


Reference No.: HLSS/DN017/GD150/23/06 construction Two Stance Pit Latrine/Bathroom.	REQUEST FOR QUOTATION (RFQ) & GENERAL INSTRUCTION TO CONTRACTORS (GIC) Health Link South Sudan Tongpiny No72 Block 3 K South Juba South Sudan	
Important: All Correspondence will refer to the Request for Quotation Number above		

Background:

Health Link South Sudan (HLSS) has continued to implement Gender Based Violence prevention and response services to vulnerable populations under Humanitarian Assistance and Resilience in South Sudan (HARISS) program being funded by FCDO (Foreign, Commonwealth & Development Office) formerly Department for International Development (DfID). The program aims at empowering and building community resilience against GBV through social, and behavioral changes and improvement of access to quality GBV services. All these activities are aimed at building self-reliance, confidence and leadership skills amongst women as a way of preventing and reducing GBV. The project is being implemented in Bor South & Twic East Jonglei state.

The Two Stance Pit Latrine/ Bathroom at Malou Women & Girls Friendly space is intended to improve sanitation and hygiene status in the WGFS in Bor Jonglei state.

This RFQ and the GIC include Instructions to contractors, Technical Specifications and administrative requirements that contractors will need to follow in order to prepare and submit their quotation for consideration by HLSS.

Setting out

All particulars and measurements for the general settings out of the works shall be taken on the site in accordance to the drawings.

Rates and prices:

The contractor is deemed to have allowed in the rates and prices he has inserted in the bill of quantities for all charges in providing materials, labour, plant and equipment, site supervision, overhead charges and profits in carrying out and completing the work.

Scope of Work:

The proposed Two Stance Pit Latrine/ Bathroom is expected to be constructed in Bor South at Malou Women & Girls Friendly space by Eligible Construction Companies.

LOCATION/ VILLAGE	Site	PAYAM	COUNTY	Distance		Kilometres
				From	To	
Malou Village	Malou Women & Girls Friendly space.	Makuach Payam	Bor South County.	Bor Town	Malou WGFS	3.5 Kms

Specifications:

Construction of Two Stance Pit Latrine/ BathRoom at Malou Women & Girls Friendly space (WGFS) in Bor Jonglei State. (1 site)

Tender Timeline was suggested as follows:

Tender steps	Planned date	Effective date	
Tender committee meeting / Review of RFQ prior to launch.	19 th Dec2022	21 st Dec 2022	Confirmed
RFQ advertising from-to.	16 th Jan 20223	27 th Jan 2023	Confirmed
Receiving Questions from potential tenderers.	16 th Jan 2023	23 rd Jan 2023	Confirmed
Response to questions by HLSS.	17th Jan 2023	23 rd Jan 2023	Confirmed
Deadline for submission of Bid reply.	28th Jan 2023 4:00 PM	28th Jan 2023 4:00 PM	Confirmed
Tender opening day/time.	30 th Jan 2023 2:00 PM	30 th Jan 2023 2:00 PM	Tentative
Tender committee review of bids.	01 st Feb 2023	03 rd Feb 2023	Tentative
Technical evaluation of RFQ/ITT.	01 st Feb 2023	03 rd Feb 2023	Tentative
Financial evaluation of RFQ/ITT.	01 st Feb 2023	03 rd Feb 2023	Tentative
Tender committee conclusion.	01 st Feb 2023	03 rd Feb 2023	Tentative
Proposed contract award and signing date.	06 th Feb 2023	06 th Feb 2023	Tentative

QUESTIONS:

Interested companies have the possibility to submit enquiries regarding the tender process. All questions need to be submitted by email using uniquely this email addresses **no later than not later 17:00 hours on 23rd January 2023.**

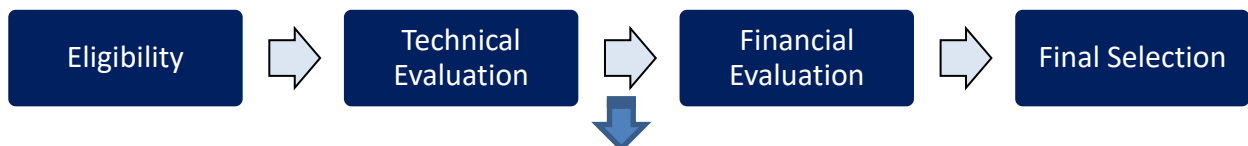
DO NOT CALL FOR ENQUIRIES / CLARIFICATIONS

For inquiries, write to rfq@healthlinksouthsudan.org

All questions received and answers provided will be consolidated by Health link South Sudan and shared on **23rd January 2023** to all companies who have shown their interest in the tender process.

