



INTERNATIONAL MEDICAL CORPS

Headquarters: 1919 Santa Monica Blvd., Suite 400, Santa Monica, CA 90404

JOB VACANCY Re-ADVERTISEMENT

International Medical Corps never asks job applicants for a fee, payment, or other monetary transaction. If you are asked for money in connection with this recruitment, please report to International Medical Corps at the website provided at the end of this document.

Job Title:	Deputy Nutrition Surveillance Manager, 1 position
Country Program:	South Sudan
Location of Position:	Juba
Position Opened for:	South Sudanese only (Internal/External)
Desired Start Date:	June 16th, 2023
Advertised date	May 29th, 2023
Closing Date for Applications:	June 13th, 2023

Organizational Background

International Medical Corps is a global, humanitarian, nonprofit organization dedicated to saving lives and relieving suffering through health care training and relief and development programs.

Established in 1984 by volunteer doctors and nurses, International Medical Corps is a private, voluntary, nonpolitical, nonsectarian organization. Its mission is to improve the quality of life through health interventions and related activities that build local capacity in underserved communities worldwide. By offering training and health care to local populations and medical assistance to people at highest risk, and with the flexibility to respond rapidly to emergency situations, International Medical Corps rehabilitates devastated health care systems and helps bring them back to self-reliance.

JOB SUMMARY

The overall responsibility of this role will be leading nutrition surveys in the program locations and in identified priority counties. He/She will be responsible for planning, field



implementation, and report dissemination of surveys and reports. The role involves frequent field travels for implementation of nutrition assessments, close collaboration with local authorities, and participation in the nutrition information working group.

MAIN TASKS AND RESPONSIBILITIES

Coordinate and implement planned nutrition assessments

- In coordination with the Nutrition Surveillance Manager, participate in the assessment design phase: collection of background information / desk reviews, protocol development including tools, determination of logistics and budget needs, and required equipment.
- Participation recruitment of the survey teams in collaboration with local authorities and Human Resources unit.
- Lead the survey team in field implementation: train the survey teams, supervise data collection, data entry, data quality checks and analysis.
- Recruit survey teams in consideration of local contexts and in collaboration with the Ministry of Health, County Health Department (CHD), South Sudan's Relief and Rehabilitation Commission (RRC), local administration and International Medical Corps field staff.
- Develop training plans, adequately train enumerators on the relevant nutrition assessment modules.
- Supervise data collection, conduct data reviews, data quality analysis and ensure timely correction of potential data quality issues.
- Conduct data analysis and develop nutrition assessment reports including presentations to internal and external audience (such as assessment protocols, plans and findings).

Representation

- Actively participate and represent International Medical Corps in national coordination forums as and when directed by the technical supervisor, active participation in the Nutrition Information Working Group (NIWG) including technical support to partners.
- Create and maintain smooth relations and open collaboration with national government departments, local government and key partners.

Program Finance, Logistics and Administration

- Follow up on budget allocated to nutrition assessment activities in liaison with the supervisors, Finance and Logistics Departments.
- Organize and follow-up on all other procurements needed for the projects.

Additional Responsibilities



- Perform other duties as assigned. The duties and responsibilities listed above are representative of the nature and level of work assigned and are not necessarily all inclusive.
- Professional conduct on assigned tasks is expected in compliance the International Medical Corps regulations.

Prevention of Sexual Exploitation and Abuse

- Actively promote PSEA (Prevention of Sexual Exploitation and Abuse) standards within IMC and amongst, vendors-suppliers and beneficiaries served by IMC.

Compliance & Ethics: Promotes and encourages a culture of compliance and ethics throughout International Medical Corps. As applicable to the position, maintains a clear understanding of International Medical Corps’ and donor compliance and ethics standards and adheres to those standards. Conducts work with the highest level of integrity.

Ethical conduct for IMC staffs: The International Medical Corps maintains a code of standards of conduct that shall govern the performances of its employees engaged in the award and administration of contracts. No employee, officer, or agent shall participate in the selection, award, or administration of a contract supported/ by donor funds if a real or apparent conflict of interest would be involved. Such a conflict would arise when the employee, officer, or agent, any member of his or her immediate family, his or her partner, or an organization which employs or about to employ any of the parties indicated above, has a financial or other interest in the firm selected for an award. IMC officers, employees, or agents shall neither solicit nor accept gratuities, favors, or anything of monetary value from contractors, or parties to sub-agreement. These standards shall provide for disciplinary actions to be applied for violations of such standards by IMC officers, employees, or agents.

Personnel Qualifications (special training/experience required)

- Bachelor’s degree in nutrition, Public Health, Epidemiologist, or Statistics. Equivalent combination of relevant education and experience may be substituted as appropriate.



- Typically, 5+ year of relevant and progressive experience working in related field, including at least 5 years conducting nutrition assessments/surveys, especially in emergency settings (e.g., SMART survey, SQUEAC, SENS, KAP, Food security, nutrition monitoring systems (FSNMS) and other needs assessments).
- Trained on Standardized Monitoring and Assessment of Relief and Transitions (SMART) methodology with Manager level certification.

HOW TO APPLY

Interested candidate (**South Sudanese Nationals**) who meet the above criteria, should submit their application (cover letter) indicating daytime contact numbers, copy of updated CV with at least three referees, their telephone and email contacts, South Sudanese Nationality ID Card or Passport, Birth Certificate, Academics Certificates, (**Documents are not returnable once submitted**) addressing to Human Resource Department IMC. If you are submitting your application through email, please submit to SS-Recruiting@internationalmedicalcorps.org. Hand delivered applications should be submitted to Malakal Field Office.

Note: Clearly indicate the position you are applying for on the back of your Envelop OR on subject line of your e-mail.

Closing date for receiving application is June 13th, 2023

- ❖ **Please note applications received will be reviewed on a rolling basis and this position might be filled before the closing deadline.**
- ❖ **Locals are encouraged to apply, and priority will be given to them.**
- ❖ **Female candidates are encouraged to apply**

We appreciate your applications; however, Only Shortlisted Candidates will be contacted for interviews.

Website for reporting misconduct: www.InternationalMedicalCorps.ethicspoint.com.

Please do not submit your CV or application to this website, it will not be considered for review

