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Approved by labour officer  
MILPS 22 JUL 2019

**Position: Health Officer**  
**Sector: Programme**  
**Organization: Women Aid Vision (WAV)**  
**Duty Station: Juba**  
**Reports: Program Manager**

### BACKGROUND

WAV is a South Sudanese women's rights organization established in 2013 as a private, voluntary, non-political organization. It promotes gender equality and women empowerment as central to the mandate and intrinsic to its approach. This effort includes advocating for women's and girls' equal rights, combating discriminatory practices and challenging the roles and stereotypes that affect inequalities and exclusion.

The organizational mission is to work collaboratively to build a peaceful society, gender balanced, democratic, literate and economic sustainable society. This will allow South Sudanese women and youth to go forward despite strong and seemingly immovable traditional obstacles are not only of historical interest but also relevant to the condition of women in other contemporary developing countries.

### JOB SUMMARY FOR THE HEALTH OFFICER

The Health Officer provides professional technical, operational assistance throughout the programming process for the Health Program within WAV fraternity to facilitate program development, implementation, and program progress monitoring, evaluating and reporting of results.

WAV is looking for an enthusiastic and dynamic Health Officer to join our team. The successful candidate will be responsible for coordinating the development of concept notes, proposal development, Monitoring and Evaluation and report quality assurance.

The ideal candidate will have significant and demonstrable experience of; obtaining funding from institutional donors, negotiating contracts, grants management and an understanding of the tools and methodologies required to monitor and evaluate programs successfully. The ideal candidate will also be expected to contribute to national program strategy and represents WAV



in appropriate, local/national/international meetings and network with organizations and government to promote effective programming.

#### **MAJOR RESPONSIBILITIES**

- Support to program development and planning;
- Program management, monitoring and delivery of results;
- Networking and partnership building;
- Innovation, knowledge management and capacity building.
- Contribute to the development/establishment of sectoral program goals, objectives and strategies and results-based planning through analysis of health needs and areas for intervention and submission of recommendations for priority and goal setting;
- Work closely and collaboratively with internal and external colleagues and partners to discuss operational and implementation issues, provide solutions, recommendations and/or alert appropriate officials and stakeholders for higher-level intervention and/or decision. Keep record of reports and assessments for easy reference and/or to capture and institutionalize lessons learned;
- Prepare regular/mandated sectoral program/project reports for management, donors and partners to keep them informed of program progress.
- Build and sustain effective close working partnerships with health sector government counterparts and national stakeholders through active sharing of information and knowledge to enhance program implementation and build capacity of stakeholders to deliver concrete and sustainable results;
- Research information on potential donors and prepare resource mobilization materials and briefs for fund raising and partnership development purposes.
- Assist with oversight of research and ensure results are available for use in knowledge product
- Ensures the program content is in line with WAV approach and policies and with the WAV strategy
- Coordinates base line studies;
- Supports each Project Manager/ Project Officer for quality reports to the partners
- Excellent writing and editing skills with the ability to write long reports clearly, yet be able to pull out and summarize key points shorter
- Excellent time management skills required to meet tight deadlines.

#### **EDUCATION**

- Diploma or University Degree in public health/nutrition, pediatric health, family health, health research, global/international health, health policy and/or management, environmental health sciences, biostatistics, socio-medical, health education, epidemiology or other health related sciences is required.

### **EXPERIENCE**

- Minimum 2 years of professional experience in public health/nutrition planning and management and/or in relevant areas of maternal and neonatal health care;
- Health emergency/humanitarian preparedness, at the international level and/or in a developing country is required
- Proven record of developing successful proposals, including narrative, log frames and budgets.
- Experience developing, implementing and utilizing M & E tools.
- Experience of managing and prioritizing a high workload with a flexible approach to changing environments

### **HOW TO APPLY**

All applications expressing interest for the position with updated CV must be directed to: [info@womenaidvision.org](mailto:info@womenaidvision.org) and cc: [jusline@womenaidvision.org](mailto:jusline@womenaidvision.org) (Note: This is a competitive position for both South Sudanese Nationals and Foreign Nationals). No phone calls please!

Hard copies can be dropped to our physical address at: Kololo South 3, Behind Dr. John Garang International School, Opp. National Mine Action Authority, Juba South Sudan.

Female candidates are highly encouraged to apply and only shortlisted candidates will be contacted.

The deadline for this position closes on the 15<sup>th</sup> August, 2019 at 0500 PM.