1. WHICH ARE THE STEPS OF THE EVALUATION PROCESS?

All bids received as a result of this competitive bidding process will be analyzed and scored through a 4-step evaluation process:



ELIGIBILITY

Purpose: Ensure all bidders have submitted all mandatory documents as specified in the tender advert and documentation

Eliminatory: YES

Scoring Methodology:

YES/NO, 100% yes to pass this phase

TECHNICAL

Purpose: Ensure bidder have the technical capability to provide the services requested. It may include a visit to vendor’s premises and a presentation from the vendor

Eliminatory: NO

Scoring Methodology:

Progressive scoring with weighting system. Maximum of 50 points

FINANCIAL

Purpose: Assessing financial competitiveness of the bidder for key services

Eliminatory: NO

Scoring Methodology:

Progressive scoring with weighting system. Maximum of 50 points

ARE

ELIGIBILITY Mandatory

- **Submission of 100% of Mandatory Documents is a Must for Eligible Contractors.**

TECHNICAL PROPOSAL ACCEPTABILITY

Organizational & Operational Capacities Combined 40% weight

- I. Evidence of Site Visit. (10 marks).
- II. Number of years of operations in this sector (Less than 2 years = 5 Marks and More than 2years =10 marks).
- III. References for successfully completed construction (Minimum 3 references: Less than 3, =0 Mark and 3 or more =(10 Marks).
- IV. Completion schedule time-frame: Less than 30 days = 20 Marks and more than 30 days = (10 Marks).

WHICH ARE THE DUCUMENTS TO SUBMIT

MANDATORY and OPTIONAL categorize documents.

FINANCIAL

Financial Competitiveness 60% weight

- I. Lowest bid value and technically acceptable taking into account the minimum requirement of the BoQ

- **Mandatory documents:** if not submitted lead to eliminatory measure from the bidding process as they represent minimum requirements to be eligible for bidding.
- **OPTIONAL documents:** are documents valued by the tender committee but not necessarily leading the company to a direct elimination from the competitive process at the eligibility stage. Some of them could be mandatory at the contract award stage.

#	The following shall constitute the Quotation Documents to be submitted by the Contractors:	Mandatory / Optional
1.	Valid Certificate of registration/Incorporation (Provide a copy).	Mandatory
2.	Valid Copy of Taxation clearance certificate.	Mandatory
3.	Operational license (Provide copy).	Mandatory
4.	Minimum 3 or more letters of recommendation from organizations and institutions that your company completed projects.	Mandatory
5.	Owners or Company Chief Executive Officer or Managing Director's – Valid ID (Passport or Company ID).	Mandatory
6.	Signed & stamped Financial Proposal RFQ /BOQ.	Mandatory
7.	Time Schedule for Works (Work Plan To be provided).	Mandatory
8.	Drwaings /BOQ and Technical details attached.	Provided By HLSS
9.	Evidence of Site survey (report has to be submitted along the bids).	Mandatory
10.	Schedule of equipment to be committed to the site.	Mandatory
11.	Schedule of personnel to be committed to this site.	Mandatory

Where to submit your Quotation:

WHERE?

Address:

Health Link South Sudan
Tongpiny No72 Block 3 K South
Juba, South Sudan

Opposite – USA Embassy Residence.

All physical bids need to be submitted by the deadline above mentioned in a **SEALED TENDER BOX** upon signature of a **Tender Log book at HLSS Reception**: this is where we will formally acknowledge that your company has submitted an offer for this Tender.

[No other type of physical submission will be accepted.](#)

ALL ENVELOPES NEEDS TO SEALED AND LABELED IN THIS WAY;

HLSS/DN017/GD150/23/06 Construction Two Stance Pit Latrine/Bathroom.

All Bids should be valid for **at least 60 Days after bid submission**

APPENDIX 1 Total Costing of the Construction Project.

Summary of Bid Prices.

No.	Description	Total Price in USD (\$)
1.	Grand Total Bid Price	
2.	Discount Ratio (if any) ... % and the amount	
3.	Grand Total after Discount	
4.	Delivery time scales / Handover (in days)	

We have carefully checked and examined all bid documents, and we are offering the costs above on a fixed basis, they are not subject to any changes or alterations including those due to currency fluctuations.

Total Price **USD (\$)**_____}

In words [_____]

Bidder's Signature

Stamp

Date

Bidder is required to stamp this document with their legal company stamp no bid will be accepted without agenuine company stamp.

