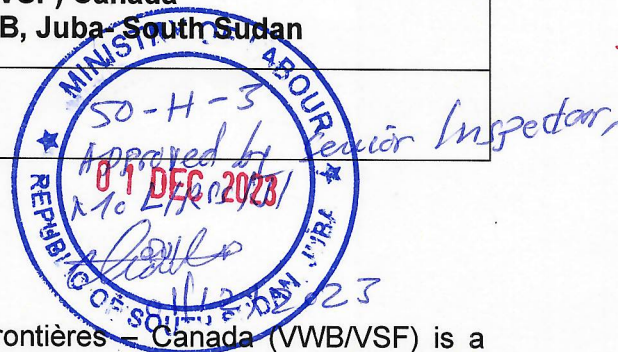




| Project Endline Evaluation Consultancy Terms of Reference (ToRs) | |
|---|--|
| Dates | January 15 th through February 5 th 2024, 20 working days in total for the endline evaluation consultancy, including preparation, data consolidation, analysis, and reporting. |
| Agency | Veterinarians Without Borders (VWB-VSF) Canada UAP-Equatoria Tower, 6 th Floor Wing B, Juba - South Sudan |
| Project Locations | Torit County (Eastern Equatoria State) |



1. Background information

1.1. About VWB/VSF Canada

Veterinarians without Borders/ Vétérinaires sans frontières – Canada (VWB/VSF) is a charitable, humanitarian organization, founded in 2005, whose mission is to work for, and with, those in need to foster the health of animals, people, and the environments that sustain us. This organization engages in activities around the world related to the health of farm animals, urban domestic animals, and wildlife, as well as public and ecosystem health. See www.vetswithoutborders.ca for more details.

1.2. About the Project:

VWB/VSF Canada is implementing the “Building Livelihoods Resilience for Income Security and Dignified Life” Project in Torit County, Eastern Equatoria State through Funding from the Zoetis Foundation. The project aims to enhance food security and livelihood resilience of livestock farmers in Torit County of Eastern Equatoria State (South Sudan).

The project has three specific objectives.

- a) enhancing farmers’ access to community-based livestock extension services.
- b) increasing farmers’ livestock production and productivity and
- c) increasing the capacity of the target communities to mitigate and prevent the transmission of zoonotic diseases.

Key project activities include:

- (i) selecting and capacitating community animal health workers (CAHWs) and veterinary doctors (VDs) in the provision of animal extension services focusing on vaccination, feeding, and animal keeping.
- (ii) facilitating the delivery of these services to livestock and poultry farmers in target geographies.
- (iii) providing farmers with market opportunities to use livestock to improve household’s economic well-being and food security and
- (iv) facilitating the establishment of multi-stakeholder approaches for raising awareness on and monitoring zoonoses in target communities.

2. About the Consultancy assignment

VWB/VSF Canada is seeking for experienced and proven Consultant with practical knowledge and experience in qualitative evaluations, research or reviews and demonstrated knowledge and understanding of socio-economic development in relation to food and nutrition security derived from livestock related livelihoods. The consultant will support in conducting a final evaluation of the project in the target project location. An experience food security Specialist Consultant to provide technical evaluation of the Project.





The Consultant will report to the Program Manager. The successful candidate will provide locally relevant evaluation techniques and tools using the provided project monitoring matrix and indicator performance tracking table for the design and development of evaluation tools. The Consultant will work closely with the project team to develop the evaluation tools and advice on other relevant methodologies to use. The report will include the following: the project's relevancy and effectiveness, the factors that influenced the achievements of the intended goals and objectives, lessons learned, conclusion and recommendations etc...

3. Methodology

The Consultant is expected to employ participatory techniques to data collection, triangulating qualitative data from key stakeholders: women, men, girls and boys participating in the program (ensuring balance of gender, age and diversity), as well as staff from government institutions.

It is expected that Participatory techniques will be used to gather most data. This may include:

- Desk review of key project documents including Narrative Proposal, Performance measurement framework (Logframe) and relevant reports; meeting minutes, training reports and Inception Meetings report; Situation Reports; narrative reports; Needs Assessments reports, etc. as may be provided by the Program Manager.
- Focus group discussions with project beneficiaries (women, men, boys and girls) benefiting from the different project activities.
- Observations and corresponding analysis from consultants
- Key Informant interviews with project partner staff and relevant government officials.
- Own research into subject matter pertaining livestock production in Torit County that will be useful for providing insight for the assessments.

