

## Driver, Monitoring & Evaluation Support Project (MESP), South Sudan

### Company Profile:

MSI, a Tetra Tech Company, based in Washington, D.C. metro area is an international development firm with a 35-year history of delivering development results across the world. Our core expertise is in the fields of monitoring and evaluation (M&E), institutional development, public sector management, governance and anti-corruption. MSI has implemented projects in 90 countries around the world such as Jordan, Kenya, Indonesia, Syria, Pakistan, Afghanistan, Ukraine, Colombia and Mexico. As one of the leading companies in our field, we have partnered with organizations across all sectors of international development to support clients ranging from large bilateral and multilateral donors such as USAID, the World Bank and the United Nations Development Program to national and local governments, nongovernmental organizations (NGOs), think-tanks, foundations and universities. For more information about MSI, please visit our website at [www.msiworldwide.com](http://www.msiworldwide.com).

### Project Summary:

The Monitoring and Evaluation Support Project (MESP) provides USAID/South Sudan with flexible and demand-driven technical, analytic, advisory, training, monitoring, evaluation, and related support services for performance measurement. The project includes monitoring and evaluation technical support to the Mission for performance management at all levels as well as support to assessments, analytical research, and related services required for new project designs, sector strategies, and broader strategic revisions.

**\*\*Please note: Only people authorized to work in South Sudan are eligible for this position\*\***

### Responsibilities:

Under the direct supervision of the **DFA**, the incumbent of the post is required to perform the following specific duties and responsibilities:

- Driving of 4WD vehicles on all terrains.
- Transport of authorized personnel to and from their assigned offices or working positions.
- Knowledge and use of alternative roads, in case of roadblocks and emergency situations.
- Knowledge of Juba road maps, including Juba city and locations of all Government offices, other clients, NGOs, and public facilities etc.
- React professionally in crisis and emergency situations.
- Able to go on mission trips with overnight stays and prepared to work on extended hours as required.
- Delivery and collection of mails, documents and other items and deliver the same to assigned destinations.
- Meet official personnel at the airport and facilitates immigration and customs formalities in the absence of the Logistics Manager as required.
- Responsible for the day-to-day maintenance of the assigned vehicle, in accordance with the vehicle check lists and perform minor repairs as may be required and ensures that the vehicle is kept clean and in road worthy condition.
- Report on mechanical faults and/or damage to the body or lights.
- Maintains accurate, up-to-date records on trip sheets, customer transportation forms, vehicle maintenance, fuel purchases/Refilling, incident reports, accident reports, vehicle condition reports and other records that are requested from management.

- Ensures that the steps required by rules and regulations are followed in case of involvement in accident.
- Ensure that at least one car is always parked at Rahwa apartment to facilitate any transport emergency of the expert staffs during night hours.
- Performs any other duties as required by the project.

**Qualifications:**

- Secondary school certificate is desirable.
- At least two to three (2-3) years of work experience in driving 4WD Vehicles
- Valid driving license
- Must be fluent in English, written and Oral.

Only candidates who have been selected for an interview will be contacted. No phone calls, please.

MSI is an EEO/AA/ADA Veterans Employer.

Closing Date: July 21, 2021 at 4:00PM

Please note that due to the urgency of the position, CVs will be reviewed on a rolling basis.

**To apply: Please visit our website, [www.msiworldwide.com](http://www.msiworldwide.com); or hand deliver and addressing your application to MSI-MESP Human Resources Manager, Goshen House, Gate 1 or by email: [MESP-HR@msi-inc.com](mailto:MESP-HR@msi-inc.com)**