APPENDIX 2 BILL OF QUANTITIES Two Stance Pit Latrine/ Bathroom

- Please also use our table when filling in the prices. If you do not have the item, just keep it empty. Your offers should be for the quantity that we request, not less and not more.
- Please only use USD (\$) as the currency for your offers per the guidelines.
- BOQ can be requested and shared on Excel format

BOQ for construction of Two Stance Pit Latrine/ Bathroom at Malou WGFS in Bor South					
No	DESCRIPTION OF ITEMS	UNIT	QUANTITY	Unit Price USD	Total price in USD
SUBSTRUCTURE					
1.	Earth Work and Excavations				
a.	Provisional sum for mobilization and demobilization comprising of safety gear, necessary tools and equipment for execution of work. This item cover similar works for all the components of this BOQ	lot	1.00		\$ -
b.	Clear site of shrubs, under growths small trees including grubbing up roots and dispose off materials in accordance with SCI Engineer instructions	lot	1.00		\$ -
c.	Clear off site to remove top soil to an average depth of 20cm	m3	5.00		\$ -
d.	Excavate pit for latrine pit to the depth of 4 meters with a width of 3.1 m Give minimum of 60 cm for backfilling with murrum.	m3	53.76		\$ -
e.	Backfill around the pit lining wall with murrum well with 60cm around rammed in layers every 20cm.	m3	37.29		\$ -
f.	Remove and scatter around the compound assorted excavated material from pit as instructed by SCI engineer.	lot	58.76		\$ -
Sub Total					\$ -
2.	Concrete Work				
a.	3 cm thick lean concrete below the pit latrine/ below block work	m3	0.15		\$ -
b.	10cm thick PCC 1:2:3 in corridor with ramp for disable accessibility both sides	m3	0.48		\$ -
	Reinforced concrete RCC 1:2:3 in 15 cm beam after 2 meters of brick masonry from the ground slab as shown in the drawing. Include formwork and concrete to be vibrated around rod reinforcement. Steel reinforcement measured separately.		0.30		\$ -
c.	Reinforcement concrete RCC 1:2:3 ratio with 15 cm in gread beam	m3	0.22		\$ -
d.	Reinforced concrete RCC 1:2:3 in ground floor 10cm thick as shown in the drawing.	m3	0.75		\$ -
e.	Steel Reinforcement for Beam , price include cutting, bending, placing in position and binding wires. Quantity both for beam and slab. 300mm c/c in main bars both horizontal and diagonal bars.				
f.	R-6 ribbed bars in stirrups in beam	kg	8.30		\$ -
g.	R-12 ribbed bars in main reinforcement beam	kg	156.60		\$ -

3.	Formwork				
	formwork for gread beam and slab work	m2	5.00		\$ -
	Sub Total				\$ -
4.	Masonry Work				
I.	20 cm thick brick/block wall bedded in mortar 1:4 for pit lining and curtain wall foundation of at least 50cm.	m3	8.00		\$ -
	Sub Total				\$ -
	TOTAL SUBSUPERSTRUCTURE				\$ -
B	SUPERSTRUCTURE				
1.	Block wall Work				
a.	20 cm thick brick/block wall bedded in mortar 1:4 for superstructure wall and curtain wall as in the drawing. Both sides left for plastering.	m3	18.28		\$ -
b.	20 cm thick brick/block wall bedded in mortar 1:4 for superstructure apron/pavement as in the drawing. Both sides left for plastering.	m3	2.40		\$ -
	Sub Total Block Wall Work				\$ -
5.	Concrete Work				
I.	Reinforcement concrete RCC 1:2:3 ratio with 15x15cm in Column	m3	0.18		\$ -
II.	Reinforcement concrete RCC 1:2:3 ratio with 15x15cm in Column	m3	0.23		\$ -
A.	Steel reinforcement for beam: Prices include cutting, bending, placing in position and binding wire Quality both for beam and slab 300mmc/c in main bars both horizontal and diagonal bars.				
I.	R-6 ribbed bars in stirrups in beam		11.60		\$ -
II.	R-12 ribbed bars in main reinforcement beam		103.00		\$ -
6.	Formwork				
a.	Form work for gread beam and slab work		15.60		\$ -
	Sub Total Concrete Work				\$ -
	TOTAL SUPERSTRUCTURE				\$ -
7.	Roofing				
a.	Supply and fix roof cover in G-28 corrugated galvanized iron sheet (CGI)on 2"x3" timber purlins. Price include roofing nails, hoop iron strap and rubber washer.	m2	7.29		\$ -
b.	Supply and fix 100mmb by 50mm timber truss rafters.	m	9.00		\$ -
c.	Supply and fix 2"x3" timber purlins	m	12.00		\$ -
d.	Supply and fix 8"x1" fascia board.	m	14.80		\$ -
	Sub Total Roofing				\$ -
8.	Door and Fittings				
a.	Supply and fix metallic sheet doors 90cm x 200cm including painting red oxide as base coat and two coats of paint.	pcs	2.00		\$ -
b.	Supply and fix metallic framed vent louvers 60cmx60cm	pcs	2.00		\$ -
c.	Supply and fix 40cmx40cm manholes covers	pcs	2.00		\$ -
d.	Supply and fix 100mm PVC vent pipe	pcs	2.00		\$ -