The consultant should analyze the impact of the work on the ground to the stated project aims. The project strategy and approach, and the project objectives and outputs as well as their indicators. The following two methods are however recommended to complement the findings. **GAC evaluation Criteria** (Relevance, Effectiveness, Efficiency, Impact and Sustainability) and **BOND Evidence Principles** (Voice and Inclusion, Appropriateness, Triangulation, Contribution, Transparency).

3.1. Data sources:

Endline assessment information will be gathered from the following groups/institutions and or individuals:

- Community leaders in respective project locations at different levels;
- Payam administrators;
- Women representatives in project locations;
- Women group leaders at different level of the structure (Boma, Payam, County and State)
- Representatives from the county Relief & Rehabilitation Commission (RRC);
- The youth representatives
- Project beneficiaries, CAHWs, and CHWs

3.2. Evaluation Ethics

The endline evaluation will be guided by the following ethics:

- Guarantee the safety of respondents and the research team.
- Apply protocols to ensure anonymity and confidentiality of respondents.
- Ensure any other assessment team members are briefed on ethical issues.
- Provide referrals to local services and sources of support for women that might ask for them.
- Ensure compliance with legal codes governing areas such as provisions to collect





and report data, particularly permissions needed to interview or obtain information about children and youth.

- Store securely the collected information

4. Key Deliverables of the End of Project Evaluation and timeframe.

a. Inception Report

The consultant will have to develop and submit an inception report for the End of Project Evaluation. The endline evaluation inception report will be presented 5 days after the signing of contract by the consultant. The consultant is expected to present in these reports, his methodologies, tools, expected deliverables, outcome, outputs, overall work plan, suggestions for human resources inputs etc. In the inception report, the program manager will have an opportunity to make inputs and adjust the document where those adjustments are needed.

b. Draft Report

The consultant will be required to produce draft endline evaluation report for comments/inputs and or deletion of some areas by the program team before the final report is submitted. The draft endline evaluation report preliminary findings will be presented to VWB-VSF Canada management to give them an opportunity to make feedback.

c. Final Report

This will be the detailed last report to be produced by the consultant after gathering the views, comments, and inputs from all the stakeholders at least before the deadline.



5. Professional skills and qualifications Required.

5.1. Education:

- Master's in social research, Economics, Food Security, Agriculture, Animal production, veterinary medicine, Monitoring and Evaluation, International Development or Development Studies, or any related field.

5.2. Experience:

- Experience in qualitative evaluations, research, or reviews
- Demonstrated knowledge and understanding of socio-economic development, learning and knowledge management, resilience building, private sector partnerships building, institutional capacity development and other relevant subjects in South Sudan.
- Demonstrated experience in learning and knowledge management, methodology and tool development, (remote/online) interviewing and (online) learning event facilitation skills.
- Experience in conducting evaluations for livestock and livelihood resilience projects in South Sudan will be an asset.

5.3. Language and other knowledge and skills:

- Knowledge of the country context, development issues and challenges.
- Excellent proven oral and drafting skills in English, with excellent analysis and synthesis skills. Local language proficiency (Juba Arabic, Lotuko, Madi, Acholi) added advantage.

6. Responsibilities of Parties During Endline evaluation

6.1. The consultant

- Lead on the overall evaluation process.
- Review available documents and developed evaluation tools.
- Analyse data, and present findings in a report form.
- Compile findings, learnings and recommendations into a report.



- Ensure that analysis of data is constructive, do proper investigation of positive and negative findings, check and account for bias in reporting.
- Submit the inception report, draft evaluation report and the final report.

6.2. VWB/VSF Canada

VWB-VSF Canada will provide the following resources:

- Logistical support during data collection in the field
- Project staff to support the consultant
- Community mobilization in the field where data collection takes place.
- Facilitation of focus group discussions where language is a barrier.
- Air travel to and from project location (Torit County)
- Where appropriate, accommodation in the field.

7. Management arrangement

The consultant will report to the Program Manager in Juba and is required to copy the VSF Canada country director in all correspondence during these assessments and evaluation.

8. How to apply

Interested candidates (Company/individual) should send in their proposal containing the following;

- Technical proposal
- Financial proposal
- Example of similar work in South Sudan
- Resume of consultant/s if applicable.

to this email: taban@vwb.org and copying john@vwb.org by December 22nd, 2023 at 5:00PM (South Sudan Local Time).

You can hand deliver your applications to VWB/VSF Canada office at UAP Equatoria Tower, on 6th Floor – Wing B.

Considering the **urgency** of this consultancy, proposals will be reviewed as they are being received. Women are highly encouraged to apply.

