



**Islamic Relief**  
Worldwide

Faith inspired action

**REQUEST FOR QUOTATION (RFQ) – SUPPLY OF DIGNITY KITS ( IRSS-WAU-08/02/25)**

**INCORTEMS DAP: WAU AND WARRAP FIELD OFFICE.**

**TOTAL NUMBER KITS = 600 KITS**

**WAU= 300 KITS**

**WARRAP=300 KITS.**

**Background**






Islamic Relief is an independent humanitarian and development UK based organization, with an active presence in over 40 countries across the globe, we strive to make the world a better and fairer place for people still living in poverty. Islamic Relief South Sudan began its humanitarian operation in South Sudan in 2004 focusing on providing life-saving aid and implementing developmental programmes to support people affected by drought and conflict by establishing three sub-offices in Narus (Kapoeta East), Wau, Warrap, a satellite office in Yei and its main offices in Juba.




In this regard IRSS is looking for a competent bidder quote for supply of Dignity kits vulnerable persons in Wau and in Tonj North Counties.

**REQUIRMENTS**

:	S/NO	ITEMS DECRPTION	UOM	Unit	QUANTIT Y	
	1	Reusable sanitary pads 6 pcs @ pkt,	Packets	Pieces	600	



2	Uunderwear (Large size) (100% Cotton) 4 pieces	Pieces		Pieces	2,400
3	Petty coats, medium and large. 2 Pieces	Pieces		Pieces	1200
4	A solar torch or light,	Piece			600
5	A pair of women Slippers & Flip Flops	Pair		Pair	600
7	Bars (3) of laundry 600g	Bar		Pieces	1,800
8	Bathing soap (Geisha one, Big size) 250gm.	Piece		Pieces	600

9	Vaseline Intensive Care, Deep Moisture Nourishing Body Lotion, 200ml	Pieces.		Pieces	600	
10	A comb with a mirror.	Piece		Pieces	600	
11	Tote bag with log IRSS and SIDA. (100% Cotton) Bag size: Width=18'' Length=15'' Handle=15''	Piece		Pieces	600	

#### **TABEL OF PRICES.**

S/N	ITEMS DESCRIPTION	UOM	UNIT OF PACKAGE	QUNATITIES	UNIT PRICES	TOTAL PRICES
1	Reusable sanitary pads,	Packets	6	600		
2	Uunderwear (Large size) (Cotton)	Pieces	4	2,400		
3	Petty coats, medium and large. 2 Pieces	Pieces	2	1,200		
4	A solar torch or light,	Piece	1	600		
5	A pair of women Slippers & Flip	A pair	1	600		

	Flops					
6	Bars of laundry 600g	Bars	3	1,800		
7	Bathing soap (Geisha 250gm.	Pieces	1	600		
8	Vaseline Intensive Care, Deep Moisture Nourishing Body Lotion, 200ml	Pieces	1	600		
9	A comb with a mirror	Pieces	1	600		
10	Tote bag with log IRSS and SIDA. (100% Cotton) Bag size: Width=18''Length=15''Handle=15''	Piece	1	600		
	GRAND TOTAL					

## **EVALUATION CRITERIA**

<b>SCORE CRITERIA SHEET REQUEST FOR QUOTATION FOR SUPPLY OF DIGNITY KITS..</b>		
	<b>Total</b>	<b>100</b>
<b>1</b>	<b>Mandatory Criteria (Fail will not be considered for next stage)</b>	<b>20</b>
	Certification of Incorporation	4
	Tax Clearance Certificate. Must be valid and updated.	4
	Operation License - Must be valid and updated.	4
	South Sudan membership certificate (Chamber of Commerce)	4
	ID and MOU of the directors.	4
<b>2 (a)</b>	<b>Value of Similar Work Experience in last 3 years Supply Of Dignity Kits (Contract/LPO)</b>	<b>40</b>
	No similar past work experience (Contract/LPO)	0
	One (1) similar past work experience (Contract/LPO)	10
	Two (2) similar past work experience (Contract/LPO)	20
	Three (3) similar past work experience (Contract/LPO)	30
	Four (4) similar past work experience (Contract/LPO)	40
<b>2 (b)</b>	<b>Bank Statement (Certified statements)</b>	<b>20</b>

	No Certified Bank statement.	0
	Certified Bank statement from 1 <sup>st</sup> Feb to 31 <sup>st</sup> July 2025. with closing balance to sufficiently cover for the value of the tender.	20
<b>3</b>	<b>Quoted Price</b>	<b>20</b>
	Within Budget	20
	No within Budget	0

### Supplier Code of Conduct

#### 1 Islamic Relief's Supplier Code of Conduct

#### 2 Islamic Relief Worldwide requires all suppliers to adhere to:

The Modern Slavery Act 2015

The International Labour Standards as defined by the ILO (International Labour Organisation).

The United Nations Global Compact's 10 principles as stated below:

#### Human Rights

**Principle 1:** Businesses should support and respect the protection of internationally proclaimed human rights;

and

**Principle 2:** Make sure that they are not complicit in human rights abuses.

#### Labour

**Principle 3:** Businesses should uphold the freedom of association and the effective recognition of the right to collective bargaining;

**Principle 4:** The elimination of all forms of forced and compulsory labour;

**Principle 5:** The effective abolition of child labour;

and

**Principle 6:** The elimination of discrimination in respect of employment and occupation.

#### Environment

**Principle 7:** Businesses should support a precautionary approach to environmental challenges;

**Principle 8:** Undertake initiatives to promote greater environmental responsibility;

and

**Principle 9:** Encourage the development and diffusion of environmentally friendly technologies.

#### Anti-Corruption

**Principle 10:** Businesses should work against corruption in all its forms, including extortion and bribery.

**Note!** IRW-SS reserves the right to cancel or vary the quantity on this quotation and must be born in mind that, this quotation is not a contract and therefore not legally binding.

HARD COPY TO IRSS **TENDER BOX** IRSS Hai Cinema, 2nd class, Plot no 52, Block B-XV Central Equatorial State, NOT later than the deadline of THURSDAY **4 Sept 2025 10.00am (Local time)**