Sub Total Door and Fittings					\$	-
9. Finishing's						
A. Plastering						
I.	Plaster pit lining wall with cement-sand mortar 1:3 up to fine trowel finish	m2	37.60		\$	-
II.	Ditto internal superstructure wall	m2	33.30		\$	-
B.	Apply 3 cm thick cement mortar cement screeding to all external faced floor and apron/pavement works with cement					
	mortar composed of one part of cement and three part of sand by volume. The screed is to be properly to level, clean, water tight to the approval of the engineer and all screed floor is to be kept wet for a period of 7 days or as directed by the engineer.					
a.	cement screeding for floor works	m2	7.32		\$	-
b.	Ditto but for Apron /Pavement	m2	10.00		\$	-
10 Painting						
c.	Apply three coats of emulsion paint to the internal walls.	m2	33.30		\$	-
d.	Apply three coats of weather guard paint to all external wall surfaces.	m2	37.60		\$	-
Sub Total Finishing						\$
TOTAL SUMMARY						
1.	Sub Superstructure				\$	
2.	Superstructure				\$	
3.	Roofing				\$	
4.	Door and Fittings				\$	
5.	Finishes				\$	
6.	Grand Total				\$	

GENERAL INSTRUCTION TO CONTRACTORS (GIC)

- All works must be accomplished by **31st March 2023**.
- Any delay in HLSS's response shall not be used as a reason for extending the deadline for submission unless HLSS determines that such an extension is necessary and communicates a new deadline to the Proposers.
- The quotation that complies with all of the specifications, and requirements and offers the lowest price, as well as all other evaluation criteria, shall be selected. Any offer that does not meet the requirements shall be rejected.
- **Errors, omissions, inaccuracies, variations and clarification in the Quotation Documents.**The documents and forms requested for the purpose of soliciting Quotations shall form part of the Contract; hence care should be taken in completing these documents. Any discrepancy between the unit price and the total price (obtained by multiplying the unit price and quantity) shall be re-computed by HLSS. The unit price shall prevail, and the total price shall be corrected. If the supplier does not accept the final price based on HLSS's re-computation and correction of errors, its quotation will be rejected.
- Contractors shall not be entitled to base any claims on errors, omissions, or inaccuracies made in the Quotation Documents. Bidders requiring any clarifications on the content of this document may notify HLSS in writing using following email address rfg@healthlinksouthsudan.org
- At any time during the validity of the quotation, no price variation due to escalation, inflation, fluctuation in exchange rates, or any other market factors shall be accepted by HLSS after it has received the quotation.
- HLSS is not bound to accept any quotation, nor award a contract/Purchase Order, nor be responsible for any costs associated with a Supplier's preparation and submission of a quotation, regardless of the outcome or the manner of conducting the selection process.
- HLSS encourages every prospective Vendor to avoid and prevent conflicts of interest, by disclosing to HLSS if you, or any of your affiliates or personnel, were involved in the preparation of the requirements, design, specifications, cost estimates, and other information used in this RFQ.
- HLSS reserves the right to accept or reject any quotations, and to cancel the procurement process and reject all quotations at any time prior to award of Purchase Order or Contract, without thereby incurring any liability to the affected Contractor/s or any obligation to inform the affected Contractor/s of the ground for the HLSS's action.
- **Validity of Quotation.** Price Quotation shall remain valid for thirty (45) days after the deadline of quotation submission. In exceptional circumstances, prior to expiry of the period of validity of quotations, HLSS may request that the Contractors extend the period of validity for a specified additional period. The request and the response thereto shall be made in writing. A Contractor agreeing to the request will not be required or permitted to modify its quotation.

Rejection of Quotations

A quotation can be rejected on the basis of any of the following reasons:

- The Quotation is not presented in accordance with this General Instruction;
- The Quotation Form or any document which is part of the Quotation Document is not signed.
- The Contractor is currently under the list of blacklisted Contractor s;
- The Contractor offers imposes certain primary conditions unacceptable to IO M and/or
- The offered price is above the approved budget.