

REQUEST FOR QUOTE NOTICE

Deadline for submission of bids **October 4th, 2021 before 5:00pm**

From: Samaritan's Purse.
South Sudan, Hai Cinema next to
Quality Hotel, Old Juba Town Road.
E-mail: SouthSudanSealedBid@samaritan.org

Date: September 24th, 2021

Subject: PR AGJB 210113 Hand Pump Rehabilitation and Drilling Materials

Samaritan's Purse wishes to contract a legally recognized service provider (company) for Supply of TOR **AGJB 210113 Hand Pump Rehabilitation and Drilling Materials**

S.N.	Qty.	Unit	Item Description	Unit Cost (USD)	Total Cost (SSP)
1	35	Piece	Indian Mark II Pedestal		
2	35	Piece	Standard IM II Water Tank		
3	35	Piece	Standard IM II Head Assembly		
4	35	Piece	Cylinders		
5	525	Piece	G.I. Riser Pipe 1&1/4 , 3 m length with a socket on one end and thread protector on the other end		
6	525	Piece	12mm die, 3m long mild steel electro galvanized connecting rods with hexagonal coupling on one end and hexagonal nut on the other end		
7	50	Piece	PVC casing diameter 4 inch , 3m of length		
8	100	Piece	PVC plain diameter 4 inch , 3m of length		
9	80	Bag	River gravel size 4-6mm, a bag of 40 kgs		
10	10	Bag	Polymer (Drill), a bag of 25kg		
11	10	Box	Special tool box (including special tool kits IMII hand pump)		
12	10	Box	Standard tool box(including standard tools of IMII hand pump)		
13	300	Piece	Bolts for IM II size 4.6		
14	300	Piece	Nuts for IM II size 4.6		
15	60	Piece	bearing for IM II		

Manner of Submission:

Please submit your tender in accordance with the requirements detailed below,
Either

By hand delivery to Samaritan's Purse Juba office, HAI CINEMA NEXT TO QUALITY HOTEL, JUBA TOWN ROAD in sealed enveloped clearly marked **PR AGJB 210113 Hand Pump Rehabilitation and Drilling Materials**

OR

By Email to the following address (Tender committee email): SouthSudanSealedBid@samaritan.org with formal bid & additional supporting documentation indicated below. The subject line should be **PR AGJB 210113 Hand Pump Rehabilitation and Drilling Materials**

Sealing and Marking of Bids

The Bidder shall enclose the bid in a plain envelope securely sealed, the envelope shall:

- Be addressed to the tender committee (see above e-mail address), Juba office. Bear the bid reference number **PR AGJB 210113 Hand Pump Rehabilitation and Drilling Materials** as subject of the bid
- No other markings should be on the envelope.
- The bidder will drop the envelope into a tender box located at the Samaritan's Purse office reception and shall register the company and name of the person dropping the envelope. If all envelopes are not sealed and marked as required, the tender committee will reject the bid during the review time.

Bidders with questions regarding this notice should send them in writing to the email address:

Copying SouthSudanSealedBid@samaritan.org Responses will be posted to the NGO Forum for all bidders.

Your bid should clearly indicate the following:

- Detailed specifications (if different from stipulated specifications):
- Limitations.
- Mode of payment, terms & conditions.
- DDP Juba SP Transit warehouse.

Bid Disqualification Criteria:

- Any Supplier that fails to attach the following documentation with bid will be disqualified immediately;
 1. Copy of valid tax clearance certificate.
 2. Copy of company incorporation certificate (Renewed). **Make sure to submit both sides & stamped.**
 3. The bid should have **at least 3 months' quote validity** with clear delivery lead time.
 4. Currency of offer should be USD with clear terms of payment terms.
 5. Sign & Stamp Samaritans Purse **tender code of conduct** and return it alongside quotations.
 6. Copy of minimum three purchase orders or contracts that reflect delivering the same category of **Supply of WASH Materials** to other organizations since 2017 – 2021.

Conditions of bidding:

- Payment terms will be within 15-30 business days after receipt of goods and invoice, by Electronic bank transfer/checks.
- Business Contact details including President/Owners of the company.
- Samaritan's Purse is not subject to VAT; therefore, all offers should be exclusive of VAT costs.
- NB: **No tender documents are to be requested from the office.** You only need to submit your quotation as instructed above.
- Should be legally registered company.
- With a track record or experience of **Supply of WASH Materials.**
- Ability and capacity to supply the specified work to Samaritan's Purse Juba office SP field Office.

- If submitting in an EMAIL format, **only** bids submitted **solely** to SouthSudanSealedBid@samaritan.org will be accepted.
 - Emailed Bids will be REJECTED if:
 - Another Samaritan's Purse email is in copy
 - Submitted separately to any other party.
 - Any coercive behaviour is suspected.
 - Failure to submit the documentation outlined in bid disqualification criteria.

Terms & Conditions:

- SAMARITAN'S PURSE accepts no responsibility and is under no obligation to reimburse applicants for the costs associated with preparation of their applications;
- Time of delivery of service is very important; the service provider should therefore indicate a reasonable time for supply upon receiving of Purchase Order (PO) otherwise delay penalties will be strictly implemented and no time extension would be granted unless for reasons beyond the contractor's control.
- SAMARITAN'S PURSE reserves the right to award the most qualified service provider (contractor) regardless of the lowest price submitted;
- SAMARITAN'S PURSE reserves the right to award to more than one bidder or to reject all applicants and cancel the solicitation at any time.