



Organization: Titi Foundation

Sectors: food security and livelihood officer.

Job type: 3 months

Languages: English, local Arabic

Work experience: 2 years

Duty station: Kajo-keji

Date posted: 01/09/2020

Titi foundation is looking for a suitable candidate as Food security and livelihoods officer base in kajo-keji, to support the item and related issues. The food security and livelihood officer will work under the supervisor and guidance of program manager.

Description

Overall objective of the job:

Provide overall supervision to the activities implemented within the framework of the project ensuring that they are delivered following the proposal text agreed with the donor and that they are leading to the achievement of the project's results in a timely way. Under the direction of the line project manager, the field officer will be responsible for field level implementation coordination and facilitation of the project activities.

ROLES AND RESPONSIBILITIES

Project implementation:

- Coordinate implementation of the food security project activities in accordance with **TF** strategy and plan.
- Overall supervision of the implementation of food security project activities
- Liaise with program staff for matters related to project implementation at the field level
- Line management for the food security project staff
- Coordinate and manage food security project implementation (activities, budget and project documentation) in line the proposals, strategies and donor requirements
- Elaborate project concept notes and proposal for submission to donors
- Provide distribution to the donor partner as required after each distribution

- Provide regular progress reports to the program manager and the Executive Director
- Initiate and participate in the development of relevant food security project
- Develop and manage the food security project budget
- Implement technical direction for food distribution and ensure high technical quality of the project
- Ensure that the project targets more vulnerable and most in need beneficiaries, explore and assess new and better ways to assist them
- Ensure capacity building of project staff and transfer of key skills
- Liaise and collaborate with relevant local authorities and other key stakeholders for a coordinated implementation of project activities
- Is competent with M&E
- Implement other tasks as might be required in to SSHF, FSL program in south Sudan
- Executing other tasks assigned by the Executive Director

Effective Resource Management:

- Prepare up request to facilitate field activities including monthly cast projects and properly keep records of field expenditures.
- Ensure value for money in regards to all transaction involving project resources.
- Ensure that due diligence is followed in distribution of agricultural to the community members.

Effective monitoring and evaluation:

- Conduct surveys, assessments to continually identify agriculture gaps and need in the district generally and project sites particularly.
- Prepare regular weekly, monthly and comprehensive quarter progressive reports project manager.
- Participate in project monitoring and evaluation exercises in effective involvement of community and target beneficiaries.
- To conduct regular meeting with project beneficiaries and communities to discuss and follow up for transformation of crop production by target farmers and adaptation of good agronomy practice.
- To assist the project manager in the identification of new area of intervention adding value of planned project activities.

Capacity building:

- Identify training needs of farmer communities and make recommendation to project manager.
- Create awareness to the communities and direct farmer beneficiaries of the operational procedures of TF with the aim of ensuring that the beneficiaries are optimally transformed while upholding the TF and donors requirements.
- Facilitate agriculture training to the farmers.
- Ensure effective collaboration with district agriculture office and share activity plans on quarter bases.

- Assist farmers share information, practices improved food production innovations in participatory manner.
- Ensure a gender perspective in the scope of work and be a team player

Qualification and experience:

- Hold a degree(minimum or equal to bachelors level) in social sciences, economic or any related field
- Minimum 3 years of experience in a senior level project implementation position in a humanitarian/recovery context.
- Previous experience in humanitarian and development context
- Experience in working in complex and volatile contexts
- Food security expertise(in kind and cash for food)
- Documented results to the position responsibilities
- Ability to meet strict donors guidelines
- Proven administrative, M&E and IT skills and ability to maintain accurate records
- Physical and personality traits required
- Flexible and able to work well under pressure
- Capable of working collaboratively with team members to achieves objective
- Prior experience in a supervisory position with good understanding on principles of extension proven problem solving and decision making skills.
- Experience working in field with community on development matters, advocacy, governance, gender mainstreaming, women empowering, and community mobilization skills.

Equal opportunity employer

TF has an equal opportunity employer, considers all applicants on the basis of merit without regard to race, sex, nation, origin, religion sexual orientation, age, marital status, veteran status, disability or any other.

How to apply

Application should include updated Curriculum Vitae (CV), National ID, Cover letter and Academic documents and submit to email address titifoundationss@gmail.com or Hand delivered to Titi Foundation office in Nyakuron west, Yei road towards rock city and behind blue flag office,

Closing date of application: 15/09/2020

Shortlisted candidate will be contacted remember TF is an equal opportunity employer, therefore TF considers all applicants based on merit.

