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Approved by
MOL
18/2/2021
NHL

JOB OPPORTUNITY

Job Title: Project Officer – Disaster Risk Reduction (2 positions)

Department: Programming

Grade: 7

Reports To: Senior Project Officer – Livelihood & DRR

Country/Location: Kapoeta Town – Serving Budi & Kapoeta North



About CRS

Catholic Relief Services is the official international humanitarian agency of the Catholic community in the United States. CRS works to save, protect, and transform lives in need in more than 100 countries, without regard to race, religion or nationality. CRS' relief and development work is accomplished through programs of emergency response, HIV, health, agriculture, education, microfinance and peacebuilding.

Job summary:

The Pathways to Resilience (P2R) program is a USAID funded Title II food assistance program working with communities affected by conflict in Eastern Equatoria state (Budi and Kapoeta North County) and in Jonglei State (Duk and Akobo counties), South Sudan. The overall goal of P2R is to improve and sustain nutrition and food security in P2R operational counties by September 2023.

The Agriculture Officer is responsible for the implementation and coordination of the program agriculture and agro enterprise component at field office level. He/She organizes and conducts training of farmers and field extension agents as guided by project proposal, detailed implementation plan (DIP) for the respective county. The position will involve (but not limited to) supervising, mentoring, and coaching of field extension agents in order for them to effectively deliver activities around targeting and registering farmers with guidance from MEAL; groups formation and organizational capacity development; inputs distributions and reporting; agronomic, business training and monitoring farmer activities; field data collection as requested by Senior Agriculture Officer; Program and MEAL reporting (weekly, monthly, quarterly, annual); supporting any agriculture and agro enterprise development technical surveys in respective areas as requested in support of Catholic Relief Services' (CRS) work serving the poor and vulnerable. Your thorough and service-oriented approach will ensure that the project consistently applies best practices and constantly works towards improving the impact of its benefits to those we serve.



Job Responsibilities:

- Providing timely guidance to implement agriculture and agro enterprise/market linkages activities to achieve the intended food security objectives in the assigned county. The actions cover regular periodic program, procurement and MEAL planning (annual, quarter, monthly, weekly) and supporting adequate implementation of planned activities by field extension agents.
- Ensure quality technical standards performance targets are adhered and that best implementation practices and guidelines are used in the project as required or provided.
- Lead the implementation all agriculture and agro enterprises (agriculture marketing) activities as per project proposal, DIP, budget and other developed workplans in your county.
- Support execution of all planned agriculture and agro enterprise technical assessments like seed system security, market information system and value addition/processing technologies assessments
- Ensure strong integration of agriculture and agro enterprise activities with other sectors like Nutrition, livestock, SILC, DRR and WASH
- Ensure that all provided agriculture and agro enterprise technical materials and manuals are used for training field extension agents and farmers
- Lead the compilation of field data and success stories to produce project reports (weekly updates, monthly quarterly, annual,) to comply with donor reporting requirements;
- Coordinate with the other sectors and MEAL team to regularly compile and update ITT at county level
- Any other relevant duties as assigned by the supervisors

Typical Background, Experience & Requirements:

Qualifications/Experience:

1. Bachelor's degree in Agriculture
2. At least 3 years of work experience working in rural areas contexts
3. Demonstrated experience in training and capacity building project staff and farmers
4. Demonstrated experience with agriculture production, agro enterprise development and working with pastoralists.
5. Excellent writing skills for reports
6. Spoken and written fluency in English and other local languages in Jonglei and Eastern Equatorial
7. Motivated self-starter, able to carry out work independently but also coordinate effectively as part of a team.
8. Strong interpersonal skills demonstrated in cross-cultural setting.
9. Computer literacy (MS Office and email/internet).
10. Prior experience in conflict-affected area preferred. (Experience in Jonglei and Eastern Equatorial an added advantage)

Language requirements: Excellent knowledge in both written and spoken English and knowledge in local language is an advantage (Toposa and / or Didinka).

Travel Required: Not less than 50% time travelling to surrounding Payams and Bomas to undertake program activities in Budi and Kapoeta North counties.

KEY WORKING RELATIONSHIPS:

- **Supervisory:** Field extension Agents
- **Internal:** Field Area Coordinator, Senior Livelihood Officer, Field Extension Agents, and other Sector Officers
- **External:** Partners such as Local Government Authorities, community and traditional leaders, other NGOs and UN agencies

AGENCY-WIDE COMPETENCIES (for all CRS Staff)

These are rooted in the mission, values, and principles of CRS and used by each staff member to fulfill his or her responsibilities and to achieve the desired results.

- Serves with Integrity
- Models Stewardship
- Cultivates Constructive Relationships
- Promotes Learning

MEAL COMPETENCIES (for all CRS program Staff)

- Adapts MEAL principles, approaches, systems, and tools, as needed, in emergency contexts.
- Documents and communicates project achievements, successes, challenges and learning internally and with external stakeholders
- Ensures quality in management of evaluation data.
- Involves community members in the design and implementation of MEAL systems in a way that increases project appropriateness and impact

Gender Competency (for all CRS Staff):

- Values Gender Diversity - Recognizes the importance of having a gender diverse team and promotes a safe and inclusive environment for all staff.

Disclaimer: This job description is not an exhaustive list of the skill, effort, duties, and responsibilities associated with the position.

❖ ***Equal Opportunity Employer***

- ❖ *By accepting this job, I understand and acknowledge that CRS requires its staff to treat all people with dignity and respect and to actively prevent harassment, abuse, exploitation, and human trafficking. Further, I understand that if I am a successful candidate, I will be subject to a comprehensive background check, and my personal/professional references will be asked to evaluate my behaviors related to the above safeguarding-related topics.*

- ❖ *Female candidates are **HIGHLY** encouraged to apply.*

Application Submission:

Interested Candidates should submit a **Non-refundable** application letter and CV together with the names of three professional referees not later than **March 10, 2021**.

Address your application letter and CV to: Human Resource Department, Catholic Relief Services South Sudan program, Juba office OR by Email to; southsudanvacancies@crs.org

- ❖ **Women are strongly encouraged to apply**
- ❖ **Only short-listed candidates will be contacted**