



## VACANCY ANNOUNCEMENT



Action Against Hunger is a non-governmental organization whose aims and mission is to save lives by eliminating hunger, under-nutrition, particularly during and after emergency situations like disasters. Action Against Hunger focuses on nutrition, health and healthcare practices; food security and livelihoods (FSL); water, sanitation and hygiene (WASH) and advocacy.

Action Against Hunger USA is currently looking for a qualified **South Sudanese Nationals** to fill in the position of **Roving Medical Doctor-MET 01** position

Position open date: **October 19, 2022**

Closing date: **November 7, 2022**

Expected Start date: **December 1 2022**

Contract Duration: **12 Months with possibility of extension**

Location: **Roving**

### **Summary of position**

Under technical supervision and guidance of Mission health specialist, the Emergency Roving Medical Doctor provides support in operationalization of health program activities in Multisectoral Emergency department through direct delivery of health services, technical support, building capacities of staff and liaise with the focal points at state and national levels for efficient management and functioning of program/services on ground. A caring and compassionate nature and the ability to deal with emotionally charged and pressured situations are important traits of this Position.

The Emergency Roving Medical Doctor role is designed with the following purpose, engagement and delivery:

#### **Purpose:**

The Emergency Roving Medical Doctor position will be overseeing the implementation of all the Health activities under Emergency Program, as per South Sudan Health technical strategy. He/She will lead in the identification of new, creative and innovative opportunities in health programming within the Emergency department and remain directly responsible for provision of quality health services as per the validated standards of practice and guidance and policies of South Sudans' Ministry of Health and WHO. He/She will oversee and support the health and medical activities under the Emergency Department, including but not limited to: Clinical management of the patients (OPD, in-patient, OTP/SC cases management), prevention activities (EPI, ANC, PNA, etc.) reproductive health, team supervision and capacity building, data collection & management, including timely reporting. Can lead the deployment in absence of Health and Nutrition expert or designed team leader.

#### **Engagement:**

Work alongside the Head of Emergency and mission's Health Specialist to capacitate staff and adhere to South Sudans health Strategy, and MoH's Health policies and guidelines, in addition to validated Health Cluster's recommendations in absolute respect to organizational procedures on HR, finance, logistics, security, programme and other technical guidelines/guidance as appropriate. The incumbent, ideally, should be able to respond to and resolve complex service delivery process enquiries, and timely raising issues affecting the delivery of the services

#### **Delivery:**

Consistent in respecting policies and procedures for effective implementation of all medical and Health program activities across all emergency deployment areas in line with South Sudan's Health Strategy and MoH policy and regulations, ACF standards and international program requirements with regards to Health. She/She will coordinate and direct the implementation of health sector services under Emergency Department in line with the donor), donor agreements and contracts. He/She will deliver quality health services delivery in line with beneficiaries' needs and that meet the standard performance indicators. He/She must be innovative through creation/adopting new process/approaches that support concrete/objective and quality services delivery that upholds the organization reputation; constant in coordination, reporting and proposal development.





**Essential job functions:**

**Objective 1: Implementation and follow up health activities in the framework of Action Against Hunger Health and nutrition programs, with a specific focus on its health programming (60%)**

- Responsible of quality implementation, technical support to the team and follow up on delivery of all health activities in any emergency deployment. In this regards, he Oversee the day to day health program activities implementation under emergency department.
- In line with approved guidelines from MOH/WHO, provide technical advisory support on health related issues to the field and health facilities teams as well and in OTP/SC sites in any emergency deployment.
- Technically support the medical team at the stabilization centre in the diagnosis, and treatment of SAM cases, with medical complications eligible for admission at the SC in strict adherence to the SC/ITP guidelines for treatment of SAM cases.
- The medical roving Doctor will be responsible of medical specific hygiene and sanitation protocols and practices in supported health facilities as well as OTP/SC sites. In this regards, he should Ensure health team adhere to high standards in infection prevention (IPC), including adherence to universal precautions by all staff, proper equipment sterilization, as well as guidelines for and adherence to waste segregation and proper disposal perform any other duty assigned by line manager.
- Supervise and provide technical support to ensure proper referral and follow-up of children under 5 SAM with medical complications to higher hospitals and back
- Train and support the team in collection and compilation of mortality audits reports at treatment sites and ensure findings are used for improved programming
- Technically Support and operationally coordinate the referral process for cases that need further treatment/management.

