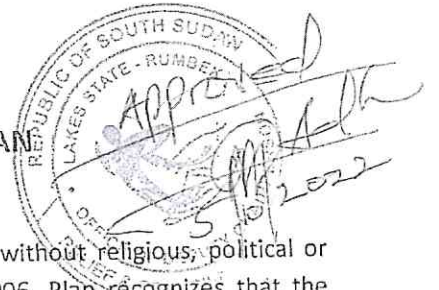




Plan International  
 South Sudan  
 Hai Cinema  
 P.O. Box 162  
 Juba

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**PLAN INTERNATIONAL SOUTH SUDAN  
 JOB ADVERTISEMENT**



Plan International (PI), is an independent global child right organization – without religious, political or governmental affiliation that has been operating in South Sudan since 2006. Plan recognizes that the geographical context and recent history have left the communities of South Sudan highly vulnerable to emergencies from political and inter-ethnic conflicts, influx of returnees, food insecurity, long dry spells and floods. Cognizant of the need Plan is implementing emergency and recovery response in six states of South Sudan, namely Central Equatorial, Eastern Equatorial, Western Equatorial, Lakes, Upper Nile and Jonglei. Program includes food assistance, agricultural rehabilitation, Food Security and Livelihood, Education in Emergencies and Child Protection in Emergencies. Plan International also works with both International and Local partners.

In order to enhance its response program, Plan South Sudan is seeking to recruit a qualified South Sudanese for the position of “SOYEE & Livelihoods Project Coordinator – Based in Rumbek”.

**No. of Vacancies (1)**

Job Title:	SOYEE & Livelihoods Project Coordinator
Tenure	12 Months (With Possibility of Extension)
Department	Programs
Reports to	Project Manager
Location	Rumbek – Lake State

**Purpose of the Role:**

The SOYEE and Livelihoods Coordinator will provide technical guidance and support to Plan International team in the project location to develop, implement, monitor and evaluate SOYEE and Livelihoods projects. You will be responsible for design, assessment, implementation, monitoring, and evaluation of SOYEE and Livelihoods programming for both humanitarian, development and peace building. Ensure that all work has a strong gender focus and that SOYEE interventions are linked into longer-term programming in order to guarantee maximum impact in line with Plan International Global strategy. In addition, the post holder will play an integral role in coordination and resource mobilization and building capacity of local staff and partners through providing training, coaching and mentorship.

**Program Development**

- Periodic review SOYEE and Livelihoods project interventions and achievement in the project location and adjusting implementation plans accordingly in coordination with project manager and MEAL coordinator

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*Approved*

- Ensure high quality SOYEE and Livelihoods project delivery by the field office that have direct positive impact on children and their families
- Support in proposal development that will attract funding by donors and national offices
- Ensure integration of SOYEE and Livelihoods within other sectors or portfolios such as education, GBV, Nutrition and Food Security in order to maintain the profile of the organization as a strong empowerment actor

#### Technical support and capacity Building

- Provide technical support to the field based SOYEE and Livelihoods teams, with a focus on the job mentoring and coaching and technical supervision
- Capacity building of plan staff and volunteers on SOYEE and Livelihoods technical areas such as VSLA, Life skills, TVET, financial inclusion and Agriculture
- Development of training packages and delivery of trainings, development of and monitoring of individual capacity building plans
- Development and ensuring of standardized SOYEE tools and promote use of standard resources (such as core humanitarian standards) to ensure quality

#### Monitoring and Evaluation

- Updating current household surveys and economic assessments and/or leading new SOYEE and Livelihoods needs assessments as appropriate
- Knowledge management and documentation of lessons learned related to SOYEE and Livelihoods projects.

#### Representation

- Close collaboration with, representation and support to state Sub-National FSL cluster and other relevant coordination groups
- Ensure Plan International South Sudan visibility at the county level through SOYEE and Livelihoods team

#### Finance and Budget Management

- Monitor budget and ensure adequate burn rate for SOYEE and livelihoods activities as per the quarterly budget plans in close coordination with the project manager and SOYEE and Livelihoods team

#### Reporting

- Ensure timely and quality preparation or review of SOYEE and Livelihoods donor and national offices narrative reports in close collaboration with project manager and SOYEE and Livelihoods team in the project

#### Safeguarding Commitments:

- Commit and contribute to an environment where children and adult program participants feel respected, supported, safe and protected;

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- Never act or behave in a manner that results in violence including SHEA against a child, young person or adult or places them at risk of such violence;
- Be aware of and adhere to the provisions of the Safeguarding Policy, PSHEA Policy and COC of Plan International;
- Report and respond to safeguarding and SHEA concerns and breaches in line with the applicable procedures of Plan International;
- Maintain confidentiality of safeguarding and PSHEA concerns reported;
- Never participate in or support child marriages.

#### Dealing with Problems/Risks

*Complexity of problems handled & the degree of investigation, analysis, & creative thinking required to solve them*

The SOYEE and Livelihoods Coordinator needs to have capacity to solve problems arising early enough before they escalate. All solved and unsolved problems should be shared with and reported to immediate Supervisor. In the day to day management of SOYEE and Livelihood activities, post holder should make decisions as appropriate to the context and are in accordance with Plan International mission and objectives

- Working in partnership with different organization culture and ensure project results are achieved timely without compromising with quality
- Working effectively in multiple communities and environments
- Operating in remote areas and with vulnerable communities
- Appreciation of child rights and gender equality
- Flexible to handle any other job related responsibilities as assigned by the field coordinator and project manager

#### Communications and Working Relationships:

##### Internal

- Reports directly to the Project Manager
- PIA Manager,
- SOYEE and Livelihoods Program Manager
- Markets Development Officer
- Agronomist
- Area Finance Manager
- Project Accountant

