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 Approved by
 Inspector of Labour
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 JUBA



Job Advertisement, Senior Field Monitor
USAID/South Sudan Monitoring, Evaluation and Learning Support
Activity, South Sudan

Project Summary:

Implemented by Integrity Global, Inc. and MSI, the Monitoring, Evaluation, and Learning Support activity (MELS) supports USAID/South Sudan through tailored monitoring and evaluation services to enhance Mission programs. In a dynamic operating environment, MELS provides the Mission with flexible, demand-driven technical, analytic, and advisory support that 1) helps the Mission internalize and integrate concepts under Collaborating, Learning, and Adapting (CLA), 2) strengthens knowledge management and improves institutional memory, 3) advises on and produces fit-for-purpose MEL products, 4) enhances organizational effectiveness and operational efficiency, and 5) strengthens data-driven decision making through Geographic Information Systems (GIS) and other innovative spatial analyses.

Project Background:

The MELS activity serves as the Mission’s primary mechanism for monitoring, evaluation, and learning and adaptive management services for ongoing activities and programs. In a dynamic operating environment, MELS provides USAID/South Sudan with flexible, demand-driven technical, analytic, and advisory support in order to strengthen collaboration, learning and adapting (CLA); promote institutional memory; produce monitoring, evaluation, learning products as appropriate; strengthen knowledge management and organizational learning (KMOL), organizational effectiveness and operational efficiency; and strengthen data-driven decision-making through an efficient use of GIS and other innovative spatial analysis.

Position Summary:

The senior field monitor will work closely with the Third-Party Monitoring (TPM) manager to lead the team, organizing its work, and ensuring high quality control and submitting deliverables acceptable to USAID standards. S/he will be responsible for monitoring project level activities and contextual indicators and assessments, timely project monitoring and assessment reports. The senior field monitor will be responsible for designing implementing and reporting monitoring activities including activities planned for rapid assessment. S/he will also collaborate with USAID/South Sudan’s program office and technical teams; MELS’ technical teams, implementing partners (IPs) project teams and the local community.

Responsibilities:

- Actively contribute to fine-tuning of third-party monitoring, inspection, and rapid assessment procedures.
- Monitor and verify all implementing partners’ project plans, activities, and progress towards achieving project outputs including monitoring conflict triggers and analyzing context in which projects operate.
- Monitor and report on Do-No-Harm principle of USAID-funded activities.
- Monitor sustainability of project results.
- Provide feedback of the monitoring and verification findings to technical teams, USAID project Contracting Officer Representative/Agreement Officer Representatives (COR/AORs).
- Suggest strategies to IPs project team, USAID project COR/AORs for improving efficiency and effectiveness by identifying bottlenecks in completing project activities developing plans to at least minimize such bottlenecks.



- Prepare timely monitoring reports and project activities and report to the TPM manager.
- Observe and verify soft and hard activities in the field using technology-based data collection techniques.
- Collect GPS-stamped photographs, GPS coordinates, 360-degree virtual tours and other verification related media as security and policy allows.
- Coordinate and conduct site visits, which may include remote monitoring.
- Assess the implementing partner's progress against timelines and benchmarks in implementation/work plans.
- Conduct checks of the timeliness and quality of activity inputs and outputs.
- Confirm the accuracy of data reported by partners in the quarterly and annual reports.
- Verify compliance issues at project sites – gender, beneficiary feedback mechanism branding and environment.
- Participate in reviewing draft monitoring reports by the Field Monitors.
- Complete and multi-task by establishing priorities while taking into considerations special assignments, changing priorities, frequent interruptions, available resources, and deadlines.
- Establish, build, and maintain effective relationships with staff and clients to facilitate the provision of monitoring support.
- Other project-related duties as required and requested by the M&E Director or supervisor.

Qualifications:

- Bachelor's degree in social science or related field.
- At least three (3) years of experience monitoring and/or implementing development projects.
- Demonstrable working knowledge of M&E principles.
- Experience in designing tools and protocols for data collection, analysis, reporting.
- Good communication and interpersonal skills.
- Excellent computer skills.
- Working knowledge of Juba Arabic and one or two local languages preferred.
- Experience working in complex field environments within South Sudan
- Fluency in oral and written English required.

Integrity and MSI is an equal opportunity employer that values diversity and inclusion. We strive to develop and maintain a culture that honors the perspectives and identities of our employees, our communities and those impacted by our work. We encourage applications from suitably qualified and eligible candidates, regardless of gender, race, disability, age, sexual orientation, religion, marital or parental status. We will respect your confidentiality and abide by data protection laws.

****Please note: Only South Sudanese citizens are eligible for this position****

Closing date: March 24th, 2023

How to Apply:

If you are interested in applying for this position, please complete the application form at <https://tinyurl.com/joinSSMELS> and attach a CV and Cover Letter, explaining why you are suitable for and want the role. **Applications submitted without a cover letter will not be considered.** OR hand deliver and addressing your application to Integrity Global MELS Human Resources and Administrative Manager, Goshen House, Gate 1 or by email: ssmels.recruitment@integrityglobal.com