**Objective 2: Supervise/team management and assistance (25%)**

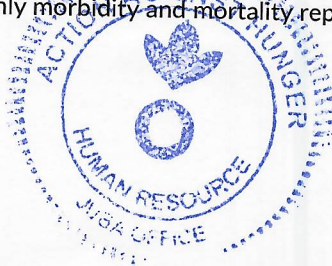
- In consultation with the health specialist, advise on the requisition of essential equipment and medical supplies for emergency health response.
- Actively participate in internal meetings on health program under Emergency program while following up on concerns and action points.
- Train and provide on job support to the team to ensure consistent readiness, responsiveness and quality of health program activities implementation.
- Develop routine staff activities schedule including daily and weekly activities and meetings.
- Ensure health team under his supervision adhere to both technical guidelines as well as HR, Logistics, Finance, security procedures and policies.

**Objective 3: Stock management of the pharmacy (drugs and medical supplies (5%)**

- In collaboration with the health specialist, make orders for drugs and medical supplies and follow up for their release from the store for dispatch to the teams in the field.
- Coordinate and support the preposition of drugs, medical supplies & equipment before any emergency deployment.
- Manage all the pharmaceutical supplies and drugs in all the emergency deployments, including supervision of pharmacy/drug inventory and stock reports for SC, OTP/TSP..
- Support and supervise the procurement of drugs, medical equipment and other supplies needed for multisectoral emergency team activities collaboration with health specialist.
- Organize and track the utilization of all drugs and medical supplies used for health facilities, and maintain the pharmacy/drug store within an acceptable conditions.

**Objective 4: Reporting and coordination (10%)**

- Ensure data are timely reported to technical/line manager: submit all the verified reports under health sector: ISDR & DHIS, weekly updates, and monthly reports. After validation, report to CHD or existing partners for upload on DHIS
- Track and document all accomplished health activities, and prepare and submit regular reports within the set deadline i.e weekly updates, monthly reports, including monthly pharmaceutical items consumption report, weekly/ monthly morbidity and mortality reports.





- Conduct data quality checks/ audits and take timely corrective measures, and feedback to the field team and technical/line manager.
- Support data management at national and base level on relevant health indicators including basic analysis and data use for decision making
- Contribute in health project design and proposal writing, and donor report, particularly under health sector.
- Represent Action Against Hunger in health cluster, at the national and state levels, and partners meetings in any emergency deployment.

### **Physical Demands**

To travel to the field, the employee must attest to a level of physical fitness capable of enduring physically difficult, highly stressful situations, which may include the necessity to walk long distances, to eat a limited diet and/or to reside in potentially uncomfortable housing or tents. The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

### **Working Conditions, Travel and Environment**

The duties of the job require regular job attendance at least five days per week. Must be available to work outside normal office hours or on the weekends as required.

Must be able to travel as required for standard domestic and international business purposes.

While performing the duties of this job in the field, the employee may be exposed to precarious settings under high security risks and/or very basic living conditions and outside weather conditions, as well as infectious diseases

- All Action Against Hunger-USA employees are required to engage with and follow the performance management program in place.

### **Required Qualifications and Professional Experience**

- Degree in medicine (MBBS) or technical training in related field
- Must be registered in South Sudan General Medical Council.
- Minimum of three-years' experience in related subject
- Intermediate computer skills (MS Word, Excel, power point, Outlook
- Experience in health project design and implementation.
- Experience in developing training materials and facilitating workshop
- Capacity to manage a team.

### **Required Skills, Competencies & Attributes**

- A good understanding and experience of working with Country Health Officials, State Ministry of health Officials, donors and UN agencies especially in fragile states like South Sudan.
- Excellent communication skills in English, Arabic, fluency in a local languages is required. Knowledge of local area (health practices, seasons, comorbidities cultural habits, geographic area of assignment – including road and village locations.
- Good Knowledge of the local context & can easily communicated with the local languages
- Effective communication skills and good relationship management skills
- Highly organized with clear understanding of team work and spirit.
- Flexible and adaptable to changing situations with good negotiation skills.
- Willing to travel in remote areas with basic living conditions (Easily integrate with remote areas living conditions

### **Commitment Anti-Discrimination and PSEA**

We provide equal employment opportunities (EEO) to all employees & qualified applicants for employment without regard to race, color, religion, gender, ancestry, national origin, age, handicap, disability, marital status, or status as a veteran. The incumbent is required to carry out the duties in





accordance with the Action Against Hunger Safeguarding policies (PSEA, Child safeguarding and Code of Conduct). Action Against Hunger-USA complies with all applicable laws governing nondiscrimination in employment

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**Working Conditions, Travel and Environment**

The duties of the job require regular job attendance at least five days per week. Must be available to work outside normal office hours or on the weekends as necessary.

