



**NORWEGIAN REFUGEE COUNCIL (NRC)-SOUTH SUDAN  
VACANCY ANNOUNCEMENT**

**JOB TITLE:** LFS –Market Cooperative Officer  
**REPORTING:** LFS Team Leader  
**SUPERVISION OF:** LFS Assistant  
**DUTY STATIONS:** Warrap State  
**DURATION AND TEPY OF CONTRACT:** 6 Months renewable subject to funding  
**STARTING DATE:** As soon as possible  
**SALARY:** As per NRC National Scale

The Norwegian Refugee Council (NRC) is an independent humanitarian organisation. Our task is to improve international protection of refugees and internally displaced persons, and to offer emergency humanitarian assistance regardless of race, nationality or political views. Our efforts are founded on the principle that all human beings are entitled to a life in peace, liberty, safety and equality, as this is expressed in the Universal Declaration of Human Rights. NRC has been working in South Sudan since 2004. Our core competencies include Education, Shelter, WASH, Food Security & Livelihoods (FSL), and Information, Counselling & Legal Assistance (ICLA).

**1. Role and responsibilities**

Marketing project officer with Smallholder Agricultural Market Support background, will be responsible for direct implementation of the Smallholder Agricultural Market Support project activities right from community mobilization & sensitization, facilitate formation of Farmer groups into union; Then merge all Smallholder Famers' Union into a single Farmer group Cooperative in Warrap State, Twic County.

Being an employee of the Norwegian Refugee Council (NRC) in South Sudan, the LFS Officer is expected to represent NRC in a responsible manner and always act in accordance with NRC's Code of Conduct.

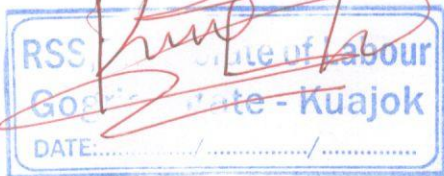
**REPORTING TO**  
LFS Team Leader

**DUTIES AND RESPONSIBILITIES:**

- Ensure adherence to NRC policies, tool, handbooks, guidelines and donor requirements
- Implement the FSL activities according to strategy, proposals, budgets and plans
- Prepare periodic status reports and other documents as required by management
- Ensure proper filing of documents
- Break down the annual operational plans into weekly, monthly and quarterly implementation plans
- Coordinate with relevant partners
- Ensure that procurement, development and distribution of materials and equipment are timely and according to procedures
- Train and develop team
- Promote and share ideas for technical improvement in order to improve the quality of the activities
- Ensure that projects target beneficiaries most in need, and explore and asses new and better ways to assist

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RSS, Ministry of Labour  
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by Director of Labour  
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- Develop Farmers' Cooperative Union guiding principles and values that ensure smooth running of their business transaction; Facilitates registration process of Cooperative Union members with State Ministry of Agriculture, Forestry, Animal Resources, Cooperatives and Rural Development to obtain legal identity.
- Promote linkage opportunity between Farmers' Cooperative Union with market players by sharing information about prevailing market prices; value chain development;
- Provide technical training on constitutional rights of members and executives; Facilitates trainings on business management skills such as recording keeping; Savings & Loans Association; Financial Literacy and Numeracy.
- Coordinates post-harvest crop loss management training for targeted Smallholder Farmers with CFA project staff to reduce crop post-harvest crop losses and increase quality of process farm produce.
- Implementation of training sessions for beneficiaries, including preparation of training content and material and carrying out logistical arrangements
- Liaise with NRC partners (especially local authorities) and other stakeholders (returnees, host community, community leaders, CBOs, NGOs, UN) on food security and livelihood related issues
- Represent NRC in a professional manner in meetings with partners
- Report any problem related to finance, admin and logistics within the FSL team and the support team to the attention of the FSL management team for resolution
- Performance Management of Marketing Assistant Project officer under your responsibility
- Perform other relevant tasks as assigned by the line manager.

#### **Qualifications and Competencies**

- Experience from working as a FSL Officer in a humanitarian/recovery context
- Experience in running food security and livelihood activities especially agriculture activities, livelihood activities, awareness activities and Cash Based Initiatives tools and approaches
- Previous experience from working in complex and volatile contexts
- Documented results related to the position's responsibilities
- Fluent in English, both written and verbal
- Valid driving motorcycle license and national identity documents are important requirements

#### **Application Procedure:**

- The applicant must provide a detailed CV as well as an application letter with an explanation as to why he/she would like to work for NRC, and why you believe you are the best candidate for this position. Contact details including phone numbers and address plus three references (one of these should be your current or most recent employer) are essential.
- Please do not submit original certificates. Submitted application documents will NOT be returned.
- Applications must be submitted no later than **29<sup>th</sup> June 2020**, on line or by email to [SS.job@nrc.no](mailto:SS.job@nrc.no) or in an enclosed envelope clearly marked "Application for: Position **LFS – Market Cooperative Officer Warrap State** to one of these locations:

- NRC Human Resource Office in Juba
- NRC Human Resource Office in Alek, Aweil
- NRC Office in Amrula Compound Wau



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- NRC Office in Bor or Twic East

Only short-listed candidates will be contacted, by e-mail or by phone.

**THE POSITION IS OPEN FOR SOUTH SUDANESE NATIONALS ONLY, WOMEN ARE STRONGLY ENCOURAGED TO APPLY**

*Note: Due to the urgency of position, NRC will review applications on rolling bases and will select a suitable candidate before closing date.*

*This position is subject to funding.*

Approved by Director of  
Labour



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