings.
- Document success stories and case studies to showcase project impact.

### **Required skills:**

- **Strong interpersonal skills:** Ability to build trust and rapport with diverse individuals and communities.
- **Communication skills:** Excellent written and verbal communication skills to facilitate dialogue and effectively convey information.
- **Conflict resolution skills:** Understanding of conflict dynamics and ability to mediate disputes effectively.
- **Community development experience:** Knowledge of community mobilization techniques and participatory approaches.
- **Cultural sensitivity:** Awareness of local customs and traditions
- **Analytical skills:** Ability to analyze data and assess project impact  
Must have good computer skills for word processing, Excel spread sheets and email software programs.  
Good Team player with Planning and organizing skills.

### **PERFORMANCE INDICATORS:**

1. Meet at least 75% of project work plan indicators.
2. Complete at least 75% of planned field activities.
3. Ensure timely submission of all sites reports.
4. Time management
- 5.

### **INSTRUCTIONS FOR APPLICATIONS:**

All application should be emailed to [jobs@adrasouthsudan.org](mailto:jobs@adrasouthsudan.org) or hand delivery to ADRA office at Munuki SDA Compound and Kapoeta field office  
Qualified female South Sudanese nationals are highly encouraged to apply.

### **Note:**

1. A CV of 4 pages or less coupled with a one-page cover letter will be required. Telephone contact details will be required.
2. Relevant **copies (NOT ORIGINALS)** of certificates and testimonials
3. Only Shortlisted candidates will be invited for interviews.



**SAFEGUARDING:**

*ADRA South Sudan has a zero tolerance to Sexual Exploitation and Abuse of beneficiaries. Protection from Sexual Exploitation and Abuse (PSEA) is everyone's responsibility, and all staff are required to adhere to the Code of Conduct, that enshrines principles of PSEA, always (both during work hours and outside work hours). Familiarization with, and adherence to, Code of Conduct is an essential requirement of all staff, in addition to related mandatory training. All staff must ensure that they understand and act in accordance with this clause.*