Must be able to travel as required in any part of the Country where the team will be deployed.

All Action Against Hunger-USA employees are required to engage with and follow the performance management program in place.

**Gender Equality Commitments:**

Fostering environment that supports values of women and men's equal access to information.

Provides an environment where women and men must be promoted based on the performance objectives.

Respect for beneficiaries, women, men, children (boys & girls) regardless of gender, sex, disability, religion, etc.

Value and respect for all cultures.

**Commitment to Safeguarding**

Responsible to fully understand and adhere to Action Against Hunger's safeguarding policy, PSEA and child safeguarding policies as well as its Code of Conduct and Charter of Principles.

Respect all policies during professional as well as private time and ask for clarification if needed.

Accomplish tasks in a way not to harm children, vulnerable adults and other communities we serve, or expose them to risk of abuse and exploitation.

Report all safeguarding concern according to the applicable reporting system.

Create and maintain an environment free of abuse and exploitation.

**INTERNAL & EXTERNAL RELATIONSHIP**

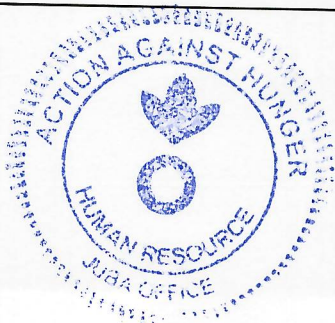
- Health Specialist: Direct supervision and technical line manager.
- Head of the department: Hierarchical relationship – coordination - exchange of information.
- Other Program staffs (Health, Nutrition, Protection, WASH, Finance, Log & HR): exchange of information and coordination (integrated approach).
- SMOH: exchange of information, & collaboration of activities.
- Local community leaders: exchange of information, & collaboration of activities.
- Local Government Authorities: exchange of information, coordination and Collaboration.

**REPORTING RESPONSIBILITIES**

- Keep tracking of all accomplished activities in the mission and support Health Specialist in monthly report write-up
- Support the in donor report.
- Prepare the monthly consumption report for drugs and medical Items and share with the Head of Emergency & Health Specialist.
- Weekly/monthly Health stock report
- Weekly/monthly activity report

**SKILLS & EXPERIENCE**

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| <b>ESSEN<br/>TIAL</b> | <ul style="list-style-type: none"> <li>○ A good understanding and experience of working with Country MoH Officials, State Ministry Officials, donors and UN agencies especially in fragile states like South Sudan</li> <li>○ Knowledge of the local context &amp; can easily communicated with the local language</li> <li>○ Ability to work in resource constrained regions</li> <li>○ Good communication skills and ability to influence the community.</li> </ul> |
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<input type="checkbox"/> PREFERRED	<ul style="list-style-type: none"> <li>○ Organization skills are necessary.</li> <li>○ Clear understanding of Team Work.</li> <li>○ Flexible personality and negotiation skills.</li> <li>○ Willing to work under high case-load of beneficiaries.</li> <li>○ Experience with Action Against Hunger activities</li> </ul>
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**Safe guarding Commitment**

Action Against Hunger has zero tolerance towards all forms of harm and abuse. We take concerns and complaints relating to safeguarding issues involving our staff, partners and suppliers very seriously. **We will take action to vigorously investigate and manage any violations or alleged violations of this policy**

To apply, please! Send your cover letter and CV with three professional References to [recruitment@ssd-actionagainsthunger.org](mailto:recruitment@ssd-actionagainsthunger.org) specifying **ROVING MEDICAL DOCTOR-MET:** as the tittle of your email, or hard copy Applications delivered to Action Against Hunger Office in Hai Cinema, near St James Parish.

The deadline for applications is **November 7, 2022 at 5:00pm.** We do appreciate your interest to work with us; However, Only shortlisted Candidates will be contact.

***"This Position is Open to South Sudanese Nationals Only"***

***"Qualified Female Candidates are encouraged to apply"***

