

REQUEST FOR QUOTATION FOR FRAMEWORK AGREEMENT- ONE TON & TWO-TON CHARTER FLIGHT

CARE is a humanitarian and development non-governmental organization committed to working with poor women, men, boys, girls, communities, and institutions to have a significant impact on the underlying causes of poverty. CARE seeks to contribute to economic and social transformation, unleashing the power of the most vulnerable women and girls. CARE's operations in South Sudan dates back to the early 1980s, focusing on emergency and disaster relief to the conflict affected populations. Currently, CARE South Sudan works in the six States of; Unity, Jonglei, Eastern Equatoria, Bahr el Ghazel, Central Equatoria and Upper Nile States, addressing both humanitarian and recovery/development needs. In development/recovery programming, CARE South Sudan focuses on five broad areas namely Peace Building, Gender and Protection, Food security and Livelihoods, Nutrition and Health, and Partnership and advocacy.

Description of Services

Care International South Sudan will procure goods and services on a regular basis throughout the year, as per program need. We are now calling for competent and reputable Charter Flight Service Providers for one and two ton charter flight services to support air lifting a range of regularly procured items from Juba to our field locations on need basis.

Issuance Date	Friday 2 nd September 2022
Closing Date	Thursday 15 th September 2022
Activity Title	Charter Flight Services
Determination of Award	Technically acceptable, reasonable price, best value.
Quotation validity	Quotations in response to this RFQ must be priced on a fixed-price basis in accordance with the specifications provided in Annex 1 and must be valid for 12 months.
Submission Deadline	Quotations must be received No-Later-Than 4:00PM Juba time, Thursday 15 September 2022 (East Africa Time)
Submission Address	<ul style="list-style-type: none"> - Hard copies can be delivered IN A SEALED ENVELOPE clearly labeled with the name of the vendor and the RFQ activity Title to CARE Office located at NPA Building 3rd Floor Opp Unicef Office-Juba South Sudan. - All hard copies shall be registered with CARE receptionist during submission. - Electronic submission can be sent to SSD.procurement@care.org and Gabriel.Puja@care.org - For electronic submission, quotation in excel format is preferred.
Questions related to the RFQ	<ul style="list-style-type: none"> - Questions regarding the RFQ shall be submitted to: SSD.procurement@care.org and Gabriel.Puja@care.org no later than Thursday, 8 September 2022; 1400 hrs. (SOUTH SUDANESE LOCAL Time). - Care International South Sudan will not respond to questions pertaining to this RFQ over the phone.
Bank Account	Awarded Bidder should provide a full bank account information for the purpose of wiring payments

Annex 1- Service Detail specification

Line Item	Item	Specifications	Quantity	No. of Units	Unit Cost	Total Cost
1	Charter	One Ton Charter flights carrying Care International South Sudan Project Supplies from Juba to WAU-Juba.	1	Trip		
		Cost includes: Landing Fees cargo picking from CARE's Warehouse to Vendor's custody, loading and offloading of cargoes & waiting Hour	1	Hour		
2	Charter	One Ton Charter flight carrying Care International South Sudan Project Supplies from Juba to Twic East/Panyagor-Juba.	1	Trip		
		Cost includes: Landing fees , cargoe picking from Care's warehouse to vendor's custody, loading and offloading of cargoes & Waiting Hour	1	Hour		
3	Charter	One tone charter flight carrying CARE International South Sudan project supplies from Juba to Yida/Pariang	1	Trip		
		Cost includes: Landing Fees cargo picking from CARE's Warehouse to Vendor's custody, loading and offloading of cargoes & waiting Hour	1	Hour		
4	Charter	One Ton Charter flights carrying Care International South Sudan Project supplies from Juba to Rubkona-Juba,	1	Trip		
		Cost includes: Landing Fees cargo picking from CARE's Warehouse to Vendor's custody, loading and offloading of cargoes & waiting Hour	1	Hour		
5	Charter	Two Tone Charter flight carrying Care International South Sudan Project supplies from Juba to Wau-Juba	1	Trip		
		Cost includes: Landing Fees cargo picking from CARE's Warehouse to Vendor's custody, loading and offloading of cargoes & waiting Hour	1	Hour		
6	Charter	Two Ton Charter flight carrying Care International South Sudan Project supplies from Juba to Twic East/Panyangor	1	Trip		
		Cost includes: Landing Fees cargo picking from CARE's Warehouse to Vendor's custody, loading and offloading of cargoes & waiting Hour	1	Hour		
7	Charter	Two Ton Charter Flight carrying Care International South Sudan Project Supplies from Juba to Rubkona/Mankien	1	Trip		

		Cost includes: Landing Fees cargo picking from CARE's Warehouse to Vendor's custody, loading and offloading of cargoes & waiting Hour	1	Hour		
TOTAL USD						

Mandatory documents to be submitted for vendor registration:

S/No	Documents included for vendor set up as a <u>COMPANY</u>
1.	The company profile
2.	Past work experience letter recommendations
3.	Tax identification number
4.	Tax clearance certificate
5.	Membership certificate from the responsible body where the company operates in.
6.	Registration certificate from the Ministry of Justice
7.	Operation license
8.	Trade license for specialized services like hotels, aviation, pharmaceuticals etc. in case.
9.	A filled vendor setup form (attached in this email, fill all the areas marked x with the relevant company information)
10	Vendor's questionnaire
11	First page of memorandum and articles of association and the page with shares allocation/board of directors.
12	Passports or national IDs for each of the company board of directors as the shareholders. NB: The details of the IDs should be clearly readable.
13	A copy of void cheque of the bank account provided to CARE South Sudan
14	Cover Letter, signed and stamped by an authorized representative of the Supplier-Vendor with company/contact details.
15	Contact list of past clients (preferably INGOs and Cooperate Business, at least three (3) they have provided services in the past 3 years, recommendation letters should be attached.
	PLEASE SPECIFY and INCLUDE WITH YOUR QUOTATION
	- Payment Terms
	- Delivery Time
	- Payment Schedule
	- Payment Method
	- Price Validity