



INTERNATIONAL MEDICAL CORPS

Headquarters: 1919 Santa Monica Blvd., Suite 400 Santa Monica, CA 90404

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HPP
MINISTRY OF LABOUR
16 AUG 2023
2023
REPUBLIC OF SOUTH SUDAN

JOB VACANCY ADVERTISEMENT

International Medical Corps never asks job applicants for a fee, payment, or other monetary transaction. If you are asked for money in connection with this recruitment, please report to International Medical Corps at the website provided at the end of this document

Job Title:	Senior Nutrition Surveillance Officer (1 Position)
Country Program:	South Sudan
Location of Position:	Juba Office
Report To	Nutrition Surveillance Manager
Position Opened for:	South Sudanese only (Internal/External)
Desired Start Date:	ASAP
Advertised date	16/August/2023
Closing Date for Applications:	4/September/2023

Organizational Background

International Medical Corps is a global, humanitarian, nonprofit organization dedicated to saving lives and relieving suffering through health care training and relief and development programs. Established in 1984 by volunteer doctors and nurses, International Medical Corps is a private, voluntary, nonpolitical, nonsectarian organization. Its mission is to improve the quality of life through health interventions and related activities that build local capacity in underserved communities worldwide. By offering training and health care to local populations and medical assistance to people at highest risk, and with the flexibility to respond rapidly to emergency situations, International Medical Corps rehabilitates devastated health care systems and helps bring them back to self-reliance.

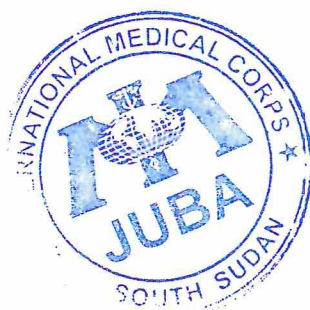


Job Purpose

The overall responsibility of the Senior Nutrition Surveillance Officer will be supporting nutrition assessments in the program locations and in identified priority counties. He/She will be responsible for planning, field implementation, and contributing to report development. The role involves frequent field travels for the implementation of nutrition assessments, close collaboration with local authorities, and participation in the nutrition information working group.

Essential Job Duties / Scope of Work:

- In coordination with the Nutrition Surveillance Manager, participate in the assessment design phase: collection of background information/desk reviews, protocol development including tools, determination of logistics and budget needs, and required equipment.
- Participate in field implementation: train the survey teams, supervise data collection, data entry, data quality checks, and analysis.
- Participate in the recruitment of survey teams in consideration of local contexts and in collaboration with the Ministry of Health, County Health Department (CHD), South Sudan's Relief and Rehabilitation Commission (RRC), local administration, and International Medical Corps field staff.
- Supervise data collection, conduct data reviews, data quality analysis, and ensure timely correction of potential data quality issues.
- Contribute to data analysis and develop nutrition assessment reports/presentations.
 - Actively participate and represent International Medical Corps in national coordination forums as and when directed by the technical supervisor, active participation in the Nutrition Information Working Group (NIWG) including technical support to partners.
 - Create and maintain smooth working relations and open collaboration with national government departments, local government, and key partners.
 - Follow up on the budget allocated to nutrition assessment activities in liaison with the supervisors, Finance, and Logistics Departments.



- Organize and follow up on all other procurements needed for the nutrition assessments.
- Perform other duties as assigned by the supervisors.

Prevention of Sexual Exploitation and Abuse

- Actively promote PSEA (Prevention of Sexual Exploitation and Abuse) standards within IMC and amongst, vendors-suppliers and beneficiaries served by IMC.

Compliance & Ethics: Promotes and encourages a culture of compliance and ethics throughout International Medical Corps. As applicable to the position, maintains a clear understanding of International Medical Corps’ and donor compliance and ethics standards and adheres to those standards. Conducts work with the highest level of integrity.

Ethical conduct for IMC staffs: The International Medical Corps maintains a code of standards of conduct that shall govern the performances of its employees engaged in the award and administration of contracts. No employee, officer, or agent shall participate in the selection, award, or administration of a contract supported/ by donor funds if a real or apparent conflict of interest would be involved. Such a conflict would arise when the employee, officer, or agent, any member of his or her immediate family, his or her partner, or an organization which employs or about to employ any of the parties indicated above, has a financial or other interest in the firm selected for an award. IMC officers, employees, or agents shall neither solicit nor accept gratuities, favors, or anything of monetary value from contractors, or parties to sub-agreement. These standards shall provide for disciplinary actions to be applied for violations of such standards by IMC officers, employees, or agents.

Personnel Qualifications (special training/experience required)

- Bachelor’s degree in nutrition, Public Health, Epidemiology, or Statistics. An equivalent combination of relevant education and experience may be substituted as appropriate.
- Standardized Monitoring and Assessment of Relief and Transitions (SMART) methodology with Manager level certification and/or experience in surveys preferred.
- Data collection/participation in surveys.
- Strong communication (written, oral and cross-cultural), supervisory and organizational, and report writing skills.
- Fluency in English with good verbal and written communication skills.



- Proficiency in Microsoft suite applications: MS Office, PowerPoint, MS Word, Excel, and Outlook.
- Ability and willingness to travel to rural locations and live in basic conditions

HOW TO APPLY

Interested candidate (**South Sudanese Nationals**) who meets the above criteria, should submit their Application (cover letter) indicating daytime, contact numbers, copies of Updated CV with at least three referees, their telephone and email contacts, South Sudanese Nationality ID Card or Passport, Birth Certificate, Academics Certificates, (**Documents are not returnable once submitted**) addressing to Human Resource Department IMC. If you are submitting your application through email, please submit to SS-Recruiting@internationalmedicalcorps.org. Hand delivered applications should be submitted to Plot No 320 Block 3K, 2nd Class Residential areas, Pope Francis Road, Thongpiny Juba, Central Equatorial South Sudan.

Note: Clearly indicate the position you are applying for on the back of your Envelop OR on subject line of your e-mail.

Closing date for receiving application:
4/September/2023

We appreciate your Applications; however, Only Shortlisted Candidates will be contacted for interviews.

Website for reporting misconduct: www.InternationalMedicalCorps.ethicspoint.com. Please do not submit your CV or application to this website, it will not be considered for review

