

INTERNAL/EXTERNAL VACANCY ANNOUNCEMENT**Vacancy No. BEU 2023/28/9/0002****Who we are:**

The Danish Refugee Council (DRC) is a private, independent, humanitarian organization founded in 1956 and currently working on all aspects of refugee cause in more than twenty-five countries throughout the world. The aim of DRC is to protect refugees and internally displaced persons (IDPs) against persecution and to promote durable solutions to the problems of forced migration, on the basis of humanitarian principles and human rights. DRC works in accordance with the UN Conventions on Refugees and the Code of Conduct for the ICRC and NGOs in Disaster Relief.

The protection and assistance to conflict affected population is provided within a long-term, regional and rights-based approach in order to constitute a coherent and effective response to the challenges posed by today's conflicts. Assistance consists of relief and other humanitarian aid, rehabilitation, support to return and repatriation as well as promotion of long-term solutions to displacement and its causes. In addition, support and capacity building of local and national authorities and NGOs form an integral part of DRC's work.

Country and Project Background:

The Danish Refugee Council (DRC) has been working in Sudan since 2004 and was subsequently present in South Sudan when it gained independence in 2011. DRC South Sudan programme's current focus is on supporting forcibly displaced and conflict-affected people, including refugees, internally displaced persons (IDPs) and returnees to access their rights in a safe and secure environment. Currently DRC is operational in greater Equatoria, Unity and Upper Nile, Jonglei and Western Bahr El Ghazal States, working in the sectors of Camp Coordination and Camp Management, Protection, Shelter/NFI, Food Security and Livelihoods, Mine Action and Peacebuilding.

DRC Seeks to Recruit:

Position Title	Economic Recovery Specialist (1 Position)
Reports to	Economic Recovery Manager
Duty Station	Bentiu, South Sudan
Contract Type	Temporary
Length of Contract	2 Months
Employment Start Date	As Soon as Possible
Salary	According to DRC Salary Policy
Eligibility	South Sudanese Nationals Only
Advertisement Closing Deadline	18th October, 2023



Overall purpose of the role

The Economic Recovery Specialist will facilitate Training of Trainers (TOT) and provide hands-on technical support to women groups for quality dignity kit production and Support/Advice DRC field team in developing the BOQs for input support requirements for high-quality dignity kit production (Sanitary Pads and Under garments).

The USAID/BHA Multi Sectoral Humanitarian Response in South Sudan project is to ensure that Displacement-affected communities in South Sudan have reduced protection risks associated with displacement and are able to live in safety and dignity. The project is implemented in Upper Nile and Unity states. The project covers all the five (5) sectors of DRC. Under the Economic recovery Sector, the project will ensure that Displacement-affected communities have improved ability to undertake income-generating activities, access financial services and strengthened market systems, contributing to a reduction in the severity and probability of protection risks.

In Bentiu, DRC proposed an initiative to economically empower vulnerable women through Dignity kit production and address needs pertinent to women health. The project proposes to enhance the localized solution to address the needs of women & Girls by engaging themselves in relevant economic activities. This intervention will provide women and girls with a local solution to addressing their menstrual hygiene needs in a dignified and safe manner. To ensure a reliable supply of safe menstrual hygiene materials, DRC will work with women groups in Bentiu and Rubkona and provide TOT trainings and input supports to enable the women to produce safe, reusable and environmentally friendly sanitary pads under garments and soaps. The trained women will then be able to train other women on the production.

Responsibilities:

To achieve the objectives of the position, the Economic Recovery Specialist will perform the following tasks and undertake the following responsibilities;

Programming & Technical Support

- Provide technical assistance and guidance to ensure efficient, effective and timely program implementation.
- Develop BOQ for input support requirements for production of Reusable sanitary cloths/pads and female Underwear for 500 beneficiaries for 3 rounds/months support.
- Facilitate TOTs in 3 locations of Unity state (Bentiu, Rubkona & Guit).
- Produce TOT- Training reports
- Hands-on technical support to women group members on periodic basis & quality checking.
- Develop other technical training materials, project monitoring tools and written guidance as required.
- Ensure compliance with DRC South Sudan's SOPs, policies and guidelines, the DRC South Sudan country strategy, national and global technical standards, and donor requirements.
- Participate in preparing monthly/quarterly/annual highlights/ project reports and success stories

Coordination and representation

- Build effective working relationships with the relevant government departments and other relevant external stakeholders in the project locations.

