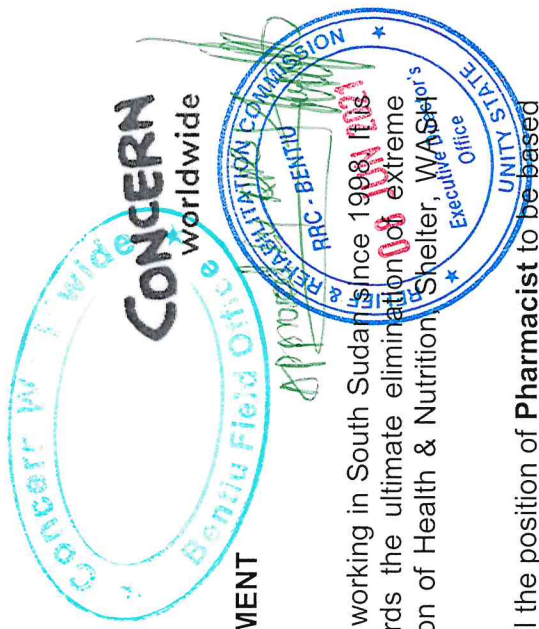


*I Approve for Advert
O.K. Lips & HRD
USB
&*



**VACANCY ANNOUNCEMENT
PHARMACIST-X1**



Concern South Sudan is an international humanitarian NGO working in South Sudan since 1998. It is dedicated to the reduction of suffering and working towards the ultimate elimination of extreme poverty in the world's poorest countries through the provision of Health & Nutrition Shelter, WASH and Livelihood activities in the three States of South Sudan.

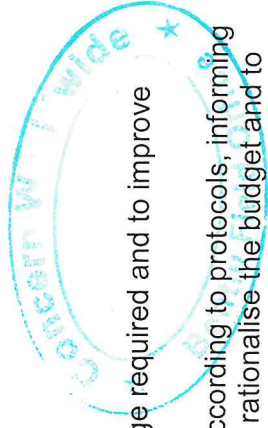
Concern South Sudan is looking for a suitable candidate to fill the position of **Pharmacist** to be based in **Benhlu**.

Job Purpose:

The primary responsibility of the pharmacist is to lead pharmaceutical forecasting/management, procurement of medical supplies and equipment and consumption reporting in all Concern supported health facilities. Ensure timely last mile delivery of all medical supplies and proper storage, warehousing and stock management at pharmaceutical warehouses and health facility drug stores. Ensure the proper general functioning of pharmaceutical supply chain and ensure general functioning and supervision of the pharmaceutical supply chain processes in accordance with Concern's standards and the Donor's guideline, in order to ensure its efficiency and operating availability.

Main Duties & Responsibilities:

- Define storage, stock management and supply processes, as well as hygiene and security procedures, tools, and protocols (controlling pests and rodents), implementing appropriate quality controls and records, in order to ensure good storage conditions (temperatures, humidity, and light exposure) and availability of drugs and medical material. This will be done according to Concern protocols, national regulations, and in cooperation with the logistics department.
- Ensure storage, classification and organization of drugs and material according to international standards
- Assist in development and implementation of drug consumption tools in Concern supported facilities and mobile clinics
- Ensure tracking and accountability for all medical and pharmaceutical Products as well as related supplies used by the health facilities.
- Support forecasting and quantification of supplies obtained from the warehouse.
- Support good storage and distribution practices at both warehouse and facilities.
- Prepare monthly reports for both the donors and internally.
- Coordinate the delivery, reception, and recording of pharmaceuticals supplies, drugs and medical equipment, updating stock files and informing line managers on their status (shortfalls, overstocking, expiry dates), in order to permanently ensure sustainable stock levels and ensure efficient management of stock.
- Supervise orders of medical and drug material in order to ensure an efficient and appropriate consumption pattern under budget constraints.
- Prepare medication supplies and packaging for daily outreach activities.
- Supervise the supply of drugs to patients, according to medical prescriptions, informing them on consumption patterns and keeping conditions in order to ensure their therapeutic progression.
- Supervise, with the HR department, the associated processes (sizing, staff shifts, training, development and internal/external communication) of the pharmaceutical team and the clinical



staff, in order to ensure both the sizing and the amount of knowledge required and to improve their dispensing capabilities.

- Report on drug consumptions and medical equipment dispensed according to protocols, informing on unusual patterns as well as forecasting future needs, in order to rationalise the budget and to ensure availability.
- Records all items received and issued.
- Assist in capacity building and training of facility based pharmacy technicians, pharmacy assistants, and nursing/dispensing staff regarding dispensing of drugs, rational use of drugs and their side effects.
- Provide supportive supervision and mentoring of facility based staff by spending at least two days in each facility per week.
- Ensure all expenditures are related with pharmaceuticals are authorized and spent in accordance with Concern's internal procedures and donor compliance requirement.
- Ensure the allocated budget is utilized effectively and any necessary adjustments are requested in a timely manner.

