



# ACROSS AFRICA DEVELOPMENT ORGANIZATION

Working for a Better Africa

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## External Vacancy Announcement - AADO

Job title/Position	County Extension Worker
Working hours per week	40 hours
Reports to	Food Security and Livelihoods Officer
Employment start date	At the start of 15th September 2022 (Mid-September 2022 to 30th April 2023)
Reporting to position	None
Location	Magwi County
Closing deadline	8th September 2022
Number of positions	One

### Introduction

Across Africa Development organisation (AADO) is a national organisation working in most of the states of South Sudan, in the themes of Gender and Protection, Food Security and Livelihoods, Education, Woman Empowerment, and looking at Health as well, and we are dedicated to work with the communities at this pivotal time. Across Africa Development organisation (AADO) is a 'dual mandate' organisation and as such equal priority will be given to both humanitarian and development work. This is the only way we are able to ensure that some of the fundamental rights that we believe woman have, such as survival, safety and constant access to protection and empowerment, can be guaranteed.

### Job Purpose

The Extension Worker is a primary level field-based position under the direct supervision of FSL Officer. The Extension Worker will be responsible for community sensitization, mobilization, formation of community committees and facilitation in implementation of livelihoods activities with target community. The Extension Worker will also work closely with community mobilizers and case workers.

Community engagement including sensitization, mobilization, formation of community committees and identification of beneficiaries through community committees in accordance with program guidelines and AADO's standards. Work with community committees for local buy-in to ensure program is well understood and owned by the target communities.

### Key accountabilities

#### 1.0 Main duties and responsibilities

- Support FSL Project Officer to carry out transparent beneficiary selection as per criteria in close coordination with other team members, local authorities, communities and humanitarian agencies working in the area.
- Provide timely updates on the overall food security and livelihoods situation in the Magwi County area; This especially for the host Livelihoods, agricultural and agricultural products markets and trade, Crops disease surveillance, Status of Farms, access to crop prevention services.
- Support identification, registration and verification of beneficiaries who will receive the seeds and treadle irrigation tools. /Referral of families/individuals/children at high risk for food, livelihood for other essential support.
- Produce regular activity progress reports to the FSL Project Officer/PM providing complete data on achievements against planned outputs (locations, beneficiaries reached, meeting held, minutes, attendance lists, beneficiary lists, agricultural treatments records, etc).
- Participate and contribute in all the assessments, planning, development, implementation, training, monitoring and evaluation of activities that are related to FSL programming in Magwi county
- Support FSL officer in organizing the activities of FSL programme including target area selection, beneficiary selection, inputs distribution, stock management, documentation, reporting etc.
- Support FSL officer in organizing training to FSL beneficiaries.



- Keep record of all required documents related to FSL programme, beneficiary selection, distribution and post distribution monitoring.
- Participate and actively contribute to any FSL assessments in the area
- Support FSL Officer to update beneficiary tracking sheet/ database after each distribution carried out.
- Coordinate closely with Cash/Inputs distribution committees and case worker team for bilateral referral of beneficiaries.
- Support formation and training of various community structures for FSL and other sectors in project locations including Accountability to Affected Populations and strengthening complaint and feedback mechanism.
- FSL are obliged to support community awareness on protection issues, GBV and Gender equality and inclusion.
- Participate in need assessment for FSL and other sectors at selected project sites.
- Participates in post distribution monitoring at all project locations for FSL and other sectors.
- They prepared weekly and monthly reports and submitted them to the FSL Officers on establishing and progress on vegetable demonstration gardens at nutrition and vegetable activity sites.
- Participate in the recruitment processes of Agricultural inputs for all project locations and orient them on their roles in the FSL programme.

## 2.0 Other duties

- Organize and conduct awareness creation to beneficiaries on preventive measures of COVID-19, PSEA, conflict resolutions.
- Ensures that FSL indicators are achieved in the FSL initiatives implementation.
- Promote and implement effective measures to identify, prevent and reduce force marriage, child marriage, and violence against children.
- Responsible for the resolution of issues that may arise among the farmers among other community stakeholders. Contribute to timely, accurate and appropriate report of extension activities in the Payam of work.
- Provide support in developing new proposals, providing data, information on: beneficiary expressed needs, context information, local authorities' policies and plans, coordination with existing actors in the agricultural sector, markets and functionality.
- The assistant will have a responsibility in ensuring data is collected, stored appropriately that is accessible or share to the programme and MEAL staff.
- He/she has previous relevant experience, such as data collection and analysis, reporting.
- Proven ability to mobilize and work with the community with minimum supervision under stressful working environment
- Ensure that monitoring and reporting tools are updated and used in collaboration with MEAL team and project team to ensure the deliverable of the activities.
- Prepare activity reports, monthly reports and donor reports in collaboration with project team.
- Ensure documentation of monitoring visit and follow up on actions points.
- Other duties as assigned.

## Person specification

### Qualifications and Experience

- Certificates or Diploma or Bachelor's degree in economics, management sciences or agriculture related fields.
- At least one year proven experience of livelihoods program implementation or community engagement.
- Ability to lead and facilitate trainings and workshops
- Ability to organize and conduct public awareness campaign
- Proven abilities to work with refugees, IDPs and host communities.
- Fluency in Arabic and Madi or Acholi; English a plus
- Good understanding of community engagement and social cohesion.
- Good understanding of humanitarian principles and do no harm.
- Understanding and commitment to AADO aims, values, and principles desirable
- Works well in and promotes teamwork, strong community outreach skills, detail oriented, honest, flexible and able to handle pressure well.
- Strong sense of integrity and ability to analyse information, evaluate options and implement project plans
- Good human relations skills.

Application Procedure:



Qualified national persons with the required skills are invited to submit their applications accompanied by detailed professional resume and cover letter as a single document i.e. with the cover letter being on the first page and the CV starting on the second page or separately, detailing three work related referees and contacts to human resources department [aziku.aado.org@gmail.com](mailto:aziku.aado.org@gmail.com) and [john.aado.org@gmail.com](mailto:john.aado.org@gmail.com) before 4:30 PM on 8th September, 2022 with the subject line "FSL Extension Worker". Alternatively, you can submit hard copy of your applications in English, together with copies of updated CV, cover letter, academic documents, National ID card and three references with their contacts to Crown Computer Center, Magwi Town Roundabout, or contact 0920609850, 921685253/Vicky@ Crown Computer Center.

