



JOB ADVERTISEMENT

56-11-3
Approved by
Inspector of Labour
25/7/2024
MINISTRY OF LABOUR
REPUBLIC OF SOUTH SUDAN
25 JUL 2024

Job Title:	MEAL Officer (1 Position)
Location:	Abyei-Local/Relocatable
Reports to:	Area Coordinator with Technical Support from Senior MEAL Officer/MEAL Coordinator.
Posting Date	25th July 2024
Closing Date	15th August 2024

General Description of the Programme

Established in 1977, GOAL is an international humanitarian agency dedicated to alleviating the needs of the most vulnerable communities. Currently operating in 13 of the world's most vulnerable countries, GOAL delivers a wide range of humanitarian and development programmes, ranging from humanitarian relief in disaster situations, to focusing on nutrition, food security, and building greater resilience and sustainable livelihoods. GOAL has been working in South Sudan since 1985 with a focus on health, nutrition, WASH, food security and livelihoods. GOAL is continually adapting and responding to the context to support the communities where we work. GOAL is committed to work by and fulfil our core values of Humanitarianism, Respect, Integrity, Partnership and Courage.

Purpose of the Job

Provide support for the implementation of routine data collection and periodic evaluations and surveys in GOAL programmes in collaboration with the MEAL Coordinator.

Key duties & Responsibilities

GOAL quantitative surveys

- Support implementation of the survey process, ensuring the full participation of all GOAL programme sectors from planning through data collection to reporting and drawing of conclusions and recommendations.
- Support the recruitment of appropriate survey teams in each field location, training of teams and team supervisors.
- Support the training of the survey team to be able to conduct the survey with the minimum amount of bias, including (but not limited to) how to take measurements, how to interview respondents and how to sample households and children.
- Support the supervision data collection in the field including early identification and correction of any problems as they arise, when taking the lead.
- Enter all data accurately and in a timely manner.
- Support data analysis for surveys, including investigation of possible associated links between the results of the household questionnaire, the child feeding practices questionnaire and the anthropometry & health questionnaire.
- Work with the MEAL Coordinator to produce draft survey reports. Collate all feedback from programme staff and make edits in collaboration with the MEAL Coordinator.
- Act as focal point for procurement of supplies for a range of GOAL surveys
- As requested, conduct a 'lessons learnt' assessment and 'recommendations development' workshop following each survey in collaboration with the MEAL Coordinator, documenting key areas for improvement / amendment at the next survey, ensure findings are used to improve the process of the next survey and create recommendations for programmes.
- Disseminate reports to all relevant partners once verified and approved for distribution.
- Carry out community meetings at the field site to feedback results to community members.



Qualitative evaluations/assessments

- Support the organisation and implementation of training for qualitative data collection (including, but not limited to, focus group discussions and key informant interviews) to investigate the underlying causes of outcomes observed in GOAL surveys.
- Support the over-all process of qualitative data collection among all programme sectors, advising, supporting, and helping practically as and where necessary.
- Collate and analyse data, supporting the creation and editing of reports.
- Feedback to GOAL staff and community where qualitative assessments were conducted.

Routine programme monitoring

- Support to continued strengthening of GOAL staff on the use of the DHIS & NIS in Abyei/Agok
- Support to the creation and maintenance of MEAL Frameworks/tools (with the MEAL Coordinator)
- Responding to M&E data requests, particularly in the absence of the MEAL Coordinator (due to R&R, annual leave etc)
- Support to the synthesis and dissemination of regular updates of routine programme data, and analysis of trends
- Any other tasks as assigned by the MEAL Coordinator.

Other cross cutting roles include:

Support the implementation of Accountability, gender, and child mainstreaming.

- In coordination with the MEAL Coordinator, organise or provide training and support to the MEAL team, and Abyei/Agok based programmes teams, to improve GOAL's internal Meal Capacity.
- Maintain and update the Programme Recommendations Tracker with input from the relevant programmes and operations staff, with support from the Senior Meal Officer and MEAL Coordinator.
- Support the MEAL Coordinator in the conduct of Core humanitarian standards training and rollout of CFM in Abyei/Agok
- Act as gender and Child mainstreaming focal person.

Qualifications & Experience

- Relevant bachelor's degree in Statistics, Economics with compenence of statistical analysis preferred.
- Training in M&E is most relevant in line with this job.
- Previous experience of conducting nutrition, mortality and multi-indicator surveys following SMART guidelines in an emergency context preferred.
- Previous experience in similar position preferably in MEAL/MIS of between 2-3 years' experience.
- Proven report writing skills in English (required) and at least a basic understanding of statistical analysis.
- Previous experience with ENA and Epi Info and Excel preferred familiarity with basic computer packages essential
- Proven ability to give attention to detail.
- Ability and willingness to travel to and stay in remote locations.
- Strong interpersonal skills and ability to work effectively and independently within a multi-cultural team with differing areas of expertise.



GOAL practices and does not discriminate because of ethnic background, color, age, disability, marital status, religion, or gender and will practice positive gender employment as far as possible however female candidates are strongly encouraged to apply.

Qualified female candidates who meet the above requirements are strongly encouraged to apply.

Safeguarding

Children and vulnerable adults who meet GOAL as a result of our activities must be safeguarded to the maximum possible extent from deliberate or inadvertent actions and failings that place them at risk of abuse, sexual exploitation, injury and any other harm. One of the ways that GOAL shows this on-going commitment to safeguarding is to include rigorous background and reference checks in the selection process for all candidates.

Accountability within GOAL

Alongside our safeguarding policy, GOAL is an equal opportunities employer and has a set of integrity policies. Any candidate offered a job with GOAL will be expected to adhere to the following key areas of accountability:

- Comply with GOAL's policies and procedures with respect to safeguarding, code of conduct, health and safety, confidentiality, do no harm principles and unacceptable behaviour protocols.
- Report any concerns about the welfare of a child or vulnerable adult or any wrongdoings within our programming area.
- Report any concerns about inappropriate behaviour of a GOAL staff or partner.

Application procedures

Interested Persons who meet the qualifications, experience and skills are required to submit their applications through the below:

1. For online applications, candidates are advised to submit your cover letter, updated CV plus copies of academic certificates & Nationality ID to goaljobs@ss.goal.ie . **Your attachment must not be more than 5MBs.**
2. For candidates who will wish to submit their applications in hard copy, drop your applications at GOAL head office located along Kololo Road near Sector four Police post in Tongping clearly addressed to the Human Resource Department, GOAL South Sudan P.O Box 166 Juba with the Job title Roving MEAL Officer-Juba
3. Note, this is a national recruitment for South Sudanese citizens only.

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