Malteser International Europe, Grüner Weg 14, 50825 Cologne, Germany

Malteser International

South Sudan Coordination office

Plot No. 445, Block 3, Kololo - US Embassy Road.

Central Equatorial State, Juba,

South Sudan

**Date: 29 September /2020**

**Request for quotations**

**RFQ-JUB-2020-0189**

For supply and delivery of Toyota Hiace Commuter Bus 15-Seater – 4×2 – Model LH202L/R-REMDE (IAPB), 2.5L Diesel Engine 4 Cylinders (non-turbo), Air conditioning.

1. Annex 1: Specification of Bidding
2. Annex 2: Bills of Quantity

We look forward to receiving your tenders by or before the submission deadline on 9 October 2020 at or before 4:00pm via email to [mb.procurement-juba@malteser-international.org](mailto:mb.procurement-juba@malteser-international.org)

Thank you for your cooperation.

Sincerely Yours,



|  |  |  |
| --- | --- | --- |
|  |  | Nermin Silajdzic  Country Logistics and Security Coordinator  Plot No. 445, Block 3, Kololo - US Embassy Road.  Central Equitorial State, Juba, South Sudan M: +211 (0) 911 746 963 · M: +211 (0) 924 767 949 [nermin.silajdzic@malteser-international.org](mailto:nermin.silajdzic@malteser-international.org) · Skype: nsilajdzic [www.malteser-international.org](http://www.malteser-international.org/) Malteser International Europe/Malteser Hilfsdienst e. V., County Court Cologne, VR 4726 Executive Board: Karl Prinz zu Löwenstein, Dr. Elmar Pankau, Douglas Graf Saurma-Jeltsch, Verena Hölken |
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1. **Specification**

|  |  |
| --- | --- |
| S/No | Specification |
|  |  |
| 1 | Toyota Hiace Commuter Bus 15-Seater – 4×2 – Model LH202L/R-REMDE (IAPB), 2.5L Diesel Engine 4 Cylinders (non-turbo), Air conditioning, |

