



**18th June 2025**

**JOB ADVERT**

**Position:** Health Manager  
**Duty Station:** Juba-South Sudan  
**Period:** Six (6) Months with a possibility of Extension  
**Direct Supervisor:** Programme Coordinator and Country Representative.

**Job Overview:**

Peace Winds Japan (Peace Winds) with funding from the UNHCR is seeking to recruit a highly experienced, skilled and detail-oriented Health Manager to join the team. The Health Manager will be responsible for supporting Programme Coordinator to successfully implementing Health project by conducting field assessments, planning and implementing activities, providing technical inputs to deliver effective and efficient assistance in the field, and regular and timely reporting. The staff will be required to engage in fund raising, networking and coordination, proposal development and strategic planning to expand the operation of Peace Winds in South Sudan.

The incumbent will also be required to adhere to all Peace Winds policies and procedures as well as security situations around the project sites, and to participate and assist in other Peace Winds activities as required. S/he will be expected to complete all tasks assigned by the Programme Coordinator or Country Representative, safely operating equipment, and working alongside other project members in the project planning, design, development, and evaluation.

To be successful as a candidate, one should be passionate about his/her humanitarian discipline and demonstrate strong logical and critical thinking skills. Outstanding candidate should be able to effectively motivate and enhance the capacity of trainees, write detailed reports, and ensure consistent quality assurance standards. S/he should also be able to diagnose problems and follow instructions in fast-paced environments.

**Main Tasks and Responsibilities:**

- The incumbent is responsible for primary health service (including preventive, promotive, curative, rehabilitative and palliative care) planning, programming, monitoring and evaluation to effectively address all relevant issues of health care importance in Peace Winds operations in Gorom Refugees Settlement and South Sudan.
- Enhance program strategy & policy development and compliance so that Peace Winds mission and vision is enhanced through the programs undertaken.
- Ensure that primary health services provided by Peace Winds comply with the required national and international standards through the implementation of appropriate protocols and guidance for primary health programming.
- Manage daily implementation and recording of primary health service activities by Peace Winds at the Primary Health Care Centre (PHCC) in Gorom Refugee Settlement.
- Coordinate the referral of cases both at the Primary Health Care Centre in Gorom Refugee Settlement and Juba







- Track opportunities to mentor, strengthen and build capacity of health workers in the Primary Health Care Centre (PHCC) in Gorom Refugee Settlement by organising trainings and offering technical support for health staff and ensuring that areas of weakness are addressed through on-job and formal short-term trainings.
- Ensure accurate and timely reporting of activities to donors and other relevant stakeholders in conformity with agreed time frames and formats.
- Organize community feedback sessions to check on the client satisfaction and major community concerns.
- Work with logistic staffs to conduct regular asset inventory and ensures proper maintenance of existing assets in the facility. He/she expected to update asset register as well.
- Adheres to Logistic/procurement proceedings through close tracking of drug consumption and other medical supplies and ensure timely requisition, procurement and distribution.
- Represent Peace Winds in health coordination and other meetings including inter-sectorial groups etc.
- Support emergency responses to new refugee influxes or outbreaks or other situations in line with the Public Health Emergency Toolkit and UNHCR's Emergency Handbook and the SPHERE Handbook.
- Support linkages of public health to WASH programmes throughout all stages of the programme cycle, including in outbreak preparedness and response, emergency responses to refugee influxes, WASH in health facilities, and menstrual hygiene management.
- Carry out other duties as may be directed by the Programme Coordinator/Country Representative, in accordance with program requirement.

#### Requirements:

- A Health Professional (Medical Doctor, Nurse, Clinical Officer), preferably with a Masters in Public Health from a recognized university, with strong Public Health/Primary Health care background.
- At least 5 years of working experience in implementing and managing health programs, preferably in complex humanitarian and/or emergency setting. .
- Training in PHCC program Management.
- Experience of working in South Sudan, implementing UNHCR projects is an asset.
- Technical and managerial skills in Public Health programming, partnership, analytical and creative thinking, and strong interpersonal and negotiation skills.
- Excellent Communicator and Motivator.
- Strong understanding of South Sudan operational context.
- Strong interpersonal and intercultural skills.
- Experience in working and coordinating with government officials.
- Knowledge and understanding of protection, GBV prevention and PSEA.
- Excellent computer literate (Word, Excel, online data storage programs).
- Proven experience of management of the project and budget funded by UNHCR and other donors.
- Proven knowledge and skills on Monitoring and Evaluation, analysis is an advantage.
- Strong oral and written communication skills in English. Oral and written communication skills in Arabic are an advantage.
- Strong analytical, troubleshooting, problem-solving, and communication skills.
- Ability to follow instructions and to collaborate with others.



- Ability to organize tasks simultaneously and prioritize work.
- Honest, responsible and in good physical condition to meet the job's demands.
- Willingness to adhere to Peace Winds 's rules and guidelines.

This position is open to everyone regardless of gender, age, so on. Application from women candidate is highly encouraged.

**Working hours:**

- Standard working hours according to Peace Winds regulations and South Sudan Government Labour Laws
- A reasonable degree of flexibility is expected when and where required.

**How to Apply:**

- Please submit in English, a current resume, including at least three references, with a cover letter (not more than two pages) to the Country Director, Peace Winds Japan, Juba Office (Kololo-Juba Central Equatoria State, South Sudan, behind Phenicia Supermarket) OR by email to: [pwj.ssd.recruit@gmail.com](mailto:pwj.ssd.recruit@gmail.com)
- Please Indicate/write on the sealed envelope at the Top Right-Hand Corner or the email title as "Health Manager: (your name)"
- The application closing date is **7th July 2025 at 4:00pm** local time.

**NOTE:**

Peace Winds Japan **DOES NOT** solicits for money or **ANYTHING ELSE** in exchange for a Job.

**Only shortlisted candidates will be contacted for interviews.**

***Kindly note; due the urgency of the position, applications will be reviewed as they are received and the successful candidate will be appointed before the expiry of the set deadline***

