



CARE South Sudan



CARE South Sudan is an International NGO working in South Sudan. CARE and its partners work with vulnerable communities to address the underlying causes of poverty and promote peace and development, through its strategic goal to reduce poverty by empowering women, enhancing access to resources and services and improving governance.

JOB SUMMARY

Responsible for:

The Health Officer will be responsible for the day-to-day activities of the health facilities in the County, under direct supervision of the Health Manager working with the County Health Department (CHD) for the SSHF project in target locations. He/She will participate in the provision of preventive and curative health services for women children and men; ensuring international and South Sudan Ministry of Health Standards and protocols adhered to at all time; and ensuring quality services delivery in communities.

Position:	Health Officer
Department:	Health
Location:	Pariang
Reports to:	Health Manager

The Health officer will provide technical support to the Health Team members in the County in liaison with the Health Manager and CHD.

SPECIFIC RESPONSIBILITIES:

Program management roles

- Ensure that Health goals and objectives are met, that projects are monitored, and that reports are submitted in a timely manner;
- Ensure proper data recording in CARE supported facilities including mobile team, assisting with the compilation of data and production of reports on a regular and timely manner;
- Provide technical oversight and training to field-based health staff in the area with an emphasis on national staff capacity building;
- Scale up of Community Mobilization and community participation in health programmes;
- Implementing strategies to increase Family Planning (FP) uptake with a special focus on community awareness raising and ensuring the availability of FP supplies in CARE supported facilities;
- Implement trainings to create capacity for IPC, surveillance, long term family planning service provision at all supported PHCCs;
- Assisting the Health Manager in proposal writing for Health related funding opportunities;
- Continuously assessing health needs and suggesting new projects to address identified unmet needs;
- Work closely with the CARE's Gender teams at the field level to implement holistic programming to meet the diverse and unique needs of women and girls;
- Promoting a culture of learning whereby lessons-learned and good practices are documented and shared for institutional memory;

Any other duties as assigned by the supervisor

Training



To provide training in to health care services providers in communities in order to boost performance; ensuring that the services they provide meet minimum health care services protocols for rural communities; and monitoring to ensure they also adhere to treatment protocols and procedures:

- Providing continuous on- the- job capacity building, supervision, and monitoring for auxiliary health staff
 - Planning and providing periodic health education sessions to expecting mothers during Out Patient Department visits
 - Participating in the training of community health workers and traditional birth attendants
- Serving as technical resources for auxiliary nurses and volunteers

Record keeping and reporting

To ensure that activities carried out both at the health care centre and in the community, are documented and reports produced and submitted to Health Manager:

- Keeping record of all patients attending PHCC/PHCU
- Keeping records of all deliveries conducted at the Health Facilities including neonatal and maternal deaths
- Ensuring an up-dated list exist for assets and equipment used in Health Facilities
- Ensuring registers exist and used for the Health Facilities and such records are kept accordingly

Compiling monthly reports and submitting to Accountable manager

Administrative support:

- Ensure that the day-to-day activity of the department is carried out in an effective and efficient manner ensuring that systems and procedures in place are adhered to at all times:
 - Participating in the preparation of annual, quarterly and weekly work plans as requested by Accountable managers
 - Keeping adequate control of all assets, material and equipment and ensuring replenishment as necessary
 - Help in preparation of work plan, spending plan and procurement plan and raising the required PRFs needed
 - Assisting with surveys, evaluation, and other research activities as requested by Accountable manager
 - Attending staff meetings and trainings as required by accountable manager
- Collaborating with all other department in the health facility and providing guidance in area of specialization

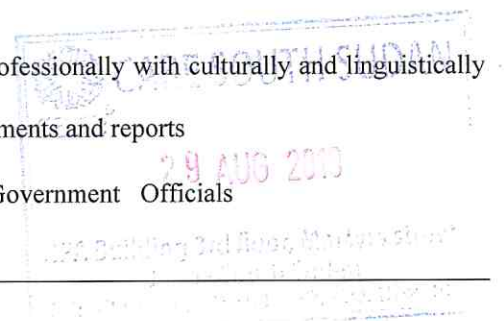
REQUIRED QUALIFICATIONS:

Education:

- Health professional (MD, RN, PA or CO) with strong public health background
- 3-5 years' experience in coordinating, implementing and managing reproductive health programs in emergency contexts and/or refugee settings;
- Experience in technically supervising reproductive health staff in a complex setting;
- Thorough understanding of gender-based violence response protocols and service provision;
- Ability to validate and interpret health data;
- Demonstrated ability to support and build staff capacity;
- Ability to work independently and as a collaborative team member;
- Fluency in English;
- Excellent oral and written communication skills;
- Ability to live in a high security environment;
- Excellent computer skills: MS Word, Excel, PowerPoint, EpiInfo/SPSS, Outlook and the internet

Skills and Experience:

- Strong ability to support and build the capacity of the health national team and strengthening of health systems (building the capacity of and working with local government counterparts)
- Experience supervising a multi-national staff in a complex, insecure emergency setting
- Excellent oral and written communication skills
- Excellent experience in grant management and proposal writing
- Excellent interpersonal skills and demonstrated ability to interact professionally with culturally and linguistically diverse group of people.
- Excellent writing skills, especially in the preparation of official documents and reports
- Good organizational and planning skills with attention to details
- Experience in providing support to partners and in particular senior Government Officials



- Experience in working within tight budget
- Ability to live and work under pressure in an unstable security environment
- Additional qualities: ability to multitask, ability to handle pressure well, ability to improvise, flexibility, cultural and environmental sensitivity
- Competent in DHIS is an asset
- Excellent computer skills: MS Word, Excel, Power-point, Outlook and Internet

HOW TO APPLY

The position will be based in Koch. This position is ONLY open to South Sudanese Nationals.

Opening Date **29th August, 2019** and Closing date CARE South Sudan receiving application will be **17th September 2019**.

Applications and CVs should be delivered to: jobs.southsudan@care.org or Hand delivery to: **CARE Office NPA Building 3rd floor, Martyrs Street.**

CARE is an Equal Opportunity Employer, promoting gender, equity and diversity and women candidates are strongly encouraged to apply