|  |  |  |
| --- | --- | --- |
| 1 | Model code | LH202-REMDE |
| 2 | Drive | 4x2 |
| 3 | Transmission | Manual |
| 4 | Speed | 5 |
| 5 | Front suspension | Double wishbone |
| 6 | Rear suspension | Leaf |
| 7 | Front brakes | Disc |
| 8 | Rear brakes | Drum |
| 9 | Number of doors | 4 |
| 10 | Number of seats | 15 |
| 11 | Seat material | Fabric |
| 12 | Color | White |
| 13 | Engine model |  |
| 14 | Engine model | 5L-E |
| 15 | Displacement | 2986 |
| 16 | Number of cylinders | 4 |
| 17 | Maximum power (kw/rpm) | 70/4000 |
| 18 | Maximum power (bhp/rpm): | 94/4000 |
| 19 | Maximum torque (Nm/rpm) | 197/2200 |
| 20 | Electrics (volts) | 12 |
| 21 | Fuel Type | Diesel |
| 22 | Fuel tank capacity (Liters) | 70 |
| 23 |  |  |
| **Engine related standard features** | | |
| 1 | 120 Amp alternator (12v) | Power steering |
| 2 | Battery: 85D26 x2 (55A/Hx2) | Semi-floating rear axle |
| 3 | **Engine & Chassis** | |
| 4 | Engine model | 5L-E |
| 5 | Displacement | 2986 |
| 6 | Number of cylinders | 4 |
| 7 | Maximum power (kw/rpm) | 70/4000 |
| 8 | Maximum power (bhp/rpm): | 94/4000 |
| 9 | Maximum torque (Nm/rpm) | 197/2200 |
| 10 | Electrics (volts) | 12 |
| 11 | Fuel Type | Diesel |
| 12 | Fuel tank capacity (Liters) | 70 |
| **Engine related standard features** | |  |
| 1 | 120 Amp alternator (12v) | Power steering |
| 2 | Battery: 85D26 x2 (55A/Hx2) | Semi-floating rear axle |
| 3 | Cold area package | Severe usage package |
| 4 | Cyclone and pre-cleaner type air cleaner |  |
| 5 | **Tyres** |  |
| 6 | Front tyres | 195R15C 8PR |
| 7 | Rear tyres | 195R15C 8PR |
| 8 | Tyre type | Radial |
| **Interior features** | |  |
| 1 | Air cooler: (A/C=cooler + heater) FR+RR (two-tier register) | Interior lights |
| 2 | Ashtray | Interior rear-view mirror (day and night) |
| 3 | Assist grips - front & rear | Parking brake warning light |
| 4 | Brake fluid level warning | Pre-wiring for audio with 2 speakers and antenna |
| 5 | Cigarette lighter | Rear window defogger |
| 6 | Clock: digital | Seat belts: front x 3 (2 x 3 point & 1 x 2 point) |
| 7 | Dashboard-mounted gear lever | Seat belts: rear x 11 (2 point) |
| 8 | Door pockets: front doors | Speedometer km/h |
| 9 | Front door armrests x 2 | Steering wheel lock |
| 10 | Fuel gauge | Sun visors D&P |
| 11 | Fuel level warning light | Timing belt replacement warning light |
| 12 | Fuel lid opener switch (no key) | Trip Meter |
| 13 | Fuel sedimented warning | Vinyl floor covering |
| 14 | Glove box: w/o lock | Water temperature gauge |
| 15 | Headrests: front (D+P) |  |
| **Exterior features** | |  |
| 1 | Bumper: front & rear | Outside rear view mirror - Door |
| 2 | Front stabilizer bar | Rear window wiper - w/washer |
| 3 | High mount stop lamp | Semi-sealed halogen headlamps |
| 4 | High/Low 2-speed windshield wipers (intermittent/washer lnk) | Sliding side passenger door |
| 5 | Lift-up type back door | Towing: front only (eye) |
| 6 | Mud guards: front & rear | Windshield - green laminated |
| **Safety and Security** | |  |
| 1 | Central door locking - (FR: SLIDE:BACK) D+P side key linked |  |
| **Miscellaneous** | |  |
| 1 | Owner's manual - English | Tool Kit & Jack |

# Description of the organization and its activities

Malteser International, the worldwide relief agency of the Sovereign Order of Malta for humanitarian aid, has more than 50 years of experience in humanitarian relief and covers around 100 projects in some 20 countries in Africa, Asia and the Americas, annually. It provides aid in all parts of the world without distinction of religion, race or political persuasion. Christian values and the humanitarian principles of impartiality and independence are the foundation of its work.

In South Sudan, Malteser International operates in Juba, Yei, Wau, Maridi and Rumbek. In these locations, it’s activities include Health and Nutrition, Food Security and Livelihood, Water Sanitation and Hygiene and Health Programs

Objective of the RFQ:

In accordance with the overall targets of the above-mentioned operations Malteser International Request for Quotation for supply and delivery of **Toyota Hiace Commuter Bus 15-Seater – 4×2 – Model LH202L/R-REMDE (IAPB), 2.5L Diesel Engine 4 Cylinders (non-turbo), Air conditioning Under project No. 1295-CGN-2020**

The technical specifications and conditions of the tender is fully described in Annex 2:

Competent and qualified companies are therefore invited to present bids complying with the requirements specified.

# Tender Presentation

The Tender will be delivered to the following Email Address

[mb.procurement-juba@malteser-international.org](mailto:mb.procurement-juba@malteser-international.org)

Any tender that will be submitted by hand delivery will not be accepted.

The deadline for the submission of the tender is 9th October 2020before at or before 4:00pm.

* The tender shall be written in English.
* The tender should be valid for 30 days after the deadline.
* The formatted BOQ can be used or a clear separate one depending on supplier’s choice.