Project development

- Participate in the development of project plans and budgets



- Participate in relevant technical and need assessments to design/re-design the project activities and for new program development.

Team Supervision

- Technical support of the Economic Recovery Officer and Assistant, including ensuring satisfactory completion of tasks and responsibilities, identifying performance issues, and assisting with the development of capacity building plans, under the guidance of Economic Recovery Manager and Economic Recovery Coordinator.
- Contribute to recruitment and/or performance appraisal of members of the team.
- Implements the manager's decisions through the work of subordinate employees, often.

Supply Chain/Finance

- Support the monitoring of financial commitments and expenditures against budgets, ensure quality and documentation preparation for payment processing/distributions.
- Assist in coordinating any procurement, logistics or movement requirements for the team to support timely implementation of project activities.
- Initiate procurements and ensure their execution through raising PR, creating procurement plans and follow up on the supply chains flow work.
- Ensure distribution plans are prepared and shared with supply chain team in a timely manner.

Other

- Conduct duties in accordance with DRC South Sudan Programme Standard Operating Procedures (SOPs);
- Ensure the respect of DRC Code of Conduct and DRC's zero tolerance policy of Sexual Exploitation and Abuse (SEA), humanitarian principles and contribute to the integration of Protection and Age, Gender, Diversity (AGD) mainstreaming into DRC programming.
- Undertake any other duties that may be assigned by the Line Manager.

Experience and technical competencies:

Essential:

- Minimum 3 and above years of relevant work experience with humanitarian organizations at same or higher position in conflict environments
- Experience with and demonstrated technical knowledge on business and/or vocational skills sector is essential.
- Experience in training delivery of women groups on divinity kit production.
- Experience managing donor funded programs and grants; budget oversight, monitoring and evaluation systems, and technical input to proposal-budget development and donor reports.



<p>Education:</p> <p>Degree or Diploma in any relevant disciplines that can include Business Administration, Social works and social administration, Development Education, Embroidery Designing and fashions, Tailoring, Art and craft skill development, etc.</p> <ul style="list-style-type: none"> • Excellent knowledge of localized sanitary pads & under-garments production in South Sudan context. • Excellent knowledge on production materials & quality checking. • Excellent training facilitation skills in local language (Nuer/Arabic). • Good reporting skills in English • Application of computer and IT skills • Strong communication and writing skills 	<p><i>Find the definition of DRC's Core competencies here</i></p> <p><u>All DRC staff should master the 5 core competencies:</u></p> <ul style="list-style-type: none"> • Striving for excellence: you focus on reaching results while ensuring an efficient process • Collaborating: you involve relevant parties and encourage feedback. • Taking the lead: you take ownership and initiative while aiming for innovation. • Communicating: You listen and speak effectively and honestly. • Demonstrating integrity: you act in line with our vision and values
<p>Languages:</p> <ul style="list-style-type: none"> • Fluent knowledge of English (verbal and written) • Basic Arabic language is an added advantage 	
<p>Key stakeholders: (internal and external)</p> <ul style="list-style-type: none"> • Donors • Relevant stakeholders • Other NGOs 	



How to apply

Please send a covering letter outlining how your skills and experience meets the Person Specification along with your CV to Human Resources Department through ssd-jobs@drc.ngo. OR Submit your hard copy application to the Human Resource Department to the attention of HR Officer DRC Office Juba or to any DRC field offices.

Title of the position/vacancy number MUST be clearly mark in the application and on envelop.

Further information

Please note, as this position is urgent, applications will be reviewed on a rolling basis and interviews held prior to the advert closing date.

We appreciate your application however; only short-listed candidates will be contacted for interview. If you have not been contacted within two weeks of the closing date we regret that your application has been unsuccessful. Please continue, however, to periodically review our website, South Sudan NGO Forum website <http://comms.southsudangoforum.org/> for other suitable opportunities.

Equal Opportunities:

DRC is an equal opportunity employer. We value diversity and we are committed to creating an inclusive environment based on mutual respect for all employees. We do not discriminate on the basis of age, sex, disability status, religion, ethnic origin, colour, race, marital status or other protected characteristics.



Safeguarding:

DRC's capacity to ensure the protection of and assistance to refugees, IDP's and other persons of concern depends on the ability of our staff to uphold and promote the highest standards of ethical and professional conduct in relation DRC's values and Code of Conduct, including safeguarding against sexual exploitation, abuse and harassment. DRC conducts thorough and comprehensive background checks as part of the recruitment process.

