



50-H-3  
Approved by  
Inspector of Labour  
15/02/2024  
NMB

### SCOPE OF WORK

#### Resilience through Agriculture in South Sudan (RASS) Activity



<b>Position Title:</b>	Driver
<b>Work Location:</b>	Juba
<b>Contract Name:</b>	Resilience through Agriculture in South Sudan Activity
<b>Status:</b>	Full-time, Long-Term Technical Assistance (LTTA)
<b>Period of Performance:</b>	Fixed Term 20 Months
<b>Supervisor:</b>	Senior Driver / Logistics Office

#### PROJECT BACKGROUND:

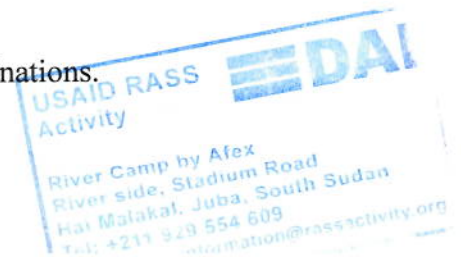
The Resilience through Agriculture in South Sudan (RASS) is a four-year United States Agency for International Development’s (USAID)-funded Activity aimed at improving food security and community household recovery and resilience in up to 13 counties in Western Bahr El Ghazal, Unity, Upper Nile, Jonglei, Eastern Equatoria, Lakes, and Western Equatoria States. To achieve this ambitious goal, RASS employs a “resilience pathways” approach to improve the effectiveness of local systems; and strengthen the capacities of community groups to achieve gender-responsive and diversified market-sensitive agriculture production; facilitate increased production of diverse nutritious foods by strengthening productivity, reducing food loss, improving nutrition behaviours; and strengthen and expand household and community opportunities for sustainable, locally driven livelihoods. The work aims at improving food security and community household recovery and resilience in the counties, targeting at least 22,500 program participants. This work aims at transitioning communities from humanitarian assistance to inclusive development assistance (DA) and economic growth.

#### POSITION DESCRIPTION:

The driver supports the main office in Juba with driving and maintenance of assigned project vehicle, coordinating transportation schedules, and generally facilitating some aspects of logistics. The position requires completing information on paper and computer.

#### KEY DUTIES AND RESPONSIBILITIES:

- Responsible for transporting staff to and from various assigned locations throughout South Sudan strictly observing traffic laws.
- Perform daily pre-trip and post-trip vehicle inspections ensuring that they are operational and safe to drive.
- Perform minor maintenance tasks on the vehicles when necessary.
- Ensure vehicles are always ready for any emergencies including fuel and maintenance readiness!
- Clean vehicles daily both inside and outside.
- Ensure the periodic scheduled vehicle maintenance is completed.
- Maintain vehicle logs, documenting vehicles movements and destinations.
- Prepare accident and incident reports as necessary.
- Perform courier services as required.





- Ensure vehicle fuel and maintenance cost reports are share on monthly basis!
- Under the administration of Senior Driver ensure full compliance with RASS transport and vehicle management procedures as spelled in the manual
- Track and report on vehicle insurance and registration renewal timelines
- Assist on some logistical support, such as purchase of operational goods such as kitchen and sanitary supplies as well as stationery and office supplies.
- Other duties as required by supervisor or COP.

#### QUALIFICATIONS:

- 5 years of work experience in driving and logistics, preferably on a USAID project, security firms or other donor-funded projects in South Sudan.
- Minimum secondary school level education
- Experience driving within different regions across South Sudan.
- **Public (General) driver's license and a clean driving record.**
- Capable of communicating in English and Arabic.
- Security clearance by relevant government departments

#### REQUIRED ATTRIBUTES OF ALL RASS TEAM MEMBERS

- **Be Flexible and Adaptive** – given the pace and frequency at which conditions may change in South Sudan, team members are expected to be agile and flexible with position requirements, adapting to changing circumstances for successfully meeting the objectives of the contract.
- **Be Collaborative and Inclusive** –individual team members are expected to model openness to new and competing ideas, seek feedback from colleagues, demonstrate and internalize respect for diverse opinions, and proactively create safe spaces for participation in decision-making processes to ensure the views of different groups, gender, and levels of understanding and experience within systems where RASS operates are considered and incorporated into activity programming, security, and development of RASS policies and procedures.

#### APPLICATION PROCESS

To apply, please send your complete and updated CV/resume including full names, contact details (functioning email and phones) and a Motivation Letter as one single document to [rass\\_recruitment@rassactivity.org](mailto:rass_recruitment@rassactivity.org). Your attachment must be less than 1 megabyte in size. **Please DO NOT** submit any other recruitment documents at this time. In the subject line, please include the **Title** and **Location** of the position for which you are applying, as advertised at the top of this announcement. You can apply electronically or hand delivery your application to DAI RASS Main Office located at Afex Rivercamp, JUBA at Main Gate. Only shortlisted candidates who meet all the minimum qualifications will be contacted. **DAI will carry out reference checks and document verification for successful candidates.** The deadline for submissions is **March 05, 2024, at 05:00PM (17:00) CAT.** Kindly be reminded that DAI does NOT tolerate canvassing and will not answer questions via phone calls.





**DAI Organization and Values:** DAI is a global development company with corporate offices in the United States, the United Kingdom, EU, Nigeria, Pakistan, and Palestine and project operations worldwide. We tackle fundamental social and economic development problems caused by inefficient markets, ineffective governance, and instability. DAI works on the frontlines of global development. Transforming ideas into action—action into impact. We are committed to shaping a more livable world.

DAI and its employees are committed to confronting racism and holding ourselves accountable for positive change within the company and in the communities, cultures, and countries in which we live and work. DAI is committed to attracting and retaining the best employees from all races and backgrounds in our continued effort to become a better development partner. DAI upholds the highest ethical standards. We are committed to the prevention of sexual exploitation, abuse, and harassment as well as other ethical breaches. All of our positions are therefore subject to stringent vetting and reference checks.

DAI is an equal opportunity/affirmative action employer with a commitment to diversity. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, disability, or status as a protected veteran.

