



PLAN INTERNATIONAL SOUTH SUDAN JOB ADVERTISEMENT

Plan International (PI), is an independent global child right organization – without religious, political or governmental affiliation that has been operating in South Sudan since 2006.

Plan recognizes that the geographical context and recent history have left the communities of South Sudan highly vulnerable to emergencies from political and inter-ethnic conflicts, influx of returnees, food insecurity, long dry spells and floods. Cognizant of the need Plan is implementing emergency and recovery response in seven states of South Sudan, namely Central Equatorial, Eastern Equatorial, Western Equatorial, Lakes, Unity State, Upper Nile and Jonglei. Program includes food assistance, agricultural rehabilitation, Food Security and Livelihood, Education in Emergencies and Child Protection in Emergencies. Plan International also works with both International and Local partners. **In order to enhance its response program, Plan South Sudan is seeking to recruit a qualified South Sudanese for the position of Project Coordinator– Based in Nimule”.**

No. of Vacancies (1)

Job Title:	Project Coordinator
Tenure	12 Months
Grade	Level 13
Department	Programs
Reports to	Consortium Manager
Location	Nimule

Purpose of the Role:

To lead the implementation of the Women Peace and Security project activities at the field level in Nimule and Magwi County and Torit Eastern Equatoria State. (Leaders of peace) the designed project coordinator is responsible for management of a leaders of peace project (WPS) in Nimule and Magwi ensuring that proposed results are achieved on time, within budget and in compliance with LOP regulations. As a budget holder, is fully responsible for budget management in line with financial procedures. The Project Coordinator should track and manage project expenditure including monthly budget forecasting and budget revisions. Responsible for all strategic project reports at the field level which include monthly, quarterly and annual reports with technical review by GBV/Gender Manager and the BDU in line with NNO and Plan’s requirements. Participate in advocacy at state level on the implementation of the National Action Plan on UNSCR 1325 and CEDAW, Support partner organization to train the 1325 advocacy group. Youth leaders and women leaders in lobbying and advocacy on the implementation of UNSCR 1325 and support the team to organize and facilitate community dialogues on conflict prevention, peacebuilding and the role of women in peace building.



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Dimensions of Role:

Financial measures or statistics relevant to post such as budget

- Responsible for management of a leaders of peace project (WPS)I project in Nimule and Magwi ensuring that proposed results are achieved on time, within budget and in compliance with LOP regulations
- As a budget holder, is fully responsible for budget management in line with financial procedures. The Project Coordinator should track and manage project expenditure including monthly budget forecasting and budget revisions
- Responsible for all strategic project reports at the field level which include monthly, quarterly and annual reports with technical review by GBV/Gender Manager and the BDU in line with NNO and Plan's requirements.
- Work closely with the Project accountant (with support from finance department) to develop/submit the financial reports.
- Work closely with Monitoring and Evaluation team to ensure that Monitoring & Evaluation and indicator tracking plans for the project in all target locations are in place and, developing additional Monitoring & Evaluation tools as necessary to monitor project progress.
- Provides management oversight to all project activities in the field.
- In collaboration with MEAL Manager, Communications Manager, GBV Manager and develop project briefs, lessons learnt and best practice documents that could feed into new projects ideas
- Conducting user training on use of IT equipment's and Software/Applications

Key End Results of Position

- Ensuring Women Security and Peace project activities implemented effectively and efficiently in line with Plan International's CCCD standards, with a gender transformative approach
- Support partner organization to facilitate trainings of community based psychosocial focal points supporting women and girls at risk of abuse/ SGBV survivors. Mentor the psychosocial focal points.
- Support the establishment of community based (psychosocial) support mechanisms, with the psychosocial focal points.
- Support psychosocial focal points in identification, case management and follow up of women and girls at risk of abuse /SGBV survivors as well as with mapping of available resources and development of referral mechanisms and standard operating procedures.
- Support the team and the psychosocial focal points with awareness raising in the communities on mental health distress and available services for women and girls at risk /SGBV survivors
- Support capacity building of traditional court members in Human Rights and gender norms in traditional justice, through trainings and regular follow-up
- Support the team with engaging adolescent/youth and training of adolescents/youth in gender equality and peacebuilding, in order for them to become agents of change.
- Support the team with the provision of recreational, cultural and sport activities for the adolescents/youth.
- Support the team in engaging and mentoring women leaders. Support capacity building of women leaders to become agents of change for gender equality and peace building, through trainings and regular follow-up.
- Support the team with organizing and facilitate community dialogues on gender equality.
- Support team with youth and women leaders with awareness raising in the communities on gender equality.
- Participate in advocacy at state level on the implementation of the National Action Plan on UNSCR 1325 and CEDAW.



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- Support partner organization to train the 1325 advocacy group. Youth leaders and women leaders in lobbying and advocacy on the implementation of UNSCR 1325.
- Support the team with organize and facilitate community dialogues on conflict prevention, peacebuilding and the role of women in peace building.
- Support the team, youth leaders and women leaders in raising awareness on UNSCR and equal leverage of women in peacebuilding.
- Support partner organization in organizing annual gathering of women and youth leaders on achievements and challenges in line with UNSCR 1325.

Collaboration and coordination

- Attend program committee meeting with Alliance partners
- Chair protection cluster meeting with INGOs and NGOs and share report with partners

Reporting

- Timely reporting to Thematic lead and consortium manager
- Collaborating with team members, colleagues and partners in finding creative solutions to problems by sharing information, experience and ideas and actively seeking their input.

