



50.43

14/9/2022



JOB ADVERTISEMENT

EPR WATSAN SUPERVISOR

Duty station: Juba (frequent field deployment)

Number of positions: One (1)

Date Issued: 14/09/2022

Date Closure: 03/10/2022

Category: B-3 915 USD/Month

Category: Local Staff Posting

Presentation of organisation:

SOLIDARITES INTERNATIONAL is an international humanitarian organization which provides aid and assistance to victims of war or natural disaster. For over 35 years in actions have focussed on meeting three vital needs; water, food and shelter. Solidarites International has been present in South Sudan since October 2006 and the mission currently consists of both emergency and post emergency programs.

MISSION

The WATSAN SUPERVISOR will coordinate a team of Water Officers in order to set up the Water and Sanitation activities, ensuring that Solidarités International technical recommendations and procedures are followed.

JOB

List of main tasks:

Setting up the activities /control and supervision

- Plan the weekly activities for the team and have them approved by EP&R Project Manager:
- Plan human resources needs (daily workers, workers...)
- plan tool and material need, including means of transportation (request from stock)
- anticipate administrative issues (requests in advance)
- Anticipate logistics issues (transport, communication means...)
- Organize and carry out, with your team, tasks assigned by your EP&R Project Manager
- Supervise and monitor each stage of activity. Ensure that standards and instructions given by EP&R Project Manager as well as Solidarités procedures, are followed
- Support in technical designs and preparation of Bills of Quantities for WATSAN infrastructures
- Respect schedules and deadlines agreed upon with EP&R Project Manager
- Report back any problems and constraints encountered during the course of the activities and suggest operational solutions



Logistics and Administration

- When recruiting daily workers, follow procedures and directives outlined by the Project manager and the administrative service
- Train your team members to use and maintain the available tools correctly
- Track usage with monitoring tools provided
- Enforce safety procedures
- Ensure that safety procedures are followed by members of your team
- Monitor the quality and quantity of material delivered to working sites
- Ensure the receipt and storage of material and equipment necessary for your work to be carried out on site

Reporting / communication

- Take part in weekly program meetings and clusters on request
- Keep monitoring tools and files archived in the Solidarités office, accessible to your Team Leader
- Draw up and submit a weekly task report (which should include progress made by the team) to your project manager
- Take part in the drafting of the monthly program pack
- Establish and maintain good relations with local participants and communities (populations) in the operational fields
- Listen to the populations and local participants in the field and report to his/her project manager any non-technical or safety-related issues which could affect the activities or safety of Solidarités International teams

The list here above is not exhaustive, and you could be requested to perform other tasks according to the need of your line manager.

ORG CHART POSITION (reporting and functional relationships)

- Line manager: Program Manager
- Management: WATSAN OFFICER / HP OFFICER / MEAL OFFICER

Preferred Skills:

- Diploma in or Degree in Water Engineering or relevant field,
- At least 24 months' working experience in extensive technical water point rehabilitation, Hygiene promotion, Emergency intervention, etc.
- Experience in humanitarian assessment and M&E is mandatory and experience in CRM is a strong asset,
- Ability to implement surveys and assessment is mandatory,
- Ability to organize theoretical and practical training sessions,
- Must be familiar with national and state security rules,
- Good knowledge and experience of working with local communities, authorities and partner agencies mandatory,
- Good level of English (both written and spoken), Arabic mandatory
- Must be flexible, hardworking and ready to travel to different parts of south sudan (often at short notice and living in basic conditions such as tents),
- Possess remarkable ability of oral and written report communications,
- Computer skills and knowledge of Microsoft programs (especially Word and Excel) is mandatory,
- Teamwork and team management skills are mandatory,
- Stress management and flexibility,
- Diplomacy and problem-solving attitude,
- Rigor and organisation, Honesty



Contract: Fixed-term contract of 6 months

Working hours: **From Monday to Friday 8:00 AM-5:00 PM.** As an executive job, some flexibility can be expected from the employee.

Please submit your application (CV, cover letter, photocopies of diplomas, certificates of employment etc.) mentioning the position you are applying to at:

SOLIDARITES INTERNATIONAL OFFICES in Juba Office Hai Cinema (Near Kenyan embassy / Acted Office / Islamic relief Office)

You can as well send your application on the below emails :

(Subject of the email must mention clearly the position you are applying for)

juba.adm.recruitment@solidarites-southsudan.org

Please note that SOLIDARITES INTERNATIONAL keeps all applications. Files will not be returned to applicants at the end of the recruitment process.

Deadline for submitting applications is: **03/10/2022.** Any application sent after this date will not be considered.
Women with the required skills are highly encouraged to apply.

