



INTERNATIONAL MEDICAL CORPS

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JOB VACANCY ADVERTISEMENT

International Medical Corps never asks job applicants for a fee, payment, or other monetary transaction. If you are asked for money in connection with this recruitment, please report to International Medical Corps at the website provided at the end of this document.

Job Title:	Boma Health Initiatives supervisor (1 position Relocatable)
Country Program:	South Sudan
Location of Position:	Kowach, Pigi County
Position Opened for:	South Sudanese only (Internal/External)
Desired Start Date:	16 th Oct-2023
Advertised date	19 th - Sep 2023
Closing Date for Application	6 th -Oct, 2023

Organizational Background

International Medical Corps is a global, humanitarian, nonprofit organization dedicated to saving lives and relieving suffering through health care training and relief and development programs.

Established in 1984 by volunteer doctors and nurses, International Medical Corps is a private, voluntary, nonpolitical, nonsectarian organization. Its mission is to improve the quality of life through health interventions and related activities that build local capacity in underserved communities worldwide. By offering training and health care to local populations and medical assistance to people at highest risk, and with the flexibility to respond rapidly to emergency situations, International Medical Corps rehabilitates devastated health care systems and helps bring them back to self-reliance.

Essential Job duties / Scope of Work:

- The role of supervisor is to ensure quality implementation and delivery of BHI services at the community level by BHW Payam supervisors and BHTs through the timely delivery of ICCM commodities and supplies. provision of supportive supervision, training, and documentation of program activities, S/he provides

Approved by RRC
Supervisor
Akim P. - 11





supportive supervision and training to BHT Payam Supervisors and BHTs. S/he ensures correct diagnosis, treatment, and referral of children keeping targets in mind. He/she interacts with the County Health Department, Payam Administrator, and Boma Health Structure to keep them updated on the progress of the program, joint planning and ensure simple mentation of the planned activities.

- Implement all BHI activities at Payam level; this includes timely implementation of work plan. planning meetings. commodity distributions, BHI activities, Surveys, and reporting.
- Ensure accountability of received commodities and supplies through tracking consumption levels and review of reconciliation reports
- Responsible for capacity building of volunteers (BHT and Payam Supervisors) through training, on-job support, and quality supervision.
- Track program targets and timely implement the planned activities to ensure program meets targets and ensure Correct reports from BHT and BHT Payam Supervisors, prior to its submission.
- Ensure implementation of activities is in line with the laid down protocols, BHI, SAM & ICCM treatment guidelines by continuously monitoring and conducting on-job training of BHT Payam Supervisors and BHTs • Maintain a good relationship and work jointly with CHD —primary health coordinator. BHI structure and UNICEF PEHSP staff to undertake home visits.
- Direct line management and technical supervision of BHT Payam supervisors and CNVs
- Review all volunteer (BHWs) reports after complete review and correction, provide feedback on areas which needs corrections and submit the report copy to M&E department in time monthly.
- Assists M&E Specialist on the data quality queries raised by the M&E department and ensure identified Issues are rectified in time.
- Ensure submission of monthly reports, success stories, trip reports etc. to keep the Specialist abreast with the program implementation at Payam level.
- Provide overall planning and coordination of BHT Payam supervisors and BHT during training and supervision visits.
- Liaise with key partners including Payam Administrator, County Health Department, Community Chiefs, Boma Heads, other stakeholders (as necessary) and Boma Health Structure
- Ensure strong coordination at Payam level between the Boma Health Initiative and UNICEF CERHSP Primary Health Care activities.
- Attend health and nutrition coordination meetings at the Payam or County level.

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Supervisor





- Actively promote PSEA (Prevention of Sexual Exploitation and Abuse) standards within International Medical Corps and amongst beneficiaries served by International Medical Corps.
- rising on the ward and to maintain an overview of the project.

Prevention of Sexual Exploitation and Abuse

- Actively promote PSEA (Prevention of Sexual Exploitation and Abuse) standards within IMC and amongst, vendors-suppliers and beneficiaries served by IMC.

Compliance & Ethics: Promotes and encourages a culture of compliance and ethics throughout International Medical Corps. As applicable to the position, maintains a clear understanding of International Medical Corps' and donor compliance and ethics standards and adheres to those standards. Conducts work with the highest level of integrity.

Ethical conduct for IMC staffs: The International Medical Corps maintains a code of standards of conduct that shall govern the performances of its employees engaged in the award and administration of contracts. No employee, officer, or agent shall participate in the selection, award, or administration of a contract supported/ by donor funds if a real or apparent conflict of interest would be involved. Such a conflict would arise when the employee, officer, or agent, any member of his or her immediate family, his or her partner, or an organization which employs or about to employ any of the parties indicated above, has a financial or other interest in the firm selected for an award. IMC officers, employees, or agents shall neither solicit nor accept gratuities, favors, or anything of monetary value from contractors, or parties to sub-agreement. These standards shall provide for disciplinary actions to be applied for violations of such standards by IMC officers, employees, or agents.

Personnel Qualifications (special training/experience required)

- Degree or Diploma in Clinical medicine and Public health, from a recognized University.
- Minimum of three years of experience required, of which 1 to 2 years should be resource deprived environment.
- Previous INGO/NNGO experience
- Have an excellent communications skill, both oral and written?
- Must have excellent self-motivation skills Extremely flexible and can cope with stressful environment.
- Must speak one of the local Languages spoken in Kowach.
- Good communication skills and experience in community mobilization

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- Good writing skills and verbal communication with a diversity of audiences

HOW TO APPLY

Interested candidate (South Sudanese Nationals) who meets the above criteria, should submit their application (cover letter) indicating daytime, contact numbers, copies of Updated CV with at least three referees, their telephone and email contacts, South Sudanese Nationality ID Card or Passport, Birth Certificate, or introduction letters from RRC in lieu of nationality ID Academics Certificates, addressing to Human Resource Department IMC. If you are submitting your application through email, please send to SS-Recruiting@internationalmedicalcorps.org Hand delivered applications should be submitted to IMC Office, in Kowach office Pigi County

Note: Clearly indicate the position you are applying for on the back of your Envelop OR on subject line of your e-mail.

Closing date for receiving application:
6th /Oct/2023

Please note applications received will be reviewed on a rolling basis and this position might be filled before the closing deadline.

We appreciate your applications; however, Only Shortlisted Candidates will be contacted for interviews.

Website for reporting misconduct: www.InternationalMedicalCorps.ethicspoint.com.
Please do not submit your CV or application to this website, it will not be considered for review

Approved by A.R.C
Supervisor
Akim Plas

