

Approved



VACANCY ADVERTISEMENT

Job Description Cooperative Development Officer-AMVAT Project

Fondation Caritas Luxembourg (FCL) is an international non-government organization active across 11 countries. In South Sudan, FCL implements Food Security and Livelihood, Nutrition, Health, WASH and Humanitarian Aid projects in Central and Eastern Equatoria States.

FCL is currently searching for experienced personnel in Cooperative capacity building to implement Agricultural Markets, Value Addition and Trade development Project (AMVAT) in Eastern Equatoria. The duty station is in Palotaka, Magwi County, Eastern Equatoria, with frequent visits to the project sites. Interested applicants are requested to submit their CVs (maximum 3 pages) and cover letter to secretariat@caritasluxssd.lu latest by **10th March 2023**.

Scope of work

The scope is the **“Capacity building of Cooperative societies, Cooperative Unions, farmer groups, VSLA groups and Aggregation Business centres in the Context of the FAO-Funded AMVAT Project in Magwi, Eastern Equatoria”**. The Cooperative Development Officer shall support the AMVAT Project Manager in the implementation of the project activities as per the detailed project documents such as logical frameworks, rationale, budgets and donor agreement.

Role and responsibilities

Project implementation

- Participate in the identification of the capacity needs of the cooperatives/farmers supported by the project.
- Collect weekly market price data and reports.
- Organise and participate in the production of radio programmes and other awareness activities
- Providing technical support in reviewing and designing training modules.
- Prepare and organise project activities such as trainings, strengthening capacity of farmers' organizations, awareness campaigns on post-harvest handling and gender issues.
- Plan for project's day-to-day activities as indicated in the projects documents and assigned by the Project Manager.
- Keep all files and documents of the organisation for the field activities to be used for reporting.
- Mobilize and inform the community/cooperatives incase of any training or activity to be conducted.

Capacity building

- Participate in the mapping and assessment of farmers need and provide solutions to fill the gaps.
- Develop a capacity building plan based on the analysis of the needs assessment and discussion with the local authority.
- Provide feedback to the manager on how to best support the local communities capacity building process.
- Promote strong linkages and exchange with other FCL projects engaged to ensure the sharing of best practices and expertise.
- Promote a knowledge sharing and learning culture to the community of the area of project implementation.
- Develop and adapt training materials(handout, presentation, etc.) and tools to monitor effectiveness of trainings, including posters.
- Support Cooperative societies and Aggregation Business centers in developing viable business plans
- Support cooperatives and farmer groups in Value addition training and market linkages for their produces and processed products
- Train farmer producer groups on farming as a business, good leadership and governance, financial literacy and VSLA
- Support drawing up model for ABCs leadership to engage with private sector for market linkage

- Support Business Producer Associations (BPAs) in drawing up MoU for them for operation and management of ABC infrastructures

Monitoring and Evaluation

- Contribute to weekly, monthly, quarterly and annual reports submission as required.
- Ensure the quality and accuracy of every reports provided by the extension workers and the Cooperatives.
- Review all the documents and capture lessons learnt as to asses the project performance.
- Collect informations/complaints of the farmers and provide the feedback.

Functional relationship

- Report to the project Manager.
- Supervise the extension agents and the Cooperative activities.

Candidate profile and experience required	
<ul style="list-style-type: none"> • At least a Bachelor degree in agriculture sciences, Commerce, Agribusiness, Agricultural entrepreneurship and farm management , Cooperative and rural development Studies , Agriculture and Extension and Agricultural Economics . • Good knowledge on Cooperative formation and management, agriculture principles, methods and practices, Business plan development, Agricultural Marketing , Agribusiness and financial literacy trainings • At least 3 years of proven experience in food security project implementation , Cooperative capacity development trainings and management • Proven competencies in farmer groups training and extension services delivery • Experience in participatory fieldwork methodologies • Excellent knowledge of project location areas (agriculture parctices, seasons, suitable seed varieties, cultural habits, cooperatives and farmers groups) • Strong ability in team building and good organization skills • Flexible, patient and adaptable to a changing environment. • Capacity to work under stressful conditions or in conflict-affected zones. • Prepared to work and live in a challenging and remote location. • Strong ability to write quality project reports and success stories 	
Languages	
English : Excellent English writing and verbal communication	
Other languages : Fluency in a local language Acholi	
IT competencies	<input type="checkbox"/> Word <input type="checkbox"/> Excel Other: Good Knowlegde of Office software package