##### External:

- UN partners WFP, FAO, UNDP, UNICEF
- National NGO
- International NGO
- NNGOs

#### Knowledge, Skills, and Experience Required to Achieve Role's Objectives:

##### Knowledge

Successful candidates will possess;



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- College Degree in Agriculture, Economics, Food marketing, Development studies or related fields
- At least 4-year experience working in the sector in complex emergencies
- Good knowledge of Microsoft Excel and Microsoft Word.
- Experience of design, implementation and scale up of SOYEE and Livelihood projects
- Professionally qualified SOYEE and Livelihoods Coordinator, with the ability to influence and support colleagues in appreciating the importance of financial standards, procedures, controls. Preferably with experience in:
  - a large and / or complex organization,
  - conflict-sensitive programming;
- Experience of leading the implementation of operational improvements and the persistence to achieve change in a challenging environment;
- Leadership qualities and people management expertise to provide direction and effective support to a multidisciplinary and multicultural team;
- Thorough understanding of cash transfer modalities and mechanisms with a sound knowledge of their development and specificities;
- Ability to gain and apply knowledge of the statutory requirements of countries in the region and of the impact of local culture and tradition.
- Excellent verbal and written communication skills, including high-level interpersonal and representational capabilities; fluency in written and spoken English essential.
- Ability to operate and think strategically, coupled with proven analytical skills and the use of these to problem solve and make firm decisions;
- A strong commitment to Plan International South Sudan purpose, a broad understanding of the work culture in the "development" sector and its impact on key areas of responsibility and a commitment to humanitarian principles and action;
- An understanding of gender and diversity considerations within key areas of responsibility and commitment to addressing inequalities in the workplace and the programme.

#### Skills

- Strong interpersonal skills, and ability to work effectively with people of different nationality, cultural background, and educational levels
- Ability to communicate in a team with people from different nationalities, cultural and ethnic backgrounds, ability to work in a team environment and achieve common goals.
- Documentation reviewing skills for effectiveness and time saving
- Excellent Personal Computer skills in Microsoft Applications
- Communication skills, appropriate to the audience and able to solve problems
- Proficient in computer skills
- Data analysis skills with experience Excel data analysis
- Ability to deliver to tight deadlines

#### PLAN INTERNATIONAL'S VALUES IN PRACTICE

##### We are open and accountable

- Promotes a culture of openness and transparency, including with sponsors and donors.
- Holds self and others accountable to achieve the highest standards of integrity.

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- Consistent and fair in the treatment of people.
- Open about mistakes and keen to learn from them.
- Accountable for ensuring we are a safe organization for all children, girls & young people

#### We strive for lasting impact

- Articulates a clear purpose for staff and sets high expectations.
- Creates a climate of continuous improvement, open to challenge and new ideas.
- Focuses resources to drive change and maximize long-term impact, responsive to changed priorities or crises.
- Evidence-based and evaluates effectiveness.

#### We work well together

- Seeks constructive outcomes, listens to others, willing to compromise when appropriate.
- Builds constructive relationships across Plan International to support our shared goals.
- Develops trusting and 'win-win' relationships with funders, partners and communities.
- Engages and works well with others outside the organization to build a better world for girls and all children.

#### We are inclusive and empowering

- We empower our staff to give their best and develop their potential
- We respect all people, appreciate differences and challenge equality in our programs and our workplace
- We support children, girls and young people to increase their confidence and to change their own lives

#### Physical Environment

- Standard office environment with some exposure to heat, cold, dirt, noise and rainy weather conditions; dim or crowded surroundings, especially when in the field
- The post holder will be required to travel to the field very frequent

#### Level of Contact with Children:

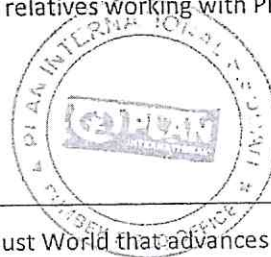
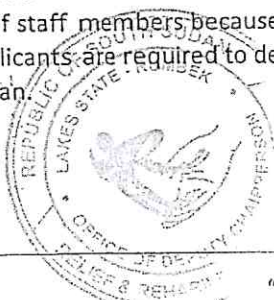
- Low level of Contact with Children:

#### Inclusion and Diversity.

Plan International is an equal opportunity employer within the meaning of the relevant UN convention, Equality, diversity and inclusion is at the very heart of everything that Plan International stands for. Qualified Women and people with special needs are strongly encouraged to apply.

#### Employment of Relatives:

Plan International South Sudan is an equal opportunity employer, however, it discourages employment of relatives of staff members because of the conflict of interest associated with it. While trying to avoid such cases, applicants are required to declare in writing if they have any relatives working with Plan International South Sudan



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Application Submission Details:

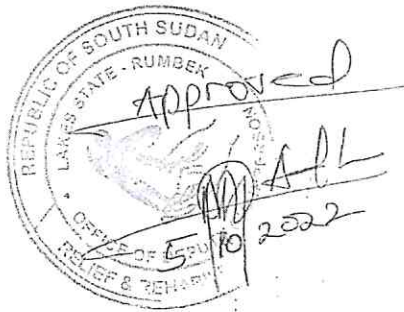
All applications marked on the right hand corner of the envelope "Application for the Position of "SOYEE & Livelihoods Project Coordinator - Rumbek" should be addressed to:

The HR & OD Business Partner  
Plan International South Sudan  
Juba, Hai Jerusalem.

Applications should be submitted in hard copies to Plan International Office in Rumbek.  
*OR You can send your application via email to [hr.ss@plan-international.org](mailto:hr.ss@plan-international.org)*

The closing date for receipt of applications is before close of business on Friday, 21<sup>st</sup> October 2022.  
Note: Applications submitted are non-returnable.

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