Other:

- Participate in Complaint Response Mechanism at Concern supported health facilities and in office and streamline gender related issues at all Concern supported health facilities
- Perform any other tasks within the scope of this role, as directed by line managers and according to the needs.
- Ensure the highest stands of accountability through ensuring good communication and information sharing within and outside the organisation.
- Be aware of, understand and comply with all of Concern's policies and procedures (P4, finance, logistics, HR, security management etc.).
- Contribute to ongoing security management and planning as necessary.
- Actively participate in any emergency response if called upon to do so (within the existing programme area or in a new one).
- Undertake other related duties as may reasonably be assigned by the Country Director or the line manager.

Emergency Response

Concern is committed to responding to emergencies efficiently and effectively in order to help affected people meet their basic needs, alleviate suffering and maintain their dignity. To this end, when emergencies strike and the South Sudan Programme is to respond, all staff are required to actively participate in the response, regardless of location and contribute to the efforts aimed at achieving the humanitarian objective of the organization.

Person's Specifications

Education:

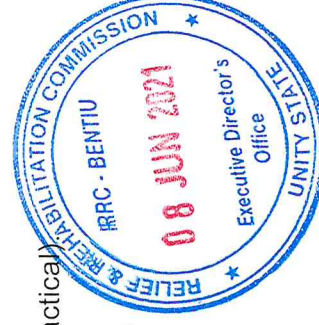
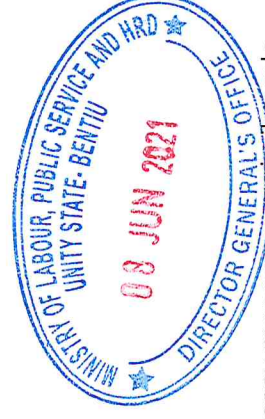
- Degree in Pharmacy Management or related studies.

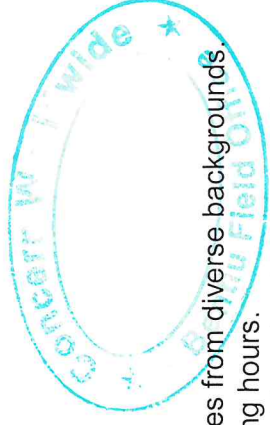
Experience:

- Minimum of 1 year certified work experience as a pharmacy manager, or similar role.

Skills

- Strong pharmaceutical technical skill set (theoretical and practical)
- Computer literacy (knowledge of MS Office).
- Strong understanding and implementation of medical ethics.
- Adaptable, flexible, and mature in judgment.
- Gender and socio-cultural sensitivity.





- High quality written and verbal communication skills.
- The ability to maintain patient confidentiality and discretion.
- Ability to work effectively and harmoniously in a team with colleagues from diverse backgrounds.
- Ability to work with minimal supervision, under pressure, and for long hours.
- Willingness to travel, work in difficult settings, and remain in the field for extended periods of time.
- Good attention to detail and demonstrated ability to deliver on work objectives to a high quality.
- Excellent spoken and written English required for this role. Spoken Arabic and Nuer will be an asset.

Desirable

- 2+ years of experience as pharmacy manager or comparable role.
- Experience working in mobile clinic setting.
- Coaching and mentorship skills.
- Knowledge and understanding of the local context and challenges.

Competencies:

- Managing yourself.
- Communicating and working with others.
- Delivering Results.
- Planning and Decision making.
- Creativity and Innovation.



Safeguarding at Concern: Code of Conduct and its Associated Policies

Concern has an organisational Code of Conduct (CCoC) with three Associated Policies; the Programme Participant Protection Policy (P4), the Child Safeguarding Policy and the Anti-Trafficking in Persons Policy. These have been developed to ensure the maximum protection of programme participants from exploitation, and to clarify the responsibilities of Concern staff, consultants, visitors to the programme and partner organisation, and the standards of behaviour expected of them. In this context, staff have a responsibility to the organisation to strive for, and maintain, the **highest standards in the day-to-day conduct in their workplace in accordance with Concern's core values and mission**. Any candidate offered a job with Concern Worldwide will be expected to **sign the Concern Staff Code of Conduct and Associated Policies as an appendix to their contract of employment**. By signing the Concern Code of Conduct, candidates acknowledge that they have understood the content of both the Concern Code of Conduct and the Associated Policies and agree to conduct themselves in accordance with the provisions of these policies. Additionally, Concern is committed to the **safeguarding** and protection of vulnerable adults and children in our work. We will do everything possible to ensure that only those who are suitable to work or volunteer with vulnerable adults and children are recruited by us for such roles. Subsequently, working or volunteering with Concern is subject to a range of vetting checks, including **criminal background checking**.

How to apply:

1. Interested internal/external national candidates are requested to submit their Applications, Updated CVs of not more than 4 pages and a copy of their nationality ID to: **HR Department, Juba Office located at Tongping, Airport Road opposite Ebony Bank, Field Office in Bentiu IDP not later than 21st June 2021** or email it to; vacancies.juba@concern.net
2. **The position is strictly open to South Sudanese nationals only.**
3. Only shortlisted candidates will be contacted and applications submitted will not be returned.
4. External candidates must complete Summary Job Application Form in order to meet the first criterion.

