

THE
CARTER CENTER



Vacancy Announcement
Truck/Light Vehicle Mechanic, Kapoeta, EES: (1 Position)

The Carter Center (TCC) Provides Technical Support to the Ministry of Health – Republic of South Sudan for the Guinea Worm Eradication Program and Trachoma Control programs. The Carter Center is currently seeking to recruit dynamic, qualified candidates for the position of Truck/Light Vehicle Mechanic to be based in Kapoeta (EES), South Sudan.

Position Title: Truck/Light Vehicle Mechanic (1 Position)
Duty Station: Kapoeta County (as may be designated by the Technical department).
Duration: Current- August 31st, 2024
Closing Date: February 26th 2024
Probationary period: Three (3) Months:



Job Purpose: The **Truck/Light Vehicle Mechanic, under the overall supervision of the Fleet Manager,** will support field activities of Community-Based Programs of the Ministry of Health - RSS supported by The Carter Center.

Key Responsibilities:

- Daily routine checkup for all the general preventive maintenance on **Ural/Kamaz** Trucks, **Generators** and **Light** vehicles.
- Assist the Fleet Manager by inspecting each vehicle to verify that it is in good condition, drawing maintenance plans, and completing fleet mechanical evaluations and disposal plans.
- Be responsible for prioritizing and scheduling service to utilize the workforce and time available best.
- Assist the Fleet Manager in identifying the relevant needs and quantities for purchasing all spare parts, consumables and supplies necessary for adequately maintaining all vehicles.
- To report immediately to the Fleet Manager any Violations of TCC Transportation policy or the Code of Conduct.
- Every vehicle must have a vehicle file for archiving systematic documents and compiled service records, referring to a detailed job card, specified works carried out, spare parts supplied and all related service and maintenance records for the respective vehicles.
- Monthly fleet maintenance records for each vehicle will be submitted electronically and in hard copy to the Fleet Manager.
- Perform any welding works/fabrication.
- Troubleshoot vehicle electrical system.
- Conducts regular inspections of the electrical system and wiring of the vehicles and Generators in the fleet.
- Identify and diagnose issues with vehicle electrical systems and install and repair electrical wiring systems.
- Do regular workshop tools inventory and report to the **Fleet Manager** any discrepancies.

Person Specifications:

- South Sudanese National(s) only
- Fluency in English and Arabic
- Clean and Valid Driving License approved by the Government of South Sudan

- Minimum qualification; Completed High school, Tertiary training or Vocational training in Auto mechanic would be of an added advantage, Mature personality, portrays a greater sense of humour
- Two (2) years of previous work experience with a reputable institution, NGO preferred.
- Willingness to live and work in remote locations under basic conditions.

Application deadline: February 26th, 2024.

For Interested candidates, please submit your application comprising (1) a comprehension CV that includes contact details, education and training background, work experience, 3 referees, and (2) a Cover letter detailing how you qualify for this position addressed **to:**

HR Department, Hand delivered to:

TCC Office in Juba Town, TCC sub Offices; in Awerial, Kapoeta, Rumbek, Uror County in Nyakor or Pieri, TCC Application metallic Box at the reception or Front desk office or via email to: recruitment-ssd@cartercenter.org (attachments in .doc or .pdf formats only).

