

Senior Finance Manager – South Sudan – USAID - Youth Empowerment Activity

Position Location: Juba, South Sudan

Project Name: USAID – Youth Empowerment Activity

EDUCATION DEVELOPMENT CENTER (EDC)

Education Development Center (EDC) is a global nonprofit that advances lasting solutions to improve education, promote health, and expand economic opportunity, with a focus on vulnerable and underserved populations. Since 1958, we have been a leader in designing, implementing, and evaluating powerful and innovative programs in more than 80 countries around the world.

EDC promotes equity and access to high quality education and health services and products that contribute to thriving communities where people from diverse backgrounds learn, live, and work together. We support an inclusive workplace culture that embraces many perspectives and broadens our understanding of the communities we serve, enhancing and enriching our work.

EDC is committed to equity, diversity, and inclusion in the workplace.

We are looking for candidates who share EDC's commitment and understand the importance of cultural responsiveness in today's context.

Project Description

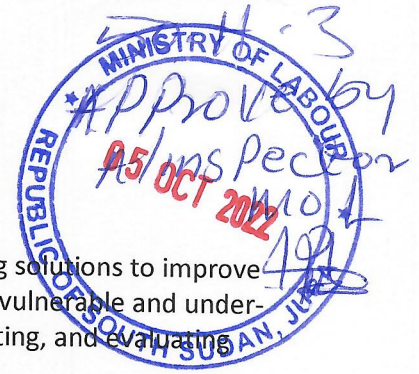
The USAID South Sudan – Youth Empowerment Activity will reach 25,000 South Sudanese youth in 13 counties across 5 states (Eastern Equatoria, Jonglei, Unity, Upper Nile, and Western Bahr el Ghazal) over a four-year period. This community-based intervention will establish a vibrant Youth Corps and support local organizations enhance youth-friendly service offerings. USAID – Youth Empowerment Activity will tailor its intervention to meet the realities of each implementation area and to best support a diverse group of youth with varied capacities and aspirations to reach their full potential.

Position Description

Under the supervision of the Finance and Operations Director, the Senior Finance Manager (SFM) will be responsible for overseeing aspects of financial management, including systems implementation, budgeting, expenditure tracking, and financial reporting. The SFM will also be responsible for ensuring the project's compliance with both EDC and USAID policies, procedures, rules and regulations. S/he will proactively manage security and mitigate security risks.

Responsibilities for the SFM include, but are not limited to:

- Generate programmatic and financial reports;
- Ensure training, supervision and coordination among short and long-term consultants for program interventions;
- Establish and maintain sound and transparent accounting and fiscal control procedures; be able to detect and swiftly deal with any issues of fraud and/or corruption;
- Ensure compliance of financial systems with EDC policies and procedures, USAID rules and regulations, and local laws;
- Monitor and track wire transfer requests and expenditures against budgets and support budget realignments as needed;
- Regularly analyze and forecast project expenses;
- Advise senior leadership on financial matters;
- Support preparation of annual and quarterly financial and accrual reports for donors;
- Contribute to the development of high-quality work plans, quarterly and annual reports, financial reports, and any other reports required by USAID;



- Supervise and train other project-based finance staff;
- Support finance-based capacity development of local partners/government agencies as needed by the program; and
- Any other task assigned by the line manager

The candidate for the position of Senior Finance Manager shall have at a minimum the following qualifications:

Education:

Bachelor degree with 7 years of experience at similar position

Skills and Experience:

Highly qualified and recognized expert in technical and program areas with ability to supervise or perform difficult and complex work involving the full scope of a professional, technical or program area. Ability to analyze a broad spectrum of complex subject matter and exercise independent judgment to project future developments/trends.

- A minimum of 7 years of direct relevant experience required;
- High levels of expertise working with computers, especially MS Excel and MS Word, Quickbooks and other financial software packages;
- Excellent writing skills;
- Demonstrable initiative, creativity, and flexibility;
- Ability to work independently and effectively in groups;
- Strong interpersonal & organizational skills;
- Willingness to travel to states and counties covered by the project
- Experience with donor funded projects will be an added advantage

Language:

Advanced proficiency in written and spoken English. Knowledge of and proficiency in at least 2 local languages spoken in Eastern Equatoria, Jonglei, Unity, Upper Nile, and Western Bahr el Ghazal highly preferred.

Job closing date: October 24th, 2022

To apply, Applicants are encouraged to visit the [Careers Page](https://go.edc.org/SFM-South-Sudan) at: <https://go.edc.org/SFM-South-Sudan>
Or hand deliver applications, enclosed in an envelope, to the **Security Desk of River Camp/Afex** addressed to the attention of **The Chief of Party, Education Development Center, (EDC), USAID-Youth Empowerment Activity**. Indicate on the envelope the position applied for.

Applications will be progressively reviewed as they are received.

Due to the volume of applications submitted, only finalists will be notified. No phone calls, please.

EDC is committed to enhancing the diversity of its workforce and ensuring an equitable and highly inclusive work environment. EDC is a smoke-free workplace, and offers a supportive work environment, competitive salary, and excellent benefits. Women, minorities, and individuals with disabilities are encouraged to apply.