Safeguarding Commitments:

- Commit and contribute to an environment where children and adult program participants feel respected, supported, safe and protected;
- Never act or behave in a manner that results in violence including SHEA against a child, young person or adult or places them at risk of such violence;
- Be aware of and adhere to the provisions of the Safeguarding Policy, PSHEA Policy and COC of Plan International;
- Report and respond to safeguarding and SHEA concerns and breaches in line with the applicable procedures of Plan International;
- Maintain confidentiality of safeguarding and PSHEA concerns reported;
- Never participate in or support child marriages.

Dealing with Problems/Risks

Complexity of problems handled & the degree of investigation, analysis, & creative thinking required to solve them

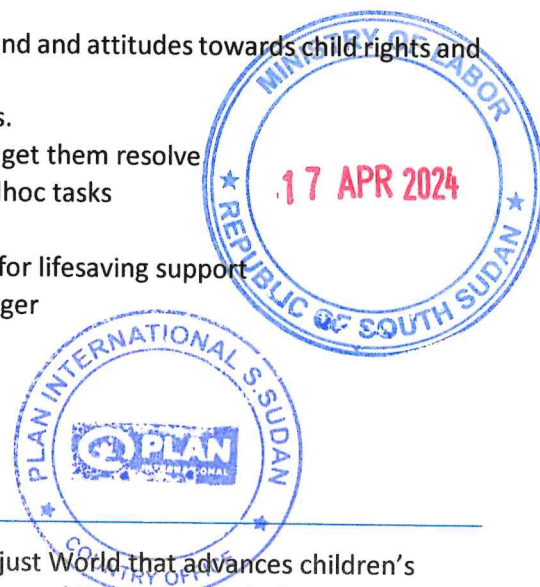
- Ability to manage competing priorities and expectations from internal and external stakeholders and remain calm and resilient in the face of pressure.
- Ability to working with people from different culture background and attitudes towards child rights and women rights
- Resolve problems that are not covered by established process.
- Analyse possible causes of problems and suggest solutions to get them resolve
- Ability to work in a tense environment, tight deadlines and adhoc tasks
- Operating in areas prone to political armed conflicts
- Working with marginalized communities with huge demands for lifesaving support
- Refer, whenever necessary, the case to the Consortium Manager

Communications and Working Relationships:

Internal:

- Gender and GBV manager

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- Thematic Managers/Specialist
- BDU
- PIAM Eastern Equatoria State
- Project Staffs
- Logistics/Procurement/Finance/HR staff
- Visiting National Offices and Donors staff
- Other Plan staff

External:

- Consortium partners at the State and County level
- State and County government officials, International/national agencies, clusters and donors
- Parents and other community members

Knowledge, Skills, and Experience Required to Achieve Role's Objectives:

Knowledge

Successful candidates will possess;

- A Bachelor's degree in Development Studies, Human Rights and governance, experience in women rights advocacy and gender relations would be an added (Post graduate qualifications in Education, People Management will be an added advantage)
- At least 5 years working experience.
- 3-4 years supervisory experience.

Skills

- Strong project management and budgeting skills
- Ability to work effectively with diverse international and national teams.
- Demonstrate good oral and written communication skills
- Strong Facilitation skills
- Good analytical, problem solving and innovative
- Strong capacity building/training/coaching/mentoring skills with communities and internal and external staff
- Report writing skills.
- Strong interpersonal skills
- Ability to manage risks
- Lobbying and advocacy skills

PLAN INTERNATIONAL'S VALUES IN PRACTICE

We are open and accountable

- Promotes a culture of openness and transparency, including with sponsors and donors.
- Holds self and others accountable to achieve the highest standards of integrity.
- Consistent and fair in the treatment of people.
- Open about mistakes and keen to learn from them.
- Accountable for ensuring we are a safe organization for all children, girls & young people

We strive for lasting impact

- Articulates a clear purpose for staff and sets high expectations.
- Creates a climate of continuous improvement, open to challenge and new ideas.



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- Focuses resources to drive change and maximize long-term impact, responsive to changed priorities or crises.
- Evidence-based and evaluates effectiveness.

We work well together

- Seeks constructive outcomes, listens to others, willing to compromise when appropriate.
- Builds constructive relationships across Plan International to support our shared goals.
- Develops trusting and 'win-win' relationships with funders, partners and communities.
- Engages and works well with others outside the organization to build a better world for girls and all children.

We are inclusive and empowering

- We empower our staff to give their best and develop their potential
- We respect all people, appreciate differences and challenge equality in our programs and our workplace
- We support children, girls and young people to increase their confidence and to change their own lives

Physical Environment

- Standard office environment with some exposure to heat, cold, dirt, noise and rainy weather conditions; dim or crowded surroundings, especially when in the field
- The post holder will be required to travel to the field very frequent

Level of Contact with Children:

- High level of Contact with Children:

Inclusion and Diversity.

Plan International is an equal opportunity employer within the meaning of the relevant UN convention, Equality, diversity and inclusion is at the very heart of everything that Plan International stands for. Qualified Women and people with special needs are strongly encouraged to apply.

Employment of Relatives:

Plan International South Sudan is an equal opportunity employer. However, it discourages employment of relatives of staff members because of the conflict of interest associated with it. While trying to avoid such cases, applicants are required to declare in writing if they have any relatives working with Plan International South Sudan.

Application Submission Details:

All applications marked on the right-hand corner of the envelope "**Application for the Position of "Project Coordinator-Nimule"**" should be addressed to:

**The Head of People and Culture
Plan International South Sudan
Juba, Hai Jerusalem.**

Applications should be submitted in hard copies to Plan International Office in Nimule.

OR You can send your application via email to hr.ss@plan-international.org

The closing date for receipt of applications is before close of business on Monday, 6th May 2024.

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Note: Applications submitted are non-returnable.

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