# General conditions

* The tender shall be typed or written and signed on each page by the legal representative of the supplier,
* The winning company might be requested to provide catalogues, pictures, technical descriptions and/or samples of items at the order stage when required,
* The prices of the tender will be expressed in United States Dollars.
* The prices must be on unit price and total basis.
* The prices will be considered fixed whereas Malteser International will not process Tax exemption. No additional change of whatsoever nature and type will not be accepted by Malteser International;
* Malteser International reserves the right to accept or reject all tenders depending on prevailing condition at the time,
* **Timetable**

|  |  |  |
| --- | --- | --- |
| Activities | Date | Time\* |
| Deadline for submission of tenders | 9th October 2020 | 4:00 P.M. |
| Opening of submitted tenders | 12th October 2020 |  |
| Notification of award to the successful tenderers | 14thOctober 2020 |  |
| Signature of Contract Agreement | 15th October 2020 |  |

# Validity of tenders

Each company is bound to the tender submitted for a period of 30 days from the deadline for submission of bids.

# Language of tender

All tenders, official correspondence between companies and Malteser International, as well as all documents associated with the tender request will be in English.

# Submission of tenders

All tenders must conform to the following conditions:

Each tender must be Delivered to [mb.procurement-juba@malteser-international.org](mailto:mb.procurement-juba@malteser-international.org)

With refrence Number PRF-JUB-2020-0189

# Content of tender

All submitted tenders must conform to the requirements mentioned in the RFQ. Furthermore, they must include the following documents:

**Part 1 - Tender: A tender**

The formatted BoQ can be used or a separate one depending on supplier’s choice. Additional sheets may be attached for further details.

**Part 2 - Legal documents**

* Copy of the company’s certificate of incorporation,
* Copy of Chamber of Commerce registration,
* Copy of Tax Identification Certificate,
* Copy of Certificate of Operation,
* Company’s Bank Statement of last three months,
* Company’s official address,
* Bank account details (where money would be paid)

# Ownership of tenders

Malteser International reserves/funds ownership of all tenders received. Consequently, tenderers will not be able to stipulate requirements that their bids are to be returned.

1. Opening of submitted tenders

The Evaluation Committee will evaluate the tenders on 12thOctober 2020in Malteser International Juba office MI Office in Juba, South Sudan. The Evaluation Committee will record the selection process in writing indoor.

# Tender evaluation

The criteria applied for the evaluation will be the legal conformity, the price, the technical experiences, the compliance with technical specifications and quality standards, and the capacity to deliver, delivery time and meet timeframes as specified. The Services will be awarded to the winning tenderer according to the timetable mentioned above.

1. Specific Technical and Financial Evaluation Criteria to standards:

Comparative bid analysis and justification basing on responsiveness of the selected supplier by evaluation committee. Contract Agreement will be issued to the selected supplier upon approval.

1. **Delivery**

The Items will be delivered to following Location:

Malteser International South Sudan Coordination office, Plot No. 445, Block 3, Kololo - US Embassy Road.Central Equatorial State, Juba, South Sudan.

**Terms of payment**

The payment would be under project 1295-CGN In United States Dollar by bank transfer or cheque as specified below:

Payment will be done after ten days of complete delivery and Received of delivery Note /GRN

**Annex 2: Bill of Quantity**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| No. | Category | Unit | Quantity | Total price USD |
| 1 | Toyota Hiace Commuter Bus 15-Seater – 4×2 – Model LH202L/R-REMDE (IAPB), 2.5L Diesel Engine 4 Cylinders (non-turbo), Air conditioning, | pc | 1 |  |

On behalf of Malteser International: Date: 29 September 2020

Yours faithfully,



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| --- | --- | --- |
|  |  | Nermin Silajdzic  Country Logistics and Security Coordinator  Plot No. 445, Block 3, Kololo - US Embassy Road.  Central Equitorial State, Juba, South Sudan M: +211 (0) 911 746 963 · M: +211 (0) 924 767 949 [nermin.silajdzic@malteser-international.org](mailto:nermin.silajdzic@malteser-international.org) · Skype: nsilajdzic [www.malteser-international.org](http://www.malteser-international.org/) Malteser International Europe/Malteser Hilfsdienst e. V., County Court Cologne, VR 4726 Executive Board: Karl Prinz zu Löwenstein, Dr. Elmar Pankau, Douglas Graf Saurma-Jeltsch, Verena Hölken |
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