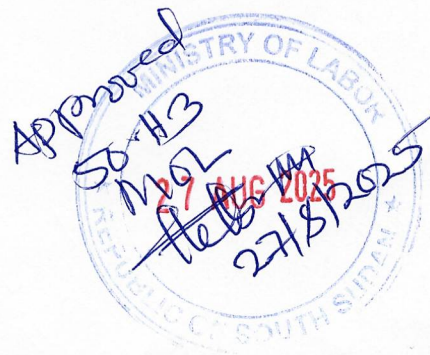


THE  
CARTER CENTER



**Vacancy Announcement**  
**Mechanics (Multiple Field Locations)**



The Carter Center (TCC) Provides Technical Support to the Ministry of Health – Republic of South Sudan for the Guinea Worm Eradication Program (SSGWEP), Trachoma Control Program (TCP) and River Blindness and Lymphatic Filariasis (RB/LF) Programs. The Carter Center is currently seeking to recruit dynamic, qualified candidates for the Position of **Mechanics** to be based in the Rural Field Locations within South Sudan where The Carter Center operates.

**Position Title:** **Mechanics (Multiple)**  
**Duty Station:** Multiple Field Locations.  
**Duration:** Current- August 31<sup>st</sup>, 2026  
**Closing Date:** **16<sup>th</sup> September 2025**

**Job Purpose:** The **Mechanic** under the overall supervision of the **Fleet Manager** will support field activities of Community-Based Programs supported by The Carter Center.

**Key Responsibilities:**

- Daily routine checkup for all the general preventive maintenance on **Ural/Kamaz** Trucks, **Generators** and **Light** vehicles.
- Assist the Fleet Manager by inspecting each vehicle to verify that it is in good condition, drawing maintenance plans, and completing fleet mechanical evaluations and disposal plans.
- Be responsible for prioritizing and scheduling service to utilize the workforce and time available best.
- Assist the Fleet Manager in identifying the relevant needs and quantities for purchasing all spare
- To report immediately to the Fleet Manager any Violations of TCC Transportation policy or the Code of Conduct.
- Ensure that Vehicle have a Vehicle file for archiving systematic, documents and compiled service records, referring to a detailed job card, specified works carried out, spare parts supplies etc
- Submits Monthly Fleet Maintenance records for each Vehicle electronically and in hard copy
- Perform any welding works/fabrication, Troubleshoot vehicle electrical system.
- Conducts regular inspections of the electrical system, wiring of the vehicles and Generators
- Identify and diagnose issues with vehicle electrical systems, install and repair electrical wiring

**Person Specifications:**

- South Sudanese National(s) only
- Fluency in English and Arabic
- Minimum qualification; Tertiary Training or Vocational training in Auto mechanic
- Two (2) years previous work experience with a reputable institution, NGO preferred
- Willingness to live and work in remote locations under basic conditions.

**Application deadline:** **16<sup>th</sup> September 2025.**

**For Interested candidates**, please submit your application comprising (1) a comprehension CV that includes contact details, education and training background, work experience, 3 referees, and (2) Cover letter detailing how you qualify for this position addressed to:

**HR Department, Hand delivered to:** [recruitment-ssd@cartercenter.org](mailto:recruitment-ssd@cartercenter.org) (attachments in .doc or .pdf formats only). Hai Jebel Nyoka, Juba – Town, CES

**Hard Copy Delivery through** our sub offices located at; Kapoeta, Lafon (EES), Awerial (Dor), Rumbek Hub, Uror County in Nyakor or Pieri, Bor Sub Office, Tonj East and Rumbek North, drop application in our TCC Application Metallic Box at the reception or Front desk office and register your applications.

