



ACCESS FOR HUMANITY

Reaching out to All...

Plot No. 647
Hai Gudele, Block 7
Juda, South Sudan

Job Advert

TERMS OF REFERENCE

Job Title	: Finance Officer
Number of Positions	: One (1) Position
Duty Station	: Juba
Duration	: One (1) Year
Eligibility	: This position is for South Sudanese nationals only
Anticipated Start Date	: January 2022
Advert Closing Date	: 7 th December 2021 17:00 pm



BACKGROUND OF ACCESS FOR HUMANITY

Access for Humanity (AFH) is a national non-profit making, humanitarian, and developmental organization, fully registered under the laws of the Republic of South Sudan.

The mission of AFH is to see well-informed communities that are free from health-related issues, free from food insecurity, where there is social justice and gender equity, where women are empowered and women's and children's rights are protected, where everyone live in peace and coherence with one another in a sustainable environment, and where humanitarian crises are prevented and/or challenged.

AFH is serving the most disadvantaged communities of the Republic of South Sudan; that are living in the remotest areas of the country. Since early 2018, Access for Humanity is implementing and coordinating Routine Immunization (RI) and Polio Surveillance strengthening activities in over 30 counties in the Greater Upper Nile region of the Republic of South Sudan.

GENERAL OVERVIEW OF THE POSITION

The Finance Officer is responsible for the proper technical implementation of all accounting/financial activities of the Access for Humanity CBS/RI project. In this context, she/he ensures the correct and effective management of financial resources, in accordance with the organization's procedures and technical directions. The Finance Officer is responsible for the proper accounting and administration of funds, under the hierarchical supervision of Access for Humanity Finance Manager/ Technical Officer/Project Manager, specifically:



REQUIRED PROFILE, EXPERIENCE AND SKILLS

Skills Required

- A qualified accountant with University Degree plus relevant experience in Grant/Project Finance Management
- Proven work experience as a Finance Officer or similar role.
- Solid knowledge of financial and accounting procedures.
- Thorough familiarity with word processing, Excel spreadsheet, and project scheduling computer applications.
- Knowledge of financial regulations.
- Excellent analytical and numerical skills.
- Ability to work effectively as a team member and independently.
- Ability to manage multiple priorities under pressure, trouble-shoot, and to meet short- and long-term deadlines.
- Demonstrated experience in budget and financial management.
- Excellent written and verbal communication skills.
- Excellent critical and creative thinking and analytical skills.
- Knowledge of project funding procedures and guidelines.

HOW TO APPLY

Qualified applicants should send their updated Curriculum Vitae, Motivation letter and copies of credentials, South Sudanese National ID card and contact details of three professional referees via:

E-mail to:

- 1) okunisimon@accessforhumanity.org khalifaachuwa@accessforhumanity.org
- 2) Copy: mosesbatali@accessforhumanity.org

Hard copies can be delivered to:

1. Access for Humanity Head Office, Hai Gudele Block 7, Juba, South Sudan

For direction call: +211928 409 409 /+211 924 246 682

WOMEN CANDIDATES ARE STRONGLY ENCOURAGED TO APPLY

Only shortlisted candidates will be contact

18/11